

Using This Leader Plan Sheet

WHY A PLAN SHEET

While it may be tempting to carry your Leader Guide, it is a better practice to carry notes. While subtle, teaching from notes communicates that you took time to prepare and that you take your responsibility as leader seriously.

MAKING THE COPIES

These plan sheets are designed to be double-sided, with page 2 on the reverse side of page 1, and page 4 on the reverse side of page 3. The idea is for you to record your study notes on one page (pp. 1-2) and the teaching actions you intend to take on the other (pp. 3-4).

HOW TO USE

1. Make the two-sided copies (as explained above).
2. Record the passage on the top of the “My Personal Study Notes” side.
3. Read the passage, recording key words, phrases, people, places, and actions.
4. Use the commentary in the Leader Guide and other Bible study tools (commentary, Bible dictionaries, Bible handbooks, study Bibles), and define the words, phrases, people and places you recorded in step 3.
5. Write a summary of the main point of the passage. Record your summary statement under “The Main Point.”
6. Describe how this session relates to you (record your thoughts under “Getting Personal”).
7. Describe how this lesson may relate to the people in your class (review the introduction to the lesson in the Leader Guide and Personal Study Guide for insight. Record your thoughts under “The Next Step.”
8. Develop a goal for the group time. Seek to describe what you hope will happen in the lives of those who will be attending the Bible study group. Record your direction under “Lesson Goal” on the front page of the Leader Plan Sheet.
9. Develop your group plan. Record how you will focus their attention, how you will help the group discover the truths, and how you will challenge them. Record your plans on the plan sheet.
10. Identify “teaching rabbits” that may come up during this session. Determine how you will address these rabbits if they arise during the group study time. Record your ideas under “Rabbits” on the My Personal Study Notes side of the plan sheet.
11. Record reminders about announcements on the plan sheet.
12. As guests arrive and prayer requests are shared during the Bible study time, record names and requests under the appropriate heading on the Leading the Group Study Time side of the plan sheet.



EXPLORE **THE BIBLE**®

Adults

My Personal Study Notes



EXPLORE **THE BIBLE**®

PASSAGE

GUESTS IN ATTENDANCE

GETTING A HANDLE ON THE LESSON

(How I will grab their attention to start this session)

THE MAIN POINT

(A summary of the key truth upon which I will lead the class to focus)

GETTING PERSONAL

(How this lesson relates to me)

THE NEXT STEP

(How this lesson relates to people in my class)

RABBITS

(Potential issues that could come up and how I will deal with them)

Leading the Group Study Time

Title: _____

Date: _____

Passage: _____



EXPLORE **THE BIBLE**®

SESSION GOAL

FOCUS ATTENTION

(How I will grab their attention to start this session)

BIBLE EXPLORATION

(How I will help them discover the truths of this passage)

SUMMARY AND CHALLENGE

(How I will challenge them to practice the truths discovered)

ANNOUNCEMENTS

GUESTS IN ATTENDANCE

PRAYER REQUESTS SHARED
