

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

Job Title: Optometrist
Department: BRHWC – Optical
Hourly Rate: DOE
Full Time: 40 Hr
Exempt: Exempt or Contract
Supervisor: Clinic Medical Director/Clinic Administrator
Posting Date: Public
Opens: December 16, 2024
Closes: January 06, 2025, at 4:30 PM
Posting Date: **Open Until Filled**
Opens: January 9, 2025
Closes: Open Until Filled



Benefits

Excellent family Insurance

Paid Holidays: 17 Full + 2 ½ days

Personal Leave: 24 Hours renewed annually to use upon hire

Sick: 8 hours accumulated monthly, limit 300 hours

Annual: 8 hours accumulated monthly, increases with years of service

Summary: The Optometrist, or Eye Doctor, is responsible for providing comprehensive vision care to patients so they can care for their eyes and access tools to support their eyesight. Their duties include conducting eye inspections, identifying signs of disease or injury and prescribing corrective lenses.

Optometrists provide accessible diagnosis, treatment and referrals for vision-related issues. Their role is to inspect a patient's eyes and perform a series of tests to identify issues with depth perception and clarity. They can provide basic treatments and vision therapy or refer patients to a medical doctor who specializes in eye care. Optometrists analyze test results to determine what kinds of corrective lenses, visual aids or other treatment measures will help their patient with issues like blurriness or headaches associated with sight issues.

Optometrists begin appointments by asking the patient questions about their eyesight and any symptoms they experience. They ask about any pain, blurriness, itchiness or other vision issues before beginning the examination. Optometrists coach patients on where to look and when to open their eyes so that they can dilate their eyes and perform a retinal exam. They ask patients to interpret letters, numbers and images without an aid and then using different types of lenses. Optometrists diagnose eye conditions and consult on custom contacts for people with astigmatism or other abnormalities that impact the eye's shape.

Optometrist will have supervisor responsibility over all staff employed in the optical department.

Optometrists complete a variety of duties throughout the workday. A list of Optometrist duties may include:

Essential Duties and Responsibilities include the following:

- Conduct routine eye exams for clients.
- Maintain patient records.
- Prescribe medications to treat ocular diseases and disorders.
- Perform pre- and post-operation checks.
- Check patients for signs of diseases and refer them to other specialists when needed.
- Supervisory skills and teamwork building
- Other duties as assigned

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Ability to maintain a high level of confidentiality
2. Highly dependable, excellent attendance
3. Proficiency with modern eye care techniques and equipment
4. Strong communication skills, including the ability to explain scientific information to patients
5. Ability to perform repetitive tasks while maintaining focus
6. Listening skills
7. Attention to detail
8. Familiarity with optical products
9. The ability to supervise others and work effectively as part of a team
10. Excellent verbal and written communication skills
11. Strong verbal and written communication skills
12. Complete and pass HIPAA training
13. Ability to organize and prioritize tasks.

QUALIFICATIONS AND EXPERIENCE:

1. A bachelor's degree in a related field and a doctorate in optometry.
2. Must be licensed through the National Board of Examiners in Optometry
3. Need to complete continuing education to maintain Optometrist's license.
4. Membership with the American Board of Optometry to prove an in-depth understanding of their field and become board certified.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community and 7 Grandfather Teachings is preferred for this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Background Check:

This position is contingent on the required ability to pass a Bad River caregiver background check when working with children and/or the elderly.

This position requires a driver check, to meet eligibility for tribal insurance.

Physical Demands:

The physical demands described here are representative of those that must meet by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be physical able to perform all job duties. Walking, standing, bending, stooping and occasional lifting up to 25lbs and/or carrying for short distances.

Cultural Sensitivity:

This position requires awareness and deep appreciation of tribal traditions, customs, and socioeconomic needs. It requires the ability at all times to meet and deal effectively in contact with Native American people and organizations. This requires tact, courtesy, confidentiality, discretion, and sound judgment in handling sensitive issues.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Drug-Free Workplace in accordance with the Drug Free Workplace Act of 1988, P.L. 100-690 and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

Bad River Tribe

Attn: Human Resources

P.O. Box 39

Odanah, WI 54861

<http://www.badriver-nsn.gov/>

Application material may also be emailed to:

HRmanager@badriver-nsn.gov

HRassistant@Badriver-nsn.gov