

BOROUGH COUNCIL MINUTES

APRIL 28, 2026 6:00 P.M.

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A meeting of the Punxsutawney Borough Council was convened on Tuesday, April 28, 2026, at 6:00 P.M. in Borough Council Chambers, Civic Center, 301 East Mahoning Street, Punxsutawney, PA, with Council President Jessica Smith presiding.

The following council members were in attendance: Jen Blose, David Burkett, Sharon Murray, Jessica Smith, Josh McAfoos, and Eric Story. Joe Ferrara was absent

Others present included Borough Manager Dr. William Spencer, Police Chief Matt Conrad, Mayor William Clement, Recording Secretary Jessica Yoder, Solicitor Nicholas Gianvito, and media representative Larry McGuire of The Punxsutawney Spirit. Junior Council Member Stevie Doverspike was absent.

APPROVAL OF BOROUGH COUNCIL MINUTES—REGULAR MEETING APRIL 14, 2026

Upon motion by Councilman McAfoos and seconded by Councilman Story, Borough Council unanimously approved the Borough Council minutes for the April 14, 2026, regular meeting.

Borough Council President Smith stated there was an executive session held today, April 28, 2026 to discuss personnel matters.

PETITIONS AND COMMENTS

Letter from Punxsutawney Area High School Prom Committee

Borough Council President Smith read a letter from the Punxsutawney Area High School prom committee requesting permission to use Barclays Square for our prom meet and greet on Saturday, May 2nd. As we have in the past years. We would meet Barclays Square from 4 p.m. until 7 p.m.

Upon motion by Councilman Story and seconded by Councilwoman Blose, Borough Council unanimously approved the Punxsutawney Area High School Prom Committee to use Barclay Square on Saturday, May 2nd from 4 p.m. to 7 p.m.

Chad Musser, 112 Lane Ave, Punxsy

Mr. Musser came before borough council to address getting basketball hoops, lines painted for basketball and hockey, hockey nets replaced, and a trash can being placed near the Mahoning Shadow Trail.

POLICE CHIEF

Upon motion by Councilman Story and seconded by Councilman McAfoos, Borough Council unanimously approved the Civil Service Commission eligibility list.

Upon motion by Councilman McAfoos and seconded by Councilwoman Blose, Borough Council unanimously approved the hiring of Tyler Wasicki as a full-time officer for the Borough Police Department.

Upon motion by Councilman McAfoos and seconded by Councilman Story, Borough Council unanimously approved the hiring of Christian Woyt as a full-time officer for the Borough Police Department.

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SOLICITOR'S REPORT

Solicitor Nick Ginavito asked Borough Council to review the Memorandum of Agreement between SPLASH and the Borough. Borough Council can make a decision on this at the next meeting.

PRESIDENT'S REPORT

Borough Council President Smith stated she wanted to address a letter we got from the union over some issues regarding employees and council members.

MAYOR'S REPORT

No Report

FIRE CHIEF REPORT

No Report

OLD BUSINESS

Police Chief Conrad stated that he would like council to review the Personnel Policies & Procedures Manual. If there are any changes that need to be made please let me know and I will make those.

NEW BUSINESS

Borough Manager Dr. Spencer stated that the Borough owns empty fields behind the Marshall's Plaza and contracted Libby Corp., who owns the Marshall's Plaza, about using the field behind Pizza Town for parking overflow so the Borough can utilize their fields for soccer and football. Both myself and the administrative office have been contacted about a new soccer team wanting to use those fields. So, I am meeting with Jack Donahu of Libby Corp at the fields and discuss on how we can come up with a plan for access to the fields.

BOROUGH MANAGER REPORT

Edmunds Accounting Software

Upon motion by Councilman Burkett and seconded by Councilwoman Murray, Borough Council unanimously approved the Edmunds Accounting Software full package for a total cost of \$48,320.00 for the first year and \$21,350.00 for years 2 & 3 if awarded the DCED grant the borough will have to pay a potential match of 10% of the cost.

Councilman Story asked for a roll call vote for the approval of the Edmunds Accounting Software full package. Motion passed as presented 6-0 with Councilman Ferrara absent.

2026 Great Places in PA

Borough Manager Dr. Spencer stated that he submitted a nomination for Barclay Square for 2026 Great Places in PA. If chosen APA PA will recognize successfully designated Great Places through an array of activities such as news and social media, Presentation of Great Places Certificate at a local event, window clings, and on the APA PA website.

CDBG

Borough Manager Dr. Spencer stated that the first public hearing for the FY26 CDBG funding was held on Monday, April 20, 2026 with different community organizations coming to discuss

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CDBG Continued:

different ideas on what to use the funding on which I will get a list made up and present to council with the ideas mentioned at the meeting.

OLD BUSINESS CONTINUED:

Councilman McAfoos stated that the Civic Center parking lot will be paved as soon as the paving plants open up. The DPW guys have been working to get the parking lot ready to be paved.

Borough Manager Dr. Spencer stated they are going to pave the parking lot in two sections that way there will still be parking in the lot for Borough business.

Borough Manager Dr. Spencer stated that they are going to wait until next year to pave streets in the borough due to the liquid fuel money and tax money because you have to do it in two-year increments because you've got to generate enough money to make the bid worth it to complete with PennDOT and the big box stores.

NEW BUSINESS CONTINUED:

Councilman McAfoos asked council if Elk Run Fire Department could pave the unnamed alley that runs behind the firehall.

Councilman Story asked if there were any sewer, gas, and/or water lines that run under that alley.

Councilman McAfoos stated just a sewer line.

Councilman Story stated it might be best to have that line checked with the camera to see if it needs replaced before they pave it.

Council President Smith stated that council can think about it and make a motion at the next meeting.

LEVEE LIGHTS

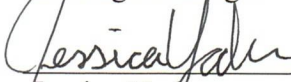
Borough Manager Dr. Spencer stated that DPW started installing the Levee Lights along the walking trail.

ADJOURNMENT

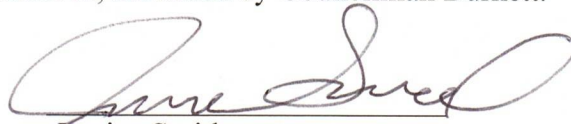
There being no further business to come before Borough Council, the meeting was adjourned at 6:47 p.m. upon motion by Councilman McAfoos, seconded by Councilman Burkett.



Dr. William Spencer
Borough Manager



Jessica Yoder
Recording Secretary



Jessica Smith
Council President