

Emmanuel College is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

This Policy is designed to ensure Emmanuel College complies with the 11 minimum Child Safe Standards in line with [Ministerial Order No. 1359](#). As educators, we have a mandatory obligation to create a culture which prioritises a safe, nurturing community for every child. The Standards provide a framework for routinely reviewing and strengthening Child Safety strategies, policies and practices.

All students and families should be familiar with, and be clear about, what is expected of our students in regard to uniform and personal presentation. When students make a choice not to observe these standards, they are choosing to disregard College expectations and staff will be obliged to issue consequences to assist the student to be responsible for their choices.

Students have a responsibility to conduct themselves in an appropriate manner in all situations, particularly where they are wearing the College uniform. We expect that students will be well-groomed at all times and to behave with courtesy, common sense and consideration for others.

The information detailed below is also included in the Student Handbook, and students and parents are expected to be familiar with its contents.

The College uniform is compulsory for all students from Year 7 to 12.

COMPULSORY

Terms 1 and 4 – Formal Summer Uniform

College summer dress

OR

College monogrammed shirt (long- or short-sleeved; long-sleeved shirt needs to be tucked in) College charcoal shorts or trousers.

Optional: College Blazer/jumper/cardigan. (Blazer to be worn as outer garment.)

Socks:

- GIRLS: Black Socks (Short ankle or knee-high. Not sport socks. No branding.)
- BOYS: Grey Socks (Short ankle socks. Not sport socks. No branding.)

Black leather lace-up shoes (not sandals/buckled shoes, or black leather runners)

College hat/cap for PE lessons. Encouraged to always wear outside.

Note: Dress length to be no shorter than the top of the knee. Refer to uniform photos.

Terms 2 and 3 – Formal Winter Uniform

College winter skirt (with black or blue opaque tights only; socks not permitted)

OR

College monogrammed shirt (long- or short-sleeved; long-sleeved shirt needs to be tucked in) College charcoal shorts or trousers.

College Tie

College Blazer - must be worn to and from school.

Socks:

- GIRLS: Black Socks are only to be worn with shorts or trousers (Short ankle or knee-high. Not sport socks. No branding with shorts or trousers.)
- BOYS: Grey Socks (Short ankle socks. Not sport socks. No branding.)
Black leather lace-up school shoes (not sandals/buckled shoes, or black leather runners)

Note: Skirt length to be no shorter than the top of the knee. Refer to uniform photos.

OPTIONAL ITEMS

College Jumper/Cardigan

College Rain Jacket

College Scarf - red or navy

College Beanie - red or navy

Navy Gloves

Black belt with plain buckle

Hair accessories are to be kept to the College colours: Red, Navy, Sky Blue or White

HPE/SPORTS UNIFORM

Years 7-9 Compulsory for all students.

Years 10-12 Students studying HPE or VET Sport and Recreation will be required to wear the College Sports uniform for any practical classes.

College Polo Top in House Colour (short- or long-sleeved.)

College tracksuit pants or shorts

College soft-shell jacket (ONLY to be worn with PE uniform.)

White socks (Short ankle or sports socks. No branding.)

Sports Runners with appropriate support. (Fashion shoes resembling runners are not acceptable, e.g., Converse.)

College cap or hat

OPTIONAL

College Rain Jacket

College Rugby Top

College Vest

House Name/Colour

Chaminade - Sky Blue

Cassidy - Red

McCluskey - Gold

McCoy - Navy

Winters - Green

Wearing the Uniform

- Correct College uniform must be worn, both at school and in public, including on the way to and from school.
- Students must adhere to the formal summer and winter uniform requirements listed above.
- PE uniform may ONLY be worn on days of scheduled HPE classes.
- The only acceptable outer garments are the College Blazer or the dress/monogrammed shirt. A jumper/cardigan may be worn under the blazer if students chose this option, however the jumper/cardigan is never to be worn as an outer garment outside of the College.

