

CITY OF STARBASE, TEXAS

ORDINANCE NO. 2025-06-23-D09-OR

AN ORDINANCE OF THE CITY OF STARBASE, TEXAS, APPROVING AND ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR THE CITY OF STARBASE, TEXAS FOR THE REMAINING FISCAL YEAR ENDING THE LAST DAY OF SEPTEMBER 2025; PROVIDING FOR FILING OF THE BUDGET IN THE OFFICE OF THE CITY CLERK; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; PROVIDING FOR ENGROSSMENT AND ENROLLMENT OF THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Starbase, Texas (the "City"), is a Type C general law municipality, incorporated pursuant to Chapter 8 of the Texas Local Government Code; and

WHEREAS, pursuant to the laws of the State of Texas, and as required by Texas Local Government Code Section 102.002 the Mayor of the City of Starbase, Texas ("City") has submitted to the City Commission of the City of Starbase, Texas the proposed budget of the revenues and the expenditures for conducting the affairs of the City and providing a financial plan for the partial fiscal year beginning May 27, 2025 and ending September 30, 2025 and has filed the same with the City Clerk (the "Budget"); and

WHEREAS, the proposed Budget was filed by the Mayor with the City Clerk at least 15 days prior to the date of the public hearing and to the date of adoption hereof; and

WHEREAS, the City, in accordance with Texas Local Government Code Section 102.006, posted the proposed budget on its internet website and made the same available for inspection by any person; and

WHEREAS, the City held a public hearing on June 23, 2025, regarding the proposed budget and provided notice by publication of such public hearing as required by Texas Local Government Code Section 102.007, during which the all interested persons were given the opportunity to be heard for or against any item contained in said budget, and all said persons were heard, after which the public hearing was closed; and

WHEREAS, the City Commission, upon full consideration of the matter, is of the opinion that the budget hereinafter set forth is proper and should be approved and adopted; and

WHEREAS, the City Commission finds that all legal notices, hearings, procedures, and publishing requirements for the adoption of the Budget have been performed or completed in the manner and form set forth by law.

WHEREAS, after due deliberation and consideration, the City Commission has determined that this Ordinance should be adopted, and that such Ordinance is in the best interest of the public health, safety, and welfare of the citizens of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS:

SECTION 1. Incorporation of Premises. The premises set forth above are incorporated herein as if set forth verbatim.

SECTION 2. Adoption of Budget. The Budget attached hereto as Exhibit "A" is hereby approved in all respects and the Budget is adopted for the City's fiscal year beginning May 27, 2025, and ending September 30, 2025.

SECTION 3. Appropriation. That there is hereby appropriated the amount shown in said Budget necessary to provide for the payment of expenditures as shown in the Budget.

SECTION 4. Budget Amendments. Expenditures during the period of May 27, 2025, to September 30, 2025, year shall be made in accordance with this Budget and this Ordinance, unless otherwise authorized by an ordinance duly enacted in accordance with state law. Pursuant to state law, no expenditure of the funds of the City shall hereafter be made except in compliance with the budget and applicable state law; provided, however, that in case of public necessity to meet unforeseen conditions, which could not by reasonable, diligent thought and attention have been included in the original budget, may from time to time be authorized by the City Commission as amendments to the original budget. Pursuant to state law, the Commission may make emergency appropriations to address a public emergency affecting life, health, property or the public peace and other appropriations as authorized thereby.

SECTION 5. Severability. Should any section, subsection, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 6. Repealer. This Ordinance shall be cumulative of all provisions of all ordinances of the City of Starbase, affecting the budget, as amended, and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this Ordinance.

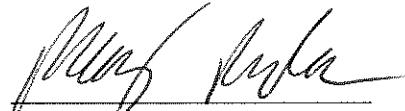
SECTION 7. Engrossment/Enrollment. The City Clerk is hereby directed to enroll and engross this Ordinance by reflecting the passage of this Ordinance in the minutes of the City Commission and by filing this Ordinance in the Ordinance Records of the City.

