

School Fees and Charges Schedule for 2026

Tuition Fees Rational

Emmanuel College fees policy aims to support the College to deliver a quality education at an affordable cost to our families. The College operates on a not-for-profit basis which means all monies received contribute to the operational cost of the College, ongoing maintenance, refurbishment, and the provision of new facilities. Parents choosing to send their child (children) to Emmanuel College understand and accept the financial commitment to pay school fees and charges billed to their account. All families are expected to meet their fee commitment in full by way of regular payments in accordance with the fee schedule. The College is reliant on families to meet their fee commitment if it is to continue to deliver quality education and continue to improve facilities. Please read the schedule carefully as there may have been changes that may be applicable to your family.

Application Fee - \$125 per student

This is payable when your enrolment is lodged with the College. This is a **non-refundable** fee for the processing of your child's enrolment application.

Enrolment Fee Deposit - \$350 per student

Upon advice from the College that an enrolment application is successful, a **non-refundable** fee deposit is payable. This fee deposit will be deducted from your annual tuition fee in the year your child commences with Emmanuel College.

Student Laptop Program

In 2026, the College is continuing with a supplied "Student Laptop" Program for all student cohorts. The cost of these devices will be charged to parents in three equal annual instalments, in addition to tuition fees invoiced at the start of each school year. At the end of year 9 and year 12 respectively, if the family fees account is paid, ownership of these devices will pass to the families.

Students who exit the college within the laptop agreement period will only be eligible to retain the device when all college fees have been paid in full including any outstanding laptop fees.

VET and VM Fees

There will be additional fees for those students that elect to pursue a VET/VM pathway. These courses are conducted by external providers and fees although heavily subsidised will incur a fee for the subject materials component.

It is extremely important that withdrawal dates are strictly adhered to as the full year's fees will apply if your child leaves or withdraws from the course after the due dates. Please be advised that these fees may change without notice.

Elective Subject and Extra- Curricular Levies

Details of these additional subjects will be made available in the curriculum handbooks to enable families to make informed decisions about student subject selection and fees that may be applicable.

Extra-curricular activities that DO incur additional cost include Music, Interstate/Overseas trips, Outdoor Education, and Immersion experiences etc.

These programs are only available to students where annual tuition fees have been paid in full or are being settled in accordance with an approved payment option listed within this schedule.

Charter Bus Fees

The Charter bus fees for 2026 will be \$1,600 for Year 7 – Year 11 students, \$1,220 for Year 12 students and \$775 for VET/VM students. Confirmation letters will be sent out shortly to those families who have indicated they require a Charter service. The cost of the charter service will, where applicable, be added to the school fee account and will be due and payable on **1st May 2026**.

Please note that Charter Bus Fees will be added to the payment plan you choose via the online Finance Portal accessible through the College Website.

Alumni Life Membership

The tuition fees of all students include life membership of the Alumni Association. Membership of the Alumni Association ensures that former students can stay connected with the College, their friends, and teachers from their school days. Association members receive regular communication from the College including an annual newsletter, online invitations to reunions and other dedicated events. The Association plays a vital role in the life of the College and provides scholarships for our students.

Early Settlement Discount

\$325 discount per child when College tuition fees are paid in full no later than 28 February 2026.

Sibling Discounts

To assist families with the cost of education, a discount is available where more than one child attends Emmanuel College. The following sibling discounts will apply for 2026 and will be applied during the billing process:

- Family of 2 Students - Discount of \$675 per family.
- Family of 3 Students - Discount of \$2,700 per family.
- Family of 4 or more Students - Discount of \$6,745 per family.

Government Allowance - CSEF

Some families may be entitled to assistance in the form of the government “Camps, Sport Excursion Funding” (CSEF) allowance of \$400. There are specific eligibility criteria for CSEF, please check the link below for further information including an application form. Families that submit valid CSEF forms may receive additional school fee concessions. Application forms need to be returned to the College with a copy of a valid Healthcare or Pension card before 3 July 2026.

For more detailed information: <http://www.education.vic.gov.au/about/programs/health/Pages/csef.aspx>

School Fee Methods and Payment Plans

Please note that no cash payments will be accepted at either campus for the payment of School Fees.

