



**Approved Minutes - June 11, 2026
Torrey Town Council**

Notice is hereby given that the Mayor and Members of Town Council held a June 2026 Town Council Meeting. The meeting was held on **Thursday the 11th day of June 2026 at 7:00 PM** at the Torrey Town Office located at 75 E 100 N. Note the agenda may be accelerated or line items may be discussed in any order.

6:30PM State Flood Mitigation Presentation: For Town Council

This meeting was a preliminary discussion about flood mitigation planning in Wayne County. State floodplain managers introduced the National Flood Insurance Program and explained the process for developing official FEMA flood maps, which would help guide local planning, zoning, and development decisions. The community of Torrey had recently completed a flood study identifying specific problem areas, including water flow issues affecting 6-7 homes and a bridge that isolates over 100 people during flash floods. The state plans to conduct in-person meetings in September to begin the mapping process, with community input being a key component throughout the development of flood risk maps.

7:00PM Welcome: Mayor Wright

Administrative Business:

Opening Remarks

Roll Call: Melinda Meservy, Pat Kearney, Karen Mayne, Nan Anderson, Renee Reel, Richard Bratten, Bill Barrett, Dustin Oyler, Jordan Pace. Mayor Wright online

Excused:

Pledge of Allegiance: led by Richard Braaten

Conflict of Interest: None

Public Hearing: Torrey town budget for fiscal year 2026-2027.

Pat Kearney made a motion to open the public hearing. Renee Reel seconded the motion. All council members voted in favor.

Public Comments: NO public comments were made.

Pat Kearney moved to close the public hearing Renee Reel seconded the motion.

All town council members voted in favor of closing the public hearing.

Review and Approve Minutes

May 14, 2026, Town Council Meeting

Pat Kearney made a motion to approve the minutes of the May 14, Council meeting. Richard Braaten seconded the motion and all council members voted in favor.

Agenda Requests:

New Business Licenses: Melinda Meservy,

1. Bun and Done Services LLC

2. Lotus Seed Jewelry, LLC. Melinda explained that she has no store front however needs a license to have a booth at the Apple Days Market Melinda stated that she is now actively working and selling items in her businesses. She has gotten both her state and federal business licenses. She will also be selling items online. Pat Kearney made a motion to approve both business licenses; Renee Reel seconded the motion and all council members voted in favor.

Wayne High School's FBLA (Future Business Leaders of America):

Zaylie Mattingly is the chapter president. Zaylie presented her qualifications for FBLA nationals in San Antonio. She requested financial support for the competition and the council pledged \$250. Zaylie is the first Wayne County High School student to qualify for the FBLA nationals.

Jordan made a motion to donate \$250 to Zaylie. The motion was seconded by Pat Kearney and all council members voted in favor.

Water Connection: Travis Cornes

Mr. Cornes has an 8 1/2 -acre parcel located at 833 WEST 200 SOUTH, south of Etta Place. The lot is fully developed with septic, electricity and he has a water line connection. The house is being built offsite and then will be delivered to the location. Torrey will provide a water letter of availability to him as soon as the water service restriction has ended.

Town business:

Fire Ban Resolution: Discussion and appropriate action

Pat Kearney read the resolution into the minutes:

RESOLUTION 2026-06-11-04

**A RESOLUTION IMPOSING FIRE RESTRICTIONS DUE TO
HAZARDOUS ENVIRONMENTAL CONDITIONS**

The Torrey Town fire official has determined that existing hazardous environmental conditions necessitate certain fire restrictions, and it is proposed that Torrey Town adopt the restrictions in the Notice of Fire Restrictions attached hereto as Exhibit A; and

UTAH CODE SECTION 15A-5-202.5 provides that a county legislative body may impose fire restrictions based upon such a finding of the fire code official; and

Torrey Town is faced with a significant light fuel load in its wildland urban interface and watershed, that is now drying out; and

After considering the facts presented to the Torrey Town Council, the Council finds that (i) the attached Notice of Fire Restrictions should be approved, and (ii) such action furthers the health, safety, and general welfare of the citizens of Torrey Town.

