



**Approved Minutes - May 14, 2026
Torrey Town Council**

Notice is hereby given that the Mayor and Members of Town Council held a May 2026 Town Council Meeting. The meeting was held on **Thursday the 14th day of May 2026 at 6:30 PM** at the Torrey Town Office located at 75 E 100 N. Note the agenda may be accelerated or line items may be discussed in any order.

Welcome: Mayor Wright

Administrative Business:

Welcome Opening Remarks

Roll Call: Jordan Pace, Karen Mayne, Mickey Wright, Renee Reel, Richard Braaten, Bill Barrett, Melinda Meservy, Pat Kearney, Dustin Oyler,

Excused: Nan Anderson

Pledge of Allegiance: Led by Jordan Pace

Conflict of Interest: None

Public Hearing: Annexation Policy Public Hearing.

Jordan Pace made a motion to open the annexation policy public hearing. Renee Reel seconded the motion and all council members voted in favor.

No Public comments were given

Jordan Pace made a motion to close the public hearing. Renee Reel seconded the motion, and all voted in favor.

Public Comments were made after the closing of the public hearing.

Ms. Pace asked if Torrey is planning to annex more businesses. Bill Barrett explained that the policy update is occurring because Torrey is required to review and update the policy every 5 years. Some small changes were made to be in compliance with the State code.

Inaudible question and Mayor Wright explained that there is a petition less annexation for a town in cases where an essential service has been provided for several years. However,

municipalities can only annex in peninsulas and islands within the service district. Mayor Wright explained that the town received a letter of intent to petition for annexation recently. Conversations continued in the audience, and it was inaudible.

Beth Bogedahl asked if there were any new petitions for annexation? Mayor Wright explained that Torrey has received an annexation petition.

Public Hearing: Historic Presentation Ordinance.

Jordan Pace made a motion to open the Historic Presentation Ordinance public hearing Richard Braaten seconded the motion all council members voted in favor.

Janet Hansen asked what this ordinance is for? Mayor Wright explained that the state organization for historical preservation requires a current ordinance and an active commission. This will make it possible for Torrey to participate in the state SHPO organization.

Sandra Dale Jaworski asked if complying with this ordinance would make it possible to receive funding from the state. Renee offered to speak more to Ms. Jarworski outside of the meeting.

No further comments that were audible.

Jordan Pace made a motion to close the public hearing. Renee Reel seconded the motion and all approved.

Review and Approve Minutes

April 9, 2026, Town Council Meeting

Pat made a few corrections on the April 9, 2026 minutes. **Pat Kearney made a motion** to approve the minutes of April 9, 2026 with the corrections Jordan seconded the motion and all council members voted in favor.

April 30, 2026, Town Council Work Meeting

Jordan Pace made a motion to approve the minutes of April 30, 2026, work meeting with corrections. Pat Kearney seconded the motion and all Council members voted to approve.

Agenda Requests:

Aram Kyababchyan: Submitted an application for a short-term rental Short Term Rental License. The location is 300 West Main Street.

Pat Kearney made the motion to approve the license application. Jordan seconded and all council members approved.

Ron Rees requested a stock water hookup for emergency use so his cattle would not need to be moved during a water outage. He expects to need water for about two weeks each year. Mickey explained that there is a moratorium preventing the town from approving a new water hookup. The suspended service will end no later than September. Karen will contact Ron Reese when the water is available.

Apple Days Fire Safety: Jason Jones

Jason Jones will help with Apple Days again this year. Jason will address any fire issues. Jason and Renee will meet in June to finalize plans. Mayor Wright is planning for fireworks again this year.

Mayor Wright will coordinate the Apple Days road closure schedule with Wayne County.

Melinda presented a draft 2026-27 fiscal budget.

Melinda has incorporated the changes recommended during the April 30 work meeting into this draft budget. She expects to incorporate more details by next month's meeting. She will reach out to the individual council members to confirm their individual budget needs are addressed.

The new budget will be active on July 1st, 2026.

Melinda will complete reconciliation of checking accounts and report back to council for acceptance of April treasury report at May's meeting. She will also meet with Dustin, Jordan and Justin Wayment to discuss and budget the engagement of a water attorney.