SECTION 8. Filing and Posting of Budget. A true and correct copy of the approved Budget shall be filed in the office of the City Clerk and posted on the City website.

SECTION 9: Effective Date. This Ordinance shall become effective upon its passage and adoption.

PASSED AND APPROVED by the City Commission of the City of Starbase, Texas, on this ____ day of June 2025.

CITY OF STARBASE, TEXAS



Bobby Peden, Mayor

PRESENTED AND APPROVED THIS 23rd **DAY OF JUNE 2025 BY A VOTE OF** 3 **FOR,**
0 **AGAINST,** 0 **ABSTENTIONS AT A MEETING OF THE CITY COMMISSION OF THE**
CITY OF STARBASE, TEXAS.

Commission Members:

For:

Against:

Abstain:

Mayor Bobby Peden

☒


Commissioner Jenna Petrzelka

☒

Commissioner Jordan Buss

☒

ATTEST:



Caroline Cole, City Clerk

APPROVED AS TO FORM:



Wm. Andrew Messer, City Attorney



City of Starbase Proposed 2025 Budgets

GENERAL FUND REVENUE

May 20, 2025 - Sept 31, 2025

Proposed

AD VALOREM TAX	
10-4001 Ad Valorem Tax	-
10-4002 Ad Valorem Tax - Delinquent	-
10-4003 Ad Valorem Tax - Penalty and Interest	-
Total Ad Valorem Tax Revenue	-
SALES AND MIXED BEVERAGE TAX	
10-4010 State Sales Tax Revenue	-
10-4011 Mixed Beverage Tax & Fees	2,000
Total Sales and Mixed Beverage Tax Revenue	\$ 2,000.00
DEVELOPMENT REVENUE	
10-4040 New Home Permits	115,445
10-4042 Existing Home Inspections	3,000
10-4044 Residential Inspections	-
10-4045 Commercial/Multifamily	367,274
10-4047 Other - Subdivision/Plats/Re-Plats	10,000
Total Development Revenue	\$ 495,719.00
MISCELLANEOUS REVENUE	
10-4050 Interest Income	2,000
10-4051 Other Revenue	5,000
10-4072 Municipal Court Revenue	5,000
10-4076 Donations	-
10-4077 Loan Proceeds- 7 YR Notes	-
10-4078 Loan Proceeds- 1 YR Notes (June-September)	1,500,000
10-4078 Loan Proceeds- 1 YR Notes (October 2025- Feb 2026)	
Total Miscellaneous Revenue	\$ 1,512,000.00
LICENSE & PERMITS	
10-4060 Liquor License Revenue	2,000
10-4061 Sign Fees	-
10-4062 Fence Permits	-
10-4064 Remodel /Addition Permits	5,000
10-4068 Special Events	1,000
10-4071 Other Permits	2,000
Total License and Permit Fees	\$ 10,000.00
revenue less bonds & property taxes	\$ 519,719.00
FUND 10 - TOTAL GENERAL FUND REVENUE	\$ 2,019,719
Surplus	78,579
pre debt deficit	(1,421,421)
deficit plus 1/12 projected expenses	1,583,182