THEREFORE, the Torrey Town Council resolves as follows:

The Notice of Fire Restrictions attached as Exhibit A is approved and the restrictions stated therein are implemented. This order is effective until rescinded by the Torrey Town Council.

This resolution is effective immediately.

Exhibit A
Notice of Fire Restrictions

By order of the Torrey Town Council, the following fire restrictions are in place within Torrey Town, effective at 12:01 a.m., Friday, June 12, 2026. Open fires are prohibited. The use of personal fire pits at individual residences are prohibited. Additionally, the following acts are prohibited:

- Building, maintaining, attending, or using a fire or campfire.
- Smoking, except within an enclosed vehicle, trailer, or building, a developed recreation site, or while stopped in an area that is paved or free from any vegetation.
- Discharging or using any fireworks, tracer ammunition, or other pyrotechnic devices, including exploding targets.
- Cutting, welding, or grinding metal in areas of dry vegetation.
- Operating a motorcycle, chainsaw, ATV, or other small internal combustion engine without an approved and working spark arrestor.

The only open fires allowed within Torrey Town, at this time, are propane stoves that can be turned off at valve or switch, pellet stoves and contained charcoal grills.

These restrictions are put in place to protect the Town water supply. Due to the dry spring there is decreased fuel moisture content in the grass and brush that has already begun to dry out and increase the risk of catastrophic fire. Continued high temperatures combined with little appreciable precipitation requires this extraordinary level of fire restriction.

Violations of this Fire Restriction Order are a Class C Misdemeanor in violation of UTAH CODE SECTION 64A-8-211. Questions regarding these fire restrictions may be directed to Torrey Town at (435) 425-3600.

Fire restrictions are effective beginning at 12:01 a.m., Friday, June 12, 2026. This fire restriction notice was published on Thursday, June 11, 2026. This order shall remain in effect until rescinded.

Fire Resolution Discussion:

The Town Council discussed implementing the fire restrictions in response to hazardous environmental conditions. Torrey presented a resolution based on the county guidelines. After the discussion the council agreed to amend the resolution by removing restrictions on pellet grills and firepits in certain areas.

For Apple Days, the 4th of July fireworks are being done by a professional. However, Torrey will coordinate with Jason Jones to decide if it is safe. Richard asked who would enforce the code? Jason Jones said the sheriff will be called to complaints and there will be a fine imposed.

Richard made a motion to approve the resolution with amendments. Jordan seconded the motion. Torrey resolution will eliminate the restrictions on: smoking, pellet stoves, charcoal grills and the sentence about restricted areas including all mountains. All council members voted to approve the resolution with changes.

Annexation Petition Discussion and Appropriate Action

Matt Gorham, the designated annexation sponsor on Zoom, explained the petitioners filed an annexation petition with the county and town on May 27. The petition includes 7 parcels, with five of the owners signing the petition. They meet the state requirements for valuation and percentage of property. The properties are all contiguous to each other and to the town.

Bill Barrett explained that there is a boundary dispute between the Ellison property and Babken Harutyunyan on the west side of the annexation area. The discrepancy needs to be resolved before the annexation can be approved. But he said the discussion is moving ahead amicably and should be resolved in the next 2-3 weeks. Town Council is being asked to accept the petition "for further consideration. The next step certification by the Town Clerk, followed by a 30-day protest period.

Jordan asked what percentage of the acreage has signed the petition and what percentage of the property value is held by the petitioners. Barrett responded 65% of the property owners have signed the petition and they hold 88% of the land value.

Jordan made motion to accept the annexation petition for further consideration. Renee seconded and all approved.

Torrey Budget 2026-2027

General fund:

Melinda presented budget adjustments and updates to various funds including the general fund, perpetual care fund, and capital projects fund. Due to the current economy, Melinda has projected 10% less in tax revenue for this year 2026.