- The College Blazer must be worn to and from school in Terms 2 and 3 and is optional in Terms 1 and 4.
- The College tie must be worn in Terms 2 and 3 with a monogrammed shirt with the top button done up. The tie must cover the top button of the shirt.
- If cold, students may wear undergarments or thermals for warmth, but these are not to be visible. No hoodies or other jackets/outer garments are permitted. The College beanie and scarf, and navy gloves, are also options for warmth.
- On wet and cold mornings students may wear the optional College rain jacket over the correct uniform to and from school. Other jackets are not permitted.
- When correct uniform cannot be worn for some reason, students should seek exemption by providing a note from their parent/guardian. Such requests should include the duration of the exemption and reason for an exemption. In these cases, students will be issued with a Uniform Pass, which is recorded on SEQTA, for a limited time.
- All students are to wear black leather lace-up school shoes, not black leather runners or sandals/buckled shoes/t-bars.
- Short sports socks may ONLY be worn with the PE uniform.
- Runners are not to be worn with the formal uniform.
- For HPE, sports runners with appropriate support are required. Fashion shoes resembling runners are not acceptable, e.g., Converse. Flat-soled canvas slip-ons are not permitted.
- No mixing or matching of sports uniform and formal uniform is permitted.

Hats

- Students are required to wear the official Emmanuel College cap or hat during HPE classes to ensure adequate protection from the sun in Terms 1 and 4. Students are encouraged to wear a hat outside.
- Only official Emmanuel College beanies and scarves may be worn.
- Hats, caps and beanies are not permitted to be worn during class.

Hairstyles

- All students are expected to be well-groomed. Hairstyles and colour should reflect a moderate and neat image befitting the look of the College uniform. Hair colour should be natural-looking and one colour.
- Hair styles should be neat and tidy and worn off the face. Long hair must be tied back in classes where it is a safety issue, such as practical subjects or when directed by a teacher.
- Excessive styles which are not acceptable include dreadlocks, tails, shaved or severe undercuts or lines, asymmetrical and messy styles, long fringes, mullets and mohawks. If clippers are used, a reasonable length must be maintained so that it is not excessively short.
- Hair accessories are restricted to school colours – red, navy, sky blue and white.

Grooming

- Male students are to be clean-shaven at all times. Students who disregard this requirement may be asked to shave at school or to go home and return appropriately groomed.
- Make up, fake nails, nail polish, fake eye-lashes/extensions are not permitted.

Jewellery and Accessories

- Students may wear a religious symbol on a silver or gold chain worn under the shirt/dress which must not be visible when viewing the uniform as a whole.
- Students may wear a single, simple ear-stud in the ear lobe only. Other earring or sleeper styles should not be worn. Nose piercings and other piercings are not permitted. Clear studs are not permitted.

- The wearing of other fashion accessories is not appropriate. Students who choose to wear other items of jewellery can expect to have these items confiscated for the duration of the term.
- Parents may choose to collect any confiscated jewellery from the appropriate House Leader.
- Year 12 students are permitted to wear their College Hoodie or Jacket when they are provided in their graduating year.

Tattoos

- Students are not permitted to have any visible tattoos showing at any time while involved in College activities either on or off campus.

Athletics Day

The following dress requirements will apply for Athletics Day. House Leaders, homeroom teachers and PE staff will confirm that students are clear about uniform expectations during the weeks preceding Athletics Day. Students who do not comply with the uniform requirements will receive a detention. This is a normal school day and all students are required to attend school on this day.

- Years 7 - 9: Correct sports uniform including College cap or hat.
- Year 10 - 12: Students who have the sports uniform are to wear their college uniform including College cap or hat. Other students should wear a plain shirt/t-shirt in house-colours with navy or black shorts and a College cap or hat.
- ALL students are required to wear a College hat or cap.
- Students may decorate their face and hair with temporary house colours to add to the atmosphere of the day. Note: All hair colours must be removed by the following school day.

Students who chose not to comply with uniform standards will be making a choice not to be part of the school community and therefore negate their right to attend classes. They may be asked to return home until the matter is rectified.

Casual Dress Days or Events

A number of casual dress days are held at the College in support of nominated charities and, at times, events are conducted where casual dress may be worn. On these occasions the following dress code will apply:

- Closed in shoes or sneakers are to be worn.
- Clothes/t-shirts must not display inappropriate words or graphics.
- Clothing should not be short, tight or revealing. Midriffs are not to be on display.
- Thongs, sandals and singlets are not acceptable.

Uniform Supplier

The College's official uniform supplier is Noone Imagewear, located at 54 Old Geelong Road, Hoppers Crossing. They are open Monday - Friday: 9am - 5pm and Sat 9am - 1pm.

Policy	Student Uniform Policy
Date Reviewed	September 2023
Reviewed By	Leadership Team
Review Due	December 2024

