

# NZACS Scholarship Application Form

Applicant details			
First name(s)		Last name	
Address		Phone number	
Email		Date of birth	
Sponsor details			
NZACS member practice			
NZACS member Principal			
Email			
Phone number			

Please attach your current CV and proof of identity (for example driver's licence or passport).

Scholarship activity details
Please provide a description of the:
Type of activity (e.g. conference, further education and details of any training, research proposal type and subject).
Time frames for the activity

Costs associated with the activity and the amount the applicant is seeking from the NZACS Scholarship to support these.

Reasons for the activity, anticipated outcomes and benefits to the applicant and the member firm and NZACS members

Attach additional pages as necessary

Applicant:  
I agree to the Terms and Conditions of the Scholarship. I acknowledge and agree that NZACS may publish my name and the name of my employer, photos and Scholarship details for promotional purposes should my application be successful.

Signature

Date \_\_\_\_\_

Sponsor:

I recommend the Applicant for the NZACS Scholarship and on behalf of my practice agree that NZACS publish the name of my employee, practice, photos and Scholarship details for promotional purposes should the application be successful.

Signature

Date \_\_\_\_\_

*Sponsor not required if applicant is a Principall*

## TERMS & CONDITIONS

1. The Scholarships shall be known as the NZACS Scholarships.
2. One or more Scholarships may be awarded annually from a total scholarship fund of \$25,000 per annum. The scholarship is valid for one year but tenure may be extended in special circumstances up to a total of three years.
3. The Scholarships shall be offered annually to employees of the NZACS member firms with at least three years of full-time architectural experience. Applications must be sponsored by a Principal of the member firm in which the applicant is employed.
4. The Scholarships shall be awarded annually by the NZACS Board on the recommendation of a Selection Committee consisting of three Board members.
5. The Scholarships are open to applicants who are citizens or permanent residents of New Zealand, resident in New Zealand.
6. Selection will be based on the quality of the application and its alignment with the scholarship selection criteria and objectives.
7. Applications close at 5pm on 30 November in the year of the scholarship offer. Applications will include the applicant's curriculum vitae, copy of passport or other proof of identity, a brief description of the proposed activity providing the details specified in the application form, and the name of the sponsor and member firm.

8. All short-listed applicants may be required to attend an interview with one or more members of the Selection Committee. This may be an online meeting if the parties are not located in the same city or town.
9. A decision will be made by the Board at its March meeting and the successful applicant(s) advised within seven working days.
10. The Board's decision will be final and no correspondence will be entered into.
11. The Board may decide not to award a Scholarship in a year if none of the applications is considered to sufficiently satisfy the selection criteria and objectives.
12. Payment of the Scholarship(s) will be made on receipts (original) being provided or at milestones as agreed with the successful applicant(s).
13. NZACS may feature the successful applicant(s) and the name of their employer(s) in publicity material about the scholarship e.g. NZACS Communique, NZACS webinars or presentations and the NZACS website.
14. The successful applicant(s) will be required to provide a brief update to the Selection Committee at 3-monthly intervals on progress with the Scholarship activity.
15. If requested by NZACS, the successful applicant(s) on completion of their Scholarship(s) will do a presentation as part of NZACS webinars or presentations (any reasonable travel and accommodation costs to be met by NZACS) and provide brief articles on their Scholarship progress, experience and reflections for NZACS Communique and the NZACS website.
16. A Scholarship shall automatically cease to be available to a successful applicant who through withdrawal or failure to meet any programme requirements is no longer eligible to retain the Scholarship.
17. The Scholarship may be withdrawn at any time should a successful applicant bring the member firm or NZACS into disrepute.
18. The NZACS Board reserves the right to change any of these Terms and Conditions.

Scholarship details			
Closing Date	30 November in year of offer	Tenure	Up to three years
Value	(One or more Scholarships) with a combined value of up to \$25,000		
Number on offer	Varies	Offer rate	Annually

*These Scholarships were established in 2024.*

The main purpose of the Scholarships is to encourage and support practising consultants in NZACS member firms to develop commercial acumen and risk management skills.

#### SELECTION PROCESS:

Application is made to the Selection Committee. The Committee assesses the applications. The Scholarships are awarded by the NZACS Board on the recommendation of the Board's Selection Committee.

#### CONFIDENTIALITY/PRIVACY:

All applications will be treated in confidence and may be retained by NZACS subject to the provisions of the Privacy Act 2020.

NZACS may feature the successful applicant(s) and the name of their employer(s) in publicity material about the scholarships. Some general information on the nature of the Scholarship activity may be used if appropriate but only with an applicant's prior approval.

Applications should be sent to Melanie Lochore: [melanie.lochore@architectus.co.nz](mailto:melanie.lochore@architectus.co.nz)