



Donor Recognition Policy

This policy articulates the timely and appropriate recognition of donors to the HVGBHHC.

Definitions:

- Gift – a voluntary transfer of property
- Donor – a private individual(s), corporate body (for-profit or not-for-profit), benevolent organization, etc).

Policy Statements:

- HVGBHHC will thank and recognize all donors for their gifts in a timely manner.
- All donor information will be held in confidence. HVGBHHC will not sell, trade, or otherwise disclose donor information of any kind to a third party except that which may be required by law.
- Donors must agree if their gifts are to be publicly recognized and may specify the information to be made public. Donor requests for privacy/anonymity will be respected.
- All gifts to HVGBHHC will be used to further its purposes and the welfare of its participants. Gifts designated to support a specific HVGBHHC purpose or project will be used accordingly.
- Donors will be made aware of the donor recognition protocols.
- All forms of donor recognition will be supportive of and complement The HVGBHCC's vision, mission, and values. Donor recognition protocols will ensure that HVGBHCC's reputation and on-going operations are not negatively impacted.
- Recognition of a donor may be revoked if information regarding the donor and/or gift subsequently comes to light that may cause HVGBHHC's reputation to be harmed.

Implementation:

- Whether a gift is given to HVGBHHC in support of on-going operations or as part of a capital campaign, the donor will be thanked as soon as practically possible. Donors will be thanked on an on-going basis in accordance with a regularly scheduled protocol.
- Donor recognition can take many forms. For the most part, it will be driven by the level of giving and agreements reached between HVGBHHC and respective donors.
- Gifts/donations to a capital campaign will be designated in support of a large project. A capital campaign presents unique opportunities for a range of significant gifts and other donations requiring its own donor recognition protocols.