The general fund shows a surplus of \$345,454 with projected revenue of \$372,411 which included new allocations for events, administrative costs, economic development, code enforcement and equipment maintenance.

For the water fund, Melinda noted a deficit due to higher-than-expected depreciation expenses and Main Street project costs. Melinda confirmed that the 2% water rate increase is scheduled for July 1st would apply to the base rate and not the usage tiers. The council agreed to carry over the unspent capital projects funds to 2027 without needing to open the budget.

Melinda presented a budget proposal for 2027, suggesting a 2% increase in expenses to maintain funding at \$484,000 rather than reducing it. The discussion focused on equipment purchases, particularly a skid steer, with options to either allocate funds from the net fund balance or use a lease-to-own approach costing approximately \$7,000 over three years. The council agreed that the lease-to-own option with the lowest interest rate and three-year term would be the preferred approach, with any remaining costs to be covered from the net fund balance.

Regarding equipment and budget, the council approved leasing a new skid loader with no annual usage hour limit. **Richard made the motion to go with option 2**, the lease to own skid with no annual usage hour limit, Jordan seconded and all Council members voted to approve.

The council also discussed funding for the Sand Creek Bridge engineering project, with Melinda confirming that sufficient funds are available in the budget, though the specific allocation between different funds sources needs to be determined by the town council.

Other budget items discussed were:

- Projected revenue from town celebrations is lower because of the economy.
- Funds were allotted for code enforcement and attorney costs.
- Included is the purchase of a roller in current fiscal year.
- There is still a surplus in unrestricted funds.
- Torrey has not spent much on perpetual care.
- The Public Employees Health Program (PEHP) cost is increasing to \$1700 a month.
- The cost of new handheld radios is estimated at 84,000.

A reminder was given that capital projects need specific plans for capital improvement projects. Renee requested a line item for some concrete work on the pavilion. Melinda mentioned that excess 2026 funds will go into 2027.

Nan asked if the engineering funds are set aside for the Sand Creek bridge. Class C Road funds could be used for the engineering costs. Dustin said the bridge is not ready to start until the grant funds are released.

Pat Kearney made a motion to accept this budget as discussed, and enable spending starting July 1st, Renee Reel seconded the motion and all council members voted in favor.

America 250

Renee held the first tie down meeting with all the coordinators yesterday. Lots of work to be done and not a lot of sponsors. We will meet as a council members to discuss council

responsibilities for the event. Nan reminded everyone that there will be an after-action report to discuss the good, the bad, and the needs improvement.

Town Apple Days Marshall(s) Nominations:

Pat has the nomination and has contacted the people for the grand marshal and citizens of the year. Richard Braaten or Lynn Harrach will drive the mayor. The rest of the council are spectators and will help on the ground this year.

Review water information about the ordinance.

Mayor Wright informed the council that Justin Wayment is working on the water ordinance as well as code enforcement.

The International Wildland-Urban Interface Code-

Next required steps to include map.

Karen will contact the state and county to learn status of the map. We will check with the state map and accept the designations.

Code enforcement.

The Ordinance is being reviewed with Justin Waymen. Brock Jackson is working on contracts for the enforcement officer and the hearing officer.

Discuss CiviclinQ

Training for Torrey ordinance management with CiviclinQ will be held at the next Staff Meeting on June 15th 9:30AM. Brock Jackson has had the CiviclinQ transfer fee waived for Torrey.

Clerk Report: Karen Mayne

One grama request was received requesting a list of the short-term rentals in our town limits.

Karen, working with Bill Barrett, is involved in the certification and notification process for the petitioned annexation.

Financial Report: Melinda Meservy

The General fund Reconciliation report is not ready for this past month's report. Melinda will present the report next month.

Cash Valley Bank had notified Melinda that the percentage of interest earned on CD's was to be reduced. Melinda negotiated the return of the 3% interest agreed upon rate with Cash Valley bank.

