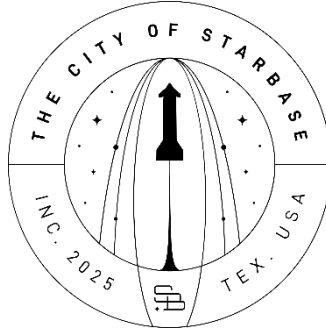




City of Starbase
Notice of City Commission Special Meeting
48491 State Highway 4
Starbase, TX 78521
May 28, 2026
7:00 PM

NOTICE OF CHANGE IN MEETING LOCATION

48491 State Highway 4, Starbase, TX 78521

Pursuant to Section 551.127, Texas Government Code, one member of the City Commission may attend this meeting remotely using videoconferencing technology. A quorum of the Commission will be physically present at the location provided above.

Public Comment Policy:

Pursuant to Texas Government Code 551.007, citizens wishing to address the Commission may do so during the listed public comment sessions. A person who addresses the Commission, including during a public hearing, must limit his/her remarks to the agenda items only. Citizens wishing to address the Commission on items requiring a public hearing shall address the Commission during the public hearing. The public comment sessions are reserved for items on the agenda that do not have a public hearing.

Citizens wishing to speak during Public Comment or Public Hearing must first complete a speaker card and submit it to the City Clerk five minutes before the beginning of the meeting. Once recognized by the Mayor, please step forward to the speaker's podium, state your name and address and speak directly into the microphone. No discussion or action may be taken by the Commission at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Time limits:

- *Public comment period: citizen comments are limited to two (2) minutes per individual per public comment period.*
- *Public hearing: citizen comments are limited to three (3) minutes per individual per public hearing.*

- *Mayor's discretion: if ten (10) or more speakers sign up to speak per public hearing, the Mayor may reduce the time allotted to each speaker to no less than one minute per speaker.*
- *Translator: members of the public requiring the use of a translator shall be given twice the amount of time to speak than speakers who do not require the assistance of a translator.*
- *Time limits do not apply to the Commission, City staff, or guests invited by the Commission to provide input on an agenda item.*

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City of Starbase
City Commission Special Meeting Agenda
May 28, 2026
7:00 PM

A. Call to Order and Quorum Determination

B. Pledge of Allegiance

C. Public Comment on All Agenda Items - comments limited to two minutes per individual, as set forth above.

D. Swearing-in Ceremony

1. Discussion and action on delivering Certificates of Election, administering Statements of Officers, and Oaths of Office to unopposed, duly elected officials for the Mayor and two City Commissioners.
2. Discussion and action to appoint a Mayor Pro Tem to serve a one-year term.

E. Consent Agenda

1. Action regarding the minutes of the April 20, 2026 City Commission meeting.
2. Discussion and action on a resolution designating the time and place for City Commission meetings; designating new temporary city hall; designating new locations of the City bulletin boards for the posting of City Commission meeting notices; providing for such notices to be posted on the City's website; repealing Resolution No. 2025-10-15-D04-RE and Resolution No. 2025-05-30-F03-RE; and providing an effective date.
3. Discussion and action on a resolution adopting a City holiday schedule for the period of June 1, 2026 through May 31, 2027.
4. Approval of a contract with Mark 43 for law enforcement records management and related services.
5. Discussion and action to approve the bylaws for the Starbase Economic Development Corporation.
6. Discussion and action to approve engagement with Spencer Fane for the Economic Development Corporation as legal counsel.
7. Discussion and action to approve an agreement with Zac Tax for financial services to the City of Starbase.

F. Regular Session

1. Conduct a **public hearing**¹ on a request for an amendment to the Official Zoning Map by changing the district boundary (comments limited to three (3) minutes per individual).