**Agenda/ Minutes of Hózhó Academy Governing Council**

**Date: July 29, 2025**

**Time: 5:30 pm**

**School: 515 Park Ave, Gallup NM 87301 or**

**Join Zoom Meeting**[**https://us06web.zoom.us/j/2829474574?omn=84765701674**](https://us06web.zoom.us/j/2829474574?omn=84765701674)

**Meeting Type: X** **Regular**  **Special** **Proposed**  **Approved**

1. **Meeting was brought to order at** 5:40 PM
2. **Pledge of Allegiance led by Suk**
3. **Roll Call [SECRETARY]**

**Members: Present Absent**

|  |  |  |
| --- | --- | --- |
| Bill Lee | X |  |
| Erin Montano | X |  |
| Brinn King | X |  |
| Gabriel Suk | X |  |
| Rebecca Boucher  Mark (Ben) Macik  Teri Fraizer | X  **X**  **X** |  |
|  |  |  |

**Other Attendees:** Juliane Hillock, Dan Hill

1. **Approval of Agenda: [CHAIRPERSON]**

**Action Requested: Approve agenda**

**Motion: (Rebecca Boucher)**

**Second: (Teri Fraizer)**

**Amendments: None**

X **Unanimous** or **Ayes: Nays:**

1. **Action Requested: Vote on new board officer positions. The motion is presented to have Brinn King replace Teri Frazier as Treasurer for the board of Hozho**

**Motion: Fraizer**

**Second: King**

**No correction or objection:** [BLANK]

X **Unanimous** or **Ayes: Nays:**

1. **Action Requested: Vote on new PTO Payment Policy. Juliane brought up the idea of incentivizing staff to stay on and not use leftover PTO at the end of the year. The funds are present. The funding will come from having to pay for subs, that must be paid if the permanent staff takes time off. Bill Lee brought up the legal aspect for PTO for the State of New Mexico. The school is not considered in the legal framework the PTO laws since the school is an employee of the State. Dan asked to clarify that this policy will only apply to the teaching staff.**

**Motion: Bill Lee to Approve the new PTO policy as amended**

**Second: Brinn King**

**No correction or objection:** Amended to only include teaching staff

X **Unanimous** or **Ayes: Nays:**

1. **Action Requested: Review and Approve FY26 Handbooks**

**Motion: Teri Fraizer motions to table until next meeting due to handbook draft not ready.**

**Second: Erin Montano**

**No correction or objection:** Gabriel Suk recommends tabling motion until next board meeting, since the 2026 handbook is not ready for preview.

X **Unanimous** or **Ayes: Nays:**

1. **Principal Report: No firm numbers due to transitions period. Estimate 872 students current. 246 students on the wait list. Demographics are estimated to stay the same 76% minority, 56-57% native American. Bond review is due soon, Juliane and Cyle are working on the report now. Hozho’s grade averages are now higher than State averages.**
2. **Comments from the community: If you wish to submit a comment, please send an email to** [**president@hozhoacademy.org**](mailto:president@hozhoacademy.org) **no later than noon on Tuesday July 29, 2025.**
3. **Adjourn**

**Motion:**

**Second:**

**Discussion:** [Blank]

**Unanimous** or **Ayes: Nays:**

**Meeting adjourned at**

**Agenda/x Minutes of Hózhó Academy Governing Council**

**Date: June 24, 2025**

**Time: 5:15 pm**

**School: 515 Park Ave, Gallup NM 87301 or**

**Join Zoom Meeting**[**https://us06web.zoom.us/j/84822806349?pwd=i2a4uhbctbMfbxCTsrbGok3aaxb1ka.1**](https://us06web.zoom.us/j/84822806349?pwd=i2a4uhbctbMfbxCTsrbGok3aaxb1ka.1)

**Meeting Type: x Regular  Special Proposed  Approved**

1. **Meeting was brought to order at** 5:20 pm
2. **Pledge of Allegiance led by J. Boucher**
3. **Roll Call [SECRETARY]**

**Members: Present Absent**

|  |  |  |
| --- | --- | --- |
| Jeremy Boucher | x |  |
| Erin Montano | x |  |
| Brinn King | x |  |
| Gabriel Suk | x |  |
| Rebecca Boucher  Mark Masik  Teri Fraizer |  | x  **x**  **x** |
|  |  |  |

**Other Attendees:** Juliane Hillock, Katie Rarick

1. **Approval of Agenda: [CHAIRPERSON]**

**Action Requested: Approve agenda**

**Motion: no additions or corrections so deemed approved**

**Second:** [BLANK]

**Amendments:** [BLANK]

**Unanimous** or **Ayes: Nays:**

1. **Approval of Consent Agenda Items:**

**Action Requested: Approval of minutes from meetings on May 27, 2025**

**Action Requested: Approval of May 2025 Bank Reconciliations**

**Action Requested: Approval of May 2025 Bank Check Registers**

**Action Requested: Approval of BARS**

**24101-573-000-2425-0060-I $109,664**

**31703-573-000-24-25-0065-I $301,124**

**Additional BARs- all increase BARs:**

**24109-573-000-2425-0067-I $175.00**

**24106-573-000-2425-0066-I $2,672.00**

**Motion: motion to approve consent agenda as it stands by Suk**

**Second:** King

**No correction or objection:** [BLANK]

**Unanimous** or **Ayes: Nays:**

**J. Boucher x**

**Montano x**

**King x**

**Suk x**

1. **Action Requested: Nepotism Waiver** 
   1. **For staff members related to Juliane Hillock. Keith Hillock and Brooke Shaeffer as full-time employees. Contract basis for Julia Wolf to fill in- as needed.**

