

THE CHARTER SCHOOL OF EXCELLENCE
MINUTES OF THE BOARD OF DIRECTORS MEETING
October 28, 2025

Katrina Wilson-Davis called the meeting of the Board of Directors of The Charter School of Excellence (CSE) to order on October 28, 2025, at 4:07 p.m.

Board Members Present: Katrina Wilson-Davis, Devarn Flowers, Felicia Brunson, Patty Archer, Carissa Chisholm, and Robert Lynch

Absent: None

Also present: Robert Haag, Jeff Wood, Nathan Sparrow, and Lissette Torres

1. Approval of the May 14, 2025, Board Minutes. *A motion was made to accept the minutes as written by Patty Archer and seconded by Carissa Chisholm. Motion carried.*

2. Superintendent's Report - Mr. Haag
 - A. Approve Updated Principal Salary Scale
 - B. Approve Fine Arts Teacher Traeisha Green as Academic Enrichment Coordinator
 - C. Approve Kindergarten Teacher Brittany Burks as Lead Teacher
 - D. Update regarding Lawsuit with Parent of Legend Lantigua at the Playground
 - E. Update regarding the CSE website and Niche
 - F. Update on Academic Programmatic Review for 5271
 - G. Approve Retainer Agreement with Tripp Scott
 - H. Approve Consultant Contract Renewals for Tracy Nessler, Nathan Sparrow, Ruth Lynch, Gae Wood, and Raquel Espinosa
 - I. Approve Agreements for Miracle Hands Clean, Coastal Comfort, Stepping Stones, Team Shield Security, Vector Bus Advertisement, and Mainstreet Gold Coast Bus Benches
 - J. Approve the Amendment and Increase in cost for A1A Transportation for the 2025-2026 school year
 - K. Approve Contract for NSLP Catered Meals
 - L. Approve HLB Gravier as our Auditors for the 2024-2025 School Year
 - M. Approve Rent Schedules for the Davie Campus
 - N. Approve Raptor as our Vendor for the 25-26 Alyssa's Alert Vendor Selection
 - O. Approve School Safety and Security Assurance Form (See form)
 - P. Approve Safe School Officer Compliance Form (See form)
 - Q. Approve Opt-Out form for Early Childhood Music Education Incentive Program
 - R. Approve Memorandum for Protecting Student Data
 - S. Approve Salary Increase Allocation Charter Distribution Plan for 2025-2026
 - T. Approve 2024-2025 Audits for 5031 and 5271
 - U. Adopt the Campus Access Control Policy
 - V. Adopt the Privacy Policy Agreement
 - W. Adopt the Level II Fingerprint Rescreening for Employees Policy
 - X. Discuss Teacher Apprenticeship Program with Broward College

A motion was made to accept the Superintendent's Report items A-X by Patty Archer and seconded by Devarn Flowers. Motion carried.

3. Principal's Report - Ms. Torres
 - A. Enrollment Update
 - B. Approve Plan of Action to change school letter grade from a B to an A

C. Certification Requirement and Endorsements

D. Approve Out-of-Field Waivers for Mike Lachmanen-ESOL, Traeisha Green-ESOL, Alexandra Ibanez-ESOL, Donna LeVasseur-ESOL, Jodie D'Abruzzo-ESOL, and Nancy Rowe-Reading

E. Approve CSE Board Policies and Procedures related to Health, Safety, or Welfare of Students

A motion was made to accept the Principal's Report items A-C by Robert Lynch and seconded by Felicia Brunson. Motion carried. Another motion was made to accept the Principal's Report items D-E by Robert Lynch and seconded by Patty Archer. Motion carried.

4. Treasurer's Report - Mr. Sparrow

A. Approve Financials - Weekly Bank Balances for Davie (5271)

B. Authorize Jeff Wood, our Legal Counsel, to work with Mr. Haag on a new agreement for his contract.

C. Approve BrightStar Credit Union Bank Accounts becoming Public Entity Accounts

D. Approve Medical and Supplemental Plans for 2025-2026

E. Approve to reimburse the Church for our portion of the Property Insurance per the Lease Agreement

F. Approval of the Title I Allocation for \$157,035 for the 2025-2026 School Year

G. Approve Referendum Bonuses of \$10,000 for those who have been employed with us for over 10 consecutive years

H. Approve Referendum Bonuses of \$5,000 for those who have been employed with us for over 5 consecutive years

A motion was made to accept the Treasurer's Report items A-H by Carissa Chisholm and seconded by Felicia Brunson. Motion carried.

5. New Business

6. Public Input

7. Adjournment - 4:58 p.m.

Respectfully submitted,



Felicia Brunson, Secretary

1/29/24

Date