



how to pay your bill or trust request

If your law firm sent your bill or trust request by email, you can pay the outstanding balance via credit card, Apple Pay or Google Pay set up on your mobile device or web browser by following the steps below.

1 Pay bills using credit card

- Go to the bill in your email inbox and click [Pay online now](#).
- In the Pay by Credit Card section, enter your [credit card details](#).
- Under Billing information, enter the billing details for the credit card.
- Click [Review payment](#).
- Optional: Check the box to securely store this payment method for future use. If you select this option, your firm can automatically charge this credit card method for future bills and payment plans.
- Click [Submit payment](#).

2 Pay bills using digital wallets

- Go to the bill in your email inbox and click [Pay online now](#).
- Click [Pay](#).
- This button will appear under your bill details and amount but above the card payment section.
- Follow the prompts for Apple Pay or Google Pay to make the payment.
- Optional: Once the payment is completed, click [Print](#) to print a copy.

3 Pay bills by calling our office: (614) 440-1395

- Dial our office number and our admin assistant will happily assist you.
- Mention your name, company, and/or specific invoice number, matter you wanted to make payments to.
- Our admin assistant will get your credit card information and make the payment for you.

We also accept wires and checks. For more information about that, please coordinate with your responsible attorney or call our office at (614) 440-1395 to get the wire/check instructions.