

BOROUGH COUNCIL MINUTES
FEBRUARY 24, 2026 6:00 P.M.

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A meeting of the Punxsutawney Borough Council was convened on Tuesday, February 24, 2026, at 6:00 P.M. in Borough Council Chambers, Civic Center, 301 East Mahoning Street, Punxsutawney, PA, with Council President Jessica Smith presiding.

The following council members were in attendance: Jen Blose, David Burkett, Joe Ferrara, Sharon Murray, Jessica Smith. Josh McAfoos and Eric Story were absent.

Others present included Borough Manager Dr. William Spencer, Police Chief Matt Conrad, Mayor William Clement, Recording Secretary Jessica Yoder, Solicitor Nicholas Gianvito, Fire Chief Chris Smith, and media representatives Larry McGuire of The Punxsutawney Spirit.

APPROVAL OF BOROUGH COUNCIL MINUTES—REGULAR MEETING FEBRUARY 10, 2026

Upon motion by Councilman Burkett and seconded by Councilwoman Blose, Borough Council unanimously approved the Borough Council minutes for the February 10, 2026, regular meeting.

PETITIONS AND COMMENTS

Katie Laska, Chamber of Commerce, 405 N Main St, 814-590-6868

Katie Laska came before borough council to thank borough council, borough manager, public works department, and the borough police department for all of the hard work they put in over Groundhog Day Weekend.

Letter from Music in the Park

Borough Council President Smith read a letter from the Music in the Park committee asking for permission to use Barclay Square every Thursday evening from July 9, 2026 to September 3, 2026 from 6:30 to 9:00.

Upon motion by Councilman Ferrara and seconded by Councilwoman Blose, Borough Council unanimously approved Music in the Park in Barclay Square every Thursday evening from July 9, 2026 to September 3, 2026 from 6:30 to 9:00.

Petition to Vacate Alley

Upon motion by Councilwoman Murray and seconded by Councilman Burkett, Borough Council unanimously approved to allow Solicitor Nick Ginavito to draft the ordinance and advertise for closing the alley between 220 N. Main St. and 224 N. Main St and to adopt at the March 24th meeting.

SOLICITOR'S REPORT

No Report

PRESIDENT'S REPORT

No Report

MAYOR'S REPORT

No Report

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FIRE CHIEF REPORT

No Report

OLD BUSINESS

Borough Manager Dr. Spencer stated that they got a quote from Shirey Overhead Doors for the garage doors at the Public Works Building which came in about \$2,000 lower and are better doors.

NEW BUSINESS

No Report

BOROUGH MANAGER REPORT

Performance Pilot Program Grant

Borough Manager Dr. Spencer stated that Autumn's Bling's and Things applied for a Performance Pilot Program Grant for small business' and after review from the committee they gave the recommendation to borough council to go ahead and fund that application. After some discussion with borough council, Council President Smith asked Mayor Clement to take over running the meeting and asked for a roll call vote.

Upon motion by Councilwoman Smith and seconded by Councilwoman Murray, Borough Council unanimously approved the PPP Grant for Autumn's Bling's and Things.

A Roll Call Vote was taken to approve the PPP Grant for Autumn's Bling's and Things. Those voting in favor were Councilwoman Blose, Councilman Ferrara, Councilwoman Murray, and Councilwoman Smith. Those voting against was Council Burkett. With four votes in favor, one against, motion carried as presented.

At this time Borough Council President Smith took back over running the meeting.

2024 Audit

Borough Manager Dr. Spencer stated that the 2024 audit is completed. The 2025 audit is being started.

CBDG Roof Project

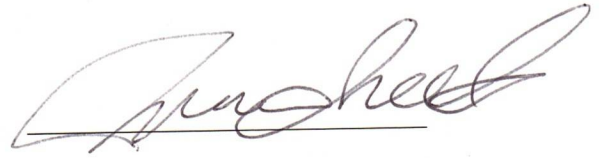
After discussion with borough council about the cost of the roof replacement project it was decided to table the discussion until after the Community Center Board Committee meeting on Monday, March 2, 2026, to see what else could be done for the roof project.

ADJOURNMENT

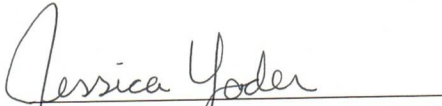
There being no further business to come before Borough Council, the meeting was adjourned at 6:58 p.m. upon motion by Councilman Ferrara, seconded by Councilwoman Blose.

A handwritten signature in dark ink, appearing to read "Dr. W. Spencer", written over a horizontal line.

Dr. William Spencer
Borough Manager

A large, stylized handwritten signature in dark ink, appearing to read "Jessica Smith", written over a horizontal line.

Jessica Smith
Council President

A handwritten signature in dark ink, appearing to read "Jessica Yoder", written over a horizontal line.

Jessica Yoder
Recording Secretary