The College accepts cheques, BPay, credit cards (Visa and MasterCard only) and direct debits.

To support families in meeting their fee commitment, the College offers a range of payment options via the online Finance Portal accessible through the College Website. Fees are billed annually in December and at this time, families are asked to identify a payment plan on Compass Engage Portal that will best support them. The Instruction has been attached to your Fee Statement. Payment plans outside the arrangements set out on the Portal including family assistance will need to be discussed and agreed by the Business Manager or delegate prior to the commencement of the school year.

The annual school fee is due in full on **1 May 2026**.

Please visit the Emmanuel College website and via the Portals tab, login to the Finance page and follow the instructions attached to your Fee Statement - before the 4th of February 2026.

Please refer to the schedule below for dates.

<input type="checkbox"/> Weekly	<input type="checkbox"/> Fortnightly	<input type="checkbox"/> Monthly	<input type="checkbox"/> Quarterly	<input type="checkbox"/> Annual
40 weekly payments	20 fortnightly payments	10 Monthly payments	4 Quarterly payments	One payment
From 5 th February 2026 to 5 th November 2026	From 5 th February 2026 to 29 th October 2026	From 15 th February 2026 to 15 th November 2026	15 th Feb 15 th May 15 th August and 15 th November 2026	28th Feb 2026 (\$325 discount) or 1 st May 2026

Late Payment Fees

Late payment fees will be levied at \$100 per child. These fees will only be applicable to those families that do not elect to enter a payment arrangement with the College and pay their fees after the **1st of May 2026** due date.

Fee Collection and Family Assistance

We understand that circumstances can and do change. If your family is experiencing financial hardship anytime during the year, it is imperative that you contact the college Accounts Receivable Manager on 9394 2400 or email familyaccounts@ecmelb.catholic.edu.au without delay. This will give the college an opportunity to discuss the situation in more detail and provide support or assistance where necessary.

For more detailed information, please refer to our website for college fee collection policy and procedures.

Enrolment Cancellations and Pro Rata Fees

Pro-rata fees apply where a student enrolls during the school year. A pro-rata reduction is also made for students leaving Emmanuel College provided a minimum of 6 weeks' notice is given and an **Exit Form** is completed. All fees must be finalised by the intended departure date. Where students remain enrolled at the College, whether they attend or not, refunds will not be considered, and student devices may be retained.

Contact Us

Contact the College Accounts Receivable Manager on 9394 2400 or email familyaccounts@ecmelb.catholic.edu.au, if you wish to discuss any matters related to school fees.

School Fees and Charges Schedule for 2026

School fees are comprised of levies, a tuition fee and a laptop fee. There is also a Full Fee-Paying Overseas Students (FFPOS) option for those families with students on a VISA.

The School Fee Schedule is below:

School Fee Description	7	8	9	10	11	12
Tuition Fee and Levies	\$7,070	\$6,975	\$6,950	\$7,015	\$6,905	\$7,660
Laptop Fees	\$775	\$650	\$475	\$775	\$650	\$475
TOTAL School Fees	\$7,845	\$7,625	\$7,425	\$7,790	\$7,555	\$8,135

The Tuition Fee includes the cost of tuition, excursions, subject electives, compulsory camps and compulsory retreats.

Levies include a general resource levy, specific year level levies, a once off alumni levy at Year 7 and a graduation levy at Year 12. Please note, an "Edrolo" resource levy of \$85 will be invoiced separately where applicable.

The Laptop Fee does not include additional costs that may arise due to damage or non-compliance to the Laptop Program Participation Agreement.

The following fees are not included in the Tuition Fee and will be charged separately:

- VET/VM Material Fees
- Outdoor Education Excursion Fee \$650 at Year 11.
- Music Tuition Fees.

For families with dependent students on a visa that allows them to study in Australia, the fees applicable are:

Description	7	8	9	10	11	12
Full Fee-Paying Overseas Students – TOTAL School Fees (Tuition, Levies and Laptop)	\$17,200	\$16,980	\$16,780	\$17,145	\$18,910	\$19,490

Reductions in fees will be made where:

- Siblings are attending the College at the same time.
- Payment in full is received by 28 February 2026.