A discussion was held regarding the Torrey 5-year revenue growth trend and creating a sub fund.

The council discussed budget updates and confirmed that restricted funds can be held in the general fund without being moved to capital projects, allowing for better liquidity management. Melinda mentioned a grant from the community-based project fund and suggested discussing how to use the approximately \$160,000 in available funds for both immediate and long-term needs, including potential engineering fees.

The council also discussed adding a water lawyer to review water-related matters, with proposing a budget of around \$10,000 and suggesting a meeting with Dustin, Jordan and Justin to review the water budget.

Pat Kearney made a motion to accept the treasurer's report with the caveat that the reconciliation report be presented next month for approval. The motion approves the payment of the bills this month. Jordan Pace seconded the motion and all council members approved.

Town business:

America 250 Volunteer Award: presented by Renee Reel to Gina Edvalson for her community service, particularly highlighting her efforts in raising \$45,000 for the food pantry during the holidays.

Annexation Policy: Review public comments and take appropriate action.

The council discussed public comments and the annexation policy, Pat made a motion to approve the policy, Renee Reel seconded the motion with all members voting in favor and properly recording the roll call vote. Each council signed the ordinance with their vote of yes.

Historic Presentation Ordinance: Review public comments and take appropriate action.

There were no public comments. All council members voted in favor of adopting the ordinance and recorded their vote by initialing the document.

Adopt Title 9 and Title 10: Roll call vote.

All council members voted Aye in Favor of adopting Title 9 and 10. Each council member signed the adoption document.

Review water information provided by Kelly Chappell and water moratorium and take appropriate action.

The document was reviewed and discussed by the Council. Council members agreed with the recommendation to update the SCADA monitoring system. Mr. Chappell's report states that Torrey water system has an estimated surplus capacity of approximately 57 ERU's. The report will be placed on the town website.

The International Wildland-Urban Interface Code (WUI)- Review and take appropriate action.

The State has alerted all municipalities that they must update their expired Hazard Emergency Workbook. The state is working with every municipality and county to update emergency planning and participate in the WUI ordinance. This adopted code and its underlying documents, if approved and updated by Torrey will protect Torrey from liability in the event of a wildfire. The state will step in and cover wildfire suppression costs and property damage costs. With the International Wildland-Urban Interface **Code 2024 edition**, Torrey will order a copy of the code for the office. Mayor Wright will send Karen the link to purchase this edition. **A roll call vote was taken and all council members responded with yes and signed the ordinance to adopt the code.**

Budget Public Hearing: Schedule public hearing.

Jordan made the motion to schedule the Public Hearing for the Torrey 2026-2027 budget for June 11, 2026, at 7:00PM. Pat Kearney seconded the motion, and all voted in favor.

Discuss Two Council Meetings Monthly:

A discussion was held to decide if it is necessary to schedule a standard second council meeting each month. The meetings have become exceptionally long. Renee remarked that she is meeting on a daily basis for apple days and would not suggest a second council meeting monthly at least until after Apple Days.,

The code enforcement and the water ordinance are the next big ordinances which will take a lot of time. Jordan felt we could be more efficient in our time spent in discussion.

All council members agreed that if an additional work meeting is needed, the work meetings should be held on Thursday so that council members can plan.

Clerk Report: Karen Mayne

The business license renewals are coming in slowly.

One GRAMA request came in asking about location of fire hydrants and other fire safety information. Dustin explained that this is information that the state compiles and so Karen will refer the requestor to contact the state for information they have.

Financial Report: Melinda Meservy: See above

Council Reports:

Economic Development: Nan Anderson: absent

Planning and Zoning: Bill Barrett

Edward Nava submitted plans for a storage building. Planning and zoning is working with him on the outdoor lights.

Ron Moosman submitted plans for a storage building for his equipment.

The outdoor lights on a new home at 200 N 250 W are not compliant and the owner will correct the lighting in June.

A Sand Creek house has noncompliant lights. The owner has agreed to submit a new lighting plan to planning and Zoning.

Ordinance changes: In Title 9 the formula for lumens per building will be changed. The lumen amount will be tied to the footprint of the building rather than the size of the lot. This will create an ordinance change. Bill Barrett will run the Lumen light changes through Dark Skies.

