

Merritt Resource Utilization Workbook Download

Purpose: *To assist the hiring manager*

This downloadable workbook is intended to provide a baseline work planning document for identifying opportunities for engaging a Merritt Intern or IT employee. The intention is to assist IT Managers in mid level companies who may need suggestions for appropriate types of projects that would benefit the hiring company while helping Merritt graduates hone basic security skills in a corporate environment and gain experience in user support and interaction.

How to use the Workbook: *Save a copy and use it as a planning tool*

The **Intern 6-Week Work planning Tab** is a small plan that can be iterated for one or more 6-week projects. The Hiring Manager fills this out and shares it with the Intern/Employee when they come on board.

The **Projects & Tasks List** is a list of tasks, brief explanations and deliverables that can be assigned and jointly executed. The manager should choose one or more for the internship.

The Merritt Program:

The Merritt Cybersecurity Program MerrittSecurity.com is a 2-year accredited Cybersecurity degree program, featuring semesters in six week long expert-led sessions, that has delivered great results: graduates are winning national competitions and finding jobs with leading companies, launching highly rewarding careers in cybersecurity. Our students represent the rich diversity of the Oakland Community, and internships prepare them for future jobs.