

Board Agenda Attachment

District-Specific Summary – K–12 Kitchen Equipment Investment

(Prepared in support of the Executive Summary and attached equipment quote(s))

Agenda Item

Approval of targeted kitchen equipment investments to support USDA nutrition standards, protect federal meal reimbursement, and ensure consistent meal service operations.

District Snapshot

- Number of schools impacted: _____
- Student population served: _____
- Average meals served per day: _____
- Kitchen model (check one):
 - On-site production
 - Central kitchen
 - Hybrid

Why Action Is Required

The district participates in the **National School Lunch Program** **School Breakfast Program** **Both**, which require compliance with USDA nutrition standards informed by the Dietary Guidelines for Americans.

As standards continue to emphasize scratch preparation, reduced sodium and added sugars, and whole foods, the district must ensure kitchen facilities and equipment can consistently execute compliant meals during administrative reviews and audits.

Funding Context

- Approximate annual federal meal reimbursement: \$ _____
- OR**
- Percent of meals reimbursed federally: _____ %

Failure to consistently execute compliant meals increases risk of:

- Corrective action
- Delayed or reduced reimbursement
- Increased per-meal food costs

Operational Considerations

Current conditions impacting execution include (check all that apply):

- Limited staffing during peak meal periods
- Short service windows
- Aging or reheat-focused equipment
- Limited prep or cold storage capacity

Most impacted sites: _____

Proposed Investment (Summary)

Equipment categories included in this request:

- Combi ovens
- Tilting skillets / kettles
- Food preparation equipment
- Refrigeration / freezer / blast chilling systems

Specific models, pricing, and installation details are provided in the attached quote(s).

Cost & Funding Approach

- Estimated investment (see attached quote): \$ _____
- Funding source(s):
 - Capital funds Nutrition program funds Grant funds
 - Phased over _____ fiscal year(s)

Expected Outcomes

Approval is expected to:

- Protect eligibility for federal meal reimbursement

- Reduce compliance and audit risk
- Improve consistency and food quality
- Reduce operational strain on staff
- Support student participation

Consequences of Inaction

If deferred, the district may continue to experience:

- Limited menu flexibility
- Increased labor pressure and food waste
- Elevated compliance and reimbursement risk

Recommendation

Approve the proposed kitchen equipment investment as outlined in the attached documentation and quotes.

Prepared by: _____ Date: _____