**Motion: motion to approve nepotism waiver for three named individuals by Suk**

**Second:** Montano

**No correction or objection:** [BLANK]

**Unanimous** or **Ayes: Nays:**

**J. Boucher x**

**Montano x**

**King x**

**Suk x**

1. **Action Requested: Term Limit Removal for GC Members** 
   1. **Potential last meeting for Jeremy Boucher, Brinn King, and Erin Montano- one option to stay in compliance so we don’t drop below 5 members per the bylaws. If we vote in new member tonight then we will still be above 5 at next meeting. If we did a bylaw change we would have to let PEC know. Would this be looked down upon? 50/50 boards don’t have term limits. Unclear as to how the commission would react to this possible change. Middle ground would be to grant one more term which is what we did last time when end of terms had been reached. Concern down the road once school is established- could be difficult to keep a healthy functioning board if there are no term limits to possibly remove difficult board members. Previous board members could come back if sit out for a term or a certain amount of time to continue on as an active board member. Recommend to table discussion on term limit removal and vote new member in tonight- we have 6 days to vote in a new member to maintain compliance- 5 members would then have a 3 person quorum. June 31, 2025 is when term would be up for J. Boucher, King, Montano which are also the current president, treasurer, secretary. Would vote on new officer positions at July meeting- would need to have acting president named today so bills can be paid next month prior to meeting- easiest option would be to have Rebecca Boucher, current vice president- would be hard to have her added to bank account. 72 hours in advance of an emergency meeting early July 1st to vote for new president to add to bank for start of next fiscal year. Latest they need someone in the new position would be July 7th. Potentially June 30th we can have another meeting to vote.**

**Motion: motion to table discussion of removal of term limit for GC members by Suk**

**Second:** King

**No correction or objection:** [BLANK]

**Unanimous** or **Ayes: Nays:**

**J. Boucher x**

**Montano x**

**King x**

**Suk x**

1. **Action Requested: New Board Member Vote** 
   1. **Up to board if we have enough information to vote. New potential board member would be Bill Lee- have not received a resume or more information – communication with him as been difficult at this point. Ara Green has been a contact person to mediate between him and Juliane. Jeremy has not talked to him yet but will try to set up a meeting this week- Bill Lee is retiring from the Gallup Chamber of Commerce. Will try to have more information prior to emergency meeting on Monday June 30th. Will need to table conversation at this point since nothing to vote on at this point. Brinn has a potential new board member as well. Can go up to 9 board members. Could potentially have prospective board members join for next meeting.**

**Motion: motion to table new board member vote by Suk**

**Second:** King

**No correction or objection:** [BLANK]

**Unanimous** or **Ayes: Nays:**

**J. Boucher x**

**Montano x**

**King x**

**Suk x**

1. **Action Requested: Lease Agreement Boardman Property** 
   1. **Stop gap lease while work on other arrangements are completed- same amount as previously paying just needs to be set up as an LPA (lease purchase agreement) instead. Date needs to be changed from 2023 to 2025**

**Motion: motion to approve lease agreement boardman property with date change from 2023 to 2025 by Suk**

**Second:** Montano

**No correction or objection:** [BLANK]

**Unanimous** or **Ayes: Nays:**

**J. Boucher x**

**Montano x**

**King x**

**Suk x**

1. **Action Requested: Additional EOY Business** 
   1. **no end of year business to report**

**Motion:**

**Second:** [BLANK]

**No correction or objection:** [BLANK]

**Unanimous** or **Ayes: Nays:**

1. **Principal Report** 
   1. **Just completed year 7. Current 751 students 76% minority. Waitlist has increased- potentially could be 425 students. 1 additional pre-k class added. 6th graders are moving to boardman campus within 3 portables with specials back to elementary school. Hillsdale training completed for administration and upper/lower school. Still don’t have testing scores back yet- no new data to share at this point. 1 position possibly open in k-3. Have a need for full time music teacher as well.**
2. **Finance Report** 
   1. **Auditors have decided to start audit June 1st instead of mid July. Will be doing 2 mini audits instead, 1st includes July- April information. Will not due financials in July, will be approved in August instead. PED will hopefully give rural units on SEG- $408k- gave us the units originally but then said we should have received them- allowed us to receive emergency aid then came back and said we shouldn’t have received emergency aid either. Money was already spent- being challenged at this time with the help of Dan Hill on the merit that we were approved with our charter in 2017. Aiming to end around $600k- if receive funds will end closer to $1 million. Bond is completed and funded- new convenance effective June 2026.**
3. **Comments from the community: If you wish to submit a comment, please send an email to** [**president@hozhoacademy.org**](mailto:president@hozhoacademy.org) **no later than noon on Tuesday June 24, 2025.**
4. **Adjourn** 
   1. **Moving dirt at campus for infrastructure for sports dome, roads for change in pick up drop off route, and new cafeteria. Administration portable will happen at some point– other portables were placed at Boardman property for 6th grade. Will send to the board the renderings for the updated plans on new construction.**

**Motion:** [Blank]

**Second:** [Blank]

**Discussion:** [Blank]

**Unanimous** or **Ayes: Nays:**

**Meeting adjourned at** 6:20 pm