



Attendance & The JEP Day

Attendance Matters at JEP Youth Engagement

At JEP Youth Engagement, we know that regular attendance is key to helping Young People make progress. Many of the Young People referred to us have experienced difficulties with attendance or engagement with education before joining JEP, so our approach is built around understanding the barriers behind absence and working with each Young Person to overcome them.

Our aim is not simply to improve an attendance percentage. We want Young People to build positive routines, develop trusting relationships and gradually increase their engagement with education, giving them the best possible opportunity to achieve positive outcomes.

Why Attendance Matters

Consistent attendance gives Young People the opportunity to get the most from their placement. It provides structure and routine, strengthens relationships with JEP staff and other Young People, and allows meaningful progress to be made towards their individual academic, personal and developmental targets.

Regular attendance can help Young People to:

- Make progress towards their individual targets and qualifications
- Develop positive routines and greater independence
- Build strong, trusted relationships with staff
- Improve confidence, resilience and engagement
- Access the full range of support available through their JEP placement
- Prepare for successful transition into education, training, employment or their next destination

Monitoring Attendance

Attendance is recorded daily through our *DC Pro* Attendance monitoring system, giving us a clear and up-to-date picture of attendance for every Young Person placed with JEP.

Our partner commissioning organisations are provided with access to DC Pro, allowing them to view attendance information for the Young People they have placed with us. This helps maintain clear communication between JEP, commissioners and home schools and ensures that emerging attendance concerns can be identified and responded to quickly.



Where patterns of absence, lateness or disengagement begin to develop, our team will work with the Young Person, their family and the relevant professionals to understand what is happening and identify practical ways to improve engagement.

Responding to Absence

When a Young Person is absent without an explanation, a member of the JEP team will make contact with home on the first day of absence to establish the reason, check on the Young Person's wellbeing and offer support where appropriate.

Where attendance concerns continue, our response will be based on the individual circumstances and level of concern surrounding the Young Person. JEP works alongside home schools, Local Authorities, parents/carers and other relevant professionals to ensure Young People are safe and appropriately supported.

There may be circumstances where a welfare check is considered necessary, particularly where there are concerns around persistent lateness or absence, a lack of contact or engagement, or where the Young Person is known to be vulnerable or subject to additional safeguarding arrangements.

Where a welfare check takes place, the purpose is to establish the Young Person's wellbeing, understand the reasons behind their absence and work with the Young Person and their family to identify solutions that can support a return to their placement. Our approach is always centred around understanding what is preventing attendance and finding a way forward, rather than treating absence simply as a behaviour issue.

Working Together

Improving attendance works best when everyone around the Young Person is working towards the same goal. We maintain regular communication with parents and carers, home schools, Local Authorities and other professionals involved with the Young Person.

Where barriers arise, whether around transport, routines, engagement, family circumstances or a Young Person's individual needs, we work collaboratively to identify realistic solutions and help them maintain their placement.

We also recognise progress. Improvements in attendance, engagement and consistency are celebrated through JEP's wider rewards and recognition approach, helping Young People see and take pride in the progress they are making.



Our Attendance

Attendance across JEP continues to consistently exceed the national average for Alternative Provision.

For us, that is particularly important given the starting points of many of the Young People we support. It reflects the relationships our teams build, the flexibility of our provision and our commitment to continuing to engage Young People when previous approaches to education may not have worked for them.

The JEP School Day:

Young People's placements at JEP take place in either the morning or the afternoon. The day looks like this:

Mornings:

Time	Session
09:00-9:20	Welcome & SEMH/Travel Time
09:20-10:00	Period 1
10:00-10:40	Period 2
10:40-10:50	Break
10:50-11:30	Period 3
11:30-12:10	Period 4
12:10-12:20	Break
12:20-13:00	Period 5



Afternoons:

Time	Session
2:00-2:20	Welcome & SEMH/Travel Time
2:20-2:50	Period 1
2:50-3:20	Period 2
3:20-3:30	Break
3:30-4:00	Period 3
4:00-4:30	Period 4
4:30-5:00	SEMH/Travel Time