Bill attended the Region-6 annual training sessions on land-use.

Bill recommends keeping the approval of a variance with the town council.

A discussion was held regarding who is responsible for reviewing and granting variances. The appeal of a variance decision will be taken to the hearing officer.

A discussion was held regarding the company Civicing and their ability to be contracted as the codifier for town ordinance records. Pat and Karen and other interested staff will see the demo at the next staff meeting in June.

Mayors Report; See attached for full Report

1,2 million in Federal Grants has been awarded to Torrey to build the Sand Creek bridge. Torrey will work with Kelly Chappell to create the design.

Mayor Wright met with James Beard, Asst. Director of UDOT, to discuss pedestrian safety. Torrey will not be given more pedestrian crossings. State law declares every corner as a pedestrian crossing, whether it is marked or not. UDOT will install a sign for "heavy pedestrian crossing," on Main St. Additional deer signs will be installed. UDOT will conduct a study of the "context" of the road. Last study was conducted in 2016.

The landscaping agreement with UDOT is being reviewed and needs to be updated for the trees being planted. Mickey will send it out to everyone.

The data privacy requirement from the state is expanding. We need to review all our forms.

South Central is preparing to take the role of technology management for Torrey town staff. There will be new access points and new Wi-Fi.

Pat Kearney: Pioneer Cemetery, Cemetery, Trees, Staff

The tree committee is planning to update Torrey GIS mapping.

Pat has found an opportunity for Torrey to purchase a chipper, available next fiscal year. It has 2400 hours usage on it and is available to us for \$52,000

Pat has learned that stump removal is \$800 to \$1,000 apiece each to remove the tree stumps.

The Tree committee has been given a donation to plant trees.

The next town newsletter will have a notice that we have lots of firewood in the cemetery available for free.

Richard Braaten:

The water main ditch on Main St. is now covered up and asphalted. Thank you Jackson Excavation.

The council discussed engineering design fees for the Sand Creek Bridge.

Jordan: Water

Kody Ottman, the new employee of public works, will start on May 18th.

Renee Reel: Park, Pavilion, Post Office and Town Events

The playground needs new mulch. Renee asked for council approval to spend \$4,297 on 100 cubic yards to bring the playground up to code. **Renee Reel then made a motion to spend \$4,297 to add the mulch needed to meet safety standards.** Pat seconded the motion and all council members voted to approve.

Renee discussed the first phase of the walking path. The next step is curbing; still part of phase one. Renee will work with Melinda to finalize phase one.

All the Apple Days forms are on the town website. Thanks to A.C. Ivory and Civic Review.

The acoustics panels for the pavilion are here. Dustin will schedule a time to install them.

Dustin Oyler: Public Works

Dustin learned that it will be necessary to have an environmental study done before the building of the Sand Creek bridge. Kelly said an environmental study is necessary because it is federal money. If it goes well, it will take 30 days. If not, it can take 6 months for the environmental study.

Kelley, Dustin and Mayor Wright will schedule a meeting to see when the grant money is available (which fiscal year). The design includes the NEPA cost. A meeting will be scheduled when Mayor Wright returns.

The 414 handheld radios still need to be updated. The cost to do the update is \$84,017.22. A discussion was held about funding this update. Radio lifespan is 20 years. Dustin would like to split the update cost between this year and next year. Dustin will speak to Melinda regarding the timing of payments.

Jordan Pace made the motion to approve the cost of updating the radios. Pat seconded the motion and all voted in favor of the motion.

Jordan Pace made a motion for Pat to get the chipper Renee Reel seconded the motion and all council members voted in favor.

Dustin informed the council that the pavilion bathrooms are ready for the summer.

Also, curbing and rocks are going in around the park and the fencing around the shop area was discussed.

Carrie Torrey spoke briefly about her building permit. She will continue to work with Bill Barrett.

Old Business:

W.I.L.D. Status: Mickey will have a discussion with attorney regarding "ADA" at risk children. Mayor Wright will then compose a letter.

Harmer Water Meter Status:

Mayor Wright is planning to discuss the situation with an attorney - time may be a factor.

Other Business

Adjourn: 8:50PM **Jordan Pace made a motion to adjourn** the meeting. Renee Reel seconded the motion, and all voted in favor.

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