City of Starbase 2025 Proposed Budget

GENERAL FUND EXPENSES

May 20 - Sept 31, 2025
Proposed

ADMINISTRATION EXPENSES		
10-10-5001 Salaries & Wages	5001 Salary City Manager	\$0
10-10-5002 Overtime Wages	5002 Salary City Secretary	\$0
10-10-5003 Health Insurance Stipend		\$0
10-10-5004 Retirement		\$0
10-10-5005 Workers Compensation		\$0
10-10-5006 PTE - Unemployment Insurance		\$0
10-10-5007 PTE - FICA/OASDI		\$0
10-10-5008 City Manager Vehicle Reimbursement	5008 Vehicle/Mileage Reimbursement	\$0
Total Administration Expenses		-
OPERATIONAL EXPENSES		
10-10-5049 Bank Fees & Charges		1,333
10-10-5050 Office Supplies		1,667
10-10-5051 Office Equipment	5051 Office and IT Equipment	1,667
10-10-5053 City Meeting Place & Office Lease		400
10-10-5055 Postage & Shpping		1,500
10-10-5056 Printing & Reproduction		3,000
City Administration Software		25,000
Branding & Ad Budget		8,333
Permitting Software Community Core		67,500
JustFOIA - assigned by spacex		14,699
Tec-refresh		122,372
Total Operational Expenses		247,471
PROFESSIONAL SERVICES EXPENSES		
10-10-5101 Audit Expense	5101 Accounting and Audit Expenses	16,000
10-10-5102 Codification		-
10-10-5105 Code Administrator		4,000
10-10-5107 Mapping		1,667
10-10-5109 Legal Expenses - General		6,667
10-10-5118 Building permit review and Inspections		460,619
10-10-5119 Code Compliance		2,000
10-10-5121 Contract Services Engineering		40,000
10-10-5122 Contract Services City Clerk		37,050
10-10-5123 Contract Services City Administrator		88,000
10-10-5124 Contract Services City Attorney		100,000
Total Professional Services Expenses		756,002
AREA CARE & MAINTENANCE EXPENSES		
10-10-5202 Mowing		-
10-10-5205 Landscape Maintenance		-
10-10-5207 Contract Services		-
10-10-5208 Parks & Playground Maintenance		-
10-10-5211 Street Maintenance		-
10-10-5212 Street Signs		-
10-10-5213 Equipment Maintenance		-
Total Area Care & Maintenance Expenses		-
OTHER MUNICIPAL EXPENSES		
10-10-5301 Dues & Memberships		3,333
10-10-5302 Election Expenses		1,333
10-10-5303 TML Dues		667
10-10-5304 Meeting Expenses		1,667
10-10-5305 Public Notices		8,333
10-10-5306 Travel & Vehicle Expenses		5,000
10-10-5307 Elected Official Travel		5,000
10-10-5309 Training & Prof Development - Elected Body		1,667
10-10-5310 Training & Prof Development - Staff		1,667
10-10-5311 Training & Prof Development - Boards/Com		1,667
10-10-5312 Community Relations		1,667
10-10-5313 Other Operating Expenses		13,333
10-10-5314 TMLIRP		8,333
Total Other Municipal Expenses		53,667
UTILITY EXPENSES		
10-10-5401 City Hall Electric		-
10-10-5402 City Hall Water		-
10-10-5406 Telephone & Internet		-
Total Utility Expenses		-

May 20 - Sept 31, 2025
Proposed

10-10-5501 Municipal Court Costs		2,667
10-10-5502 Municipal Court Judge		4,000
10-10-5504 Prosecutor		4,000
10-10-5505 Court Bailiff		2,667
Total Municipal Court Expenses		13,333
Total ex public safety		1,070,473
PUBLIC SAFETY EXPENSES		
10-5600 Law Enforcement IIA Contract		866,667
5603 Volunteer Fire Department Expenses		4,000
Total Safety Expenses		870,667
Total ex bond repayment		1,941,140
Bond Repayment		
10-4078 Loan Proceeds- 1 YR Notes (June September Repayment)	Issued June 2025 - Due June 2026	-
10-4078 Loan Proceeds- 1 YR Notes (October 2025- Feb 2026)	Issued October 2025 - Due October 2026	-
Total Bond repayment		-
MUNICIPAL COURT EXPENSES		
FUND 10 - GENERAL FUND EXPENSES		\$ 1,941,140

**NOTICE OF PUBLIC HEARING
2025 PARTIAL YEAR BUDGET
CITY OF STARBASE**

A Public Hearing will be held at a meeting of the City of Starbase City Commission on **Monday, June 23, 2025 at 9:00 a.m.** at the temporary City Hall located at 39046 LBJ Boulevard, Brownsville, TX 78521, to hear public comments, consider and act upon the adoption of a 2025 partial year budget. Copies of the proposed budget are available on the City's website at <https://cityofstarbase-texas.com/>. Written comments must be submitted by 5:00 pm on June 20, 2025 to the city clerk; caroline.cole@cityofstarbase-texas.com.