Our revenue from resort tax was \$17,000 last month.

Jordan made a motion to approve last month's treasury report and upon seeing the reconciliation report, approve it in July. Also, the motion to pay the bills. Richard Braaten seconded the motion and all council members voted to approve.

Council Reports: Economic Development

Economic Development: Nan Anderson met Jeff Razer from the governor's office of economic development. He is from Senator Curtis' office. Nan met with Jeff in the town council meeting room and his remark was "you need some help."

Nan is looking closely at the grants that have no matching funds. There are some very competitive grants. GOED selected Torrey as their blueprint community.

A HUD seminar was attended by Nan and Dustin. They were awarded the Sand Creek Bridge project for Torrey. Hoping to start the NEPA process with Kelly Chapple this year.

Pat, Renee and Nan met with Logan Monson in Bicknell. They were able to address some of Torrey's issues. We hope to have both Representative Monson and Senator Owens visit us here in Torrey in August.

Planning and Zoning: Bill Barrett

There have been three situations lately where construction has taken place without permits. Eric has been working on these as well. Bill will keep the council posted. He is also working on two lighting violations which are being resolved.

Planning and Zoning is still working on the lighting ordinance and may have a resolution about the lumens. Bill hopes to approve a draft and then a public hearing will be needed.

Annexation next steps: if the council accepts the petition the clerk must within 30 days obtain records to ascertain the standard is met.

Mayors Report; See attached for full Report

In ongoing discussion with the USPS. Torrey is being asked to provide more postal boxes. Mayor Wright informed the post mistress that Torrey is looking at sponsoring a contract post office. Mayor Wright is working on a needs assessment. town government can sponsor a contract post office. Mayor is working with "My package Guy" to see if they can locate an office in Torrey.

Mayor has been discussing open meeting training LEPC. Brock will come down to present Region 6 training at no cost.

Mayor Wright found the landscaping MOU with Torrey and UDOT. Pat has learned that there is no formal MOU just a form to fill out.

A new laptop is being ordered for Colleen. Pat remarked that she will need a new laptop as well.

Pat Kearney: Pioneer Cemetery, Cemetery, Trees, Staff

Pat visited with UDOT about stump levels. Tree trimmer will take care of the stumps.

Pat was asking what the plan is with the Flag retirement ceremony. Mayor Wright suggested that he should be able to work it on a Saturday, after Apple Days.

Richard Braaten: Roads

Richard is coordinating with Dustin to grade Sleeping Rainbow. The seal coat company is having discussions with Richard to do some crack sealing. Richard is working to set up a mowing schedule.

Jordan Pace: Water:

Jordan is working on the purchasing of the fireworks. Jordan needs a Letter of transportation from UDOT to transport the fireworks to Torrey.

The purchasing process was discussed. Melinda will give the Tax-exempt form to everyone.

Jordan wants to consider hiring a water lawyer rather than a water engineer.

Jordan mentioned that it has been reported that Jackson Excavation has been using a Torrey water hydrant for the subdivision excavation.

Renee Reel: Reported that the beautification committee has distributed 14 new metal planters to business on Main Street. She is now looking for water-wise plants for the Pavilion hardscape. Renee would also like a metal sign for Torrey Town Park.

Public Works: Dustin Oyler:

Dustin reported that the bid for the fence around the shop was \$17,400. Lane Jones submitted the bid.

Old Business

.

Other Business:

Torrey resident Ray Budzinspy received a water bill with an overage while he was on vacation. The bill is \$200 more than usual. Mr Budzinspy explained that his water hydrant was leaking while he was gone. Dustin checked the meter and believes it has now been repaired.

Jordan Pace made a motion to forgive the overage. Richard Braaten seconded the motion and all council members voted in favor. Jordan Pace explained that the water forgiveness was a one time offer.

Adjourn: 9:04 PM

Pat made a motion to adjourn the meeting Jordan Pace seconded the motion and all council members voted in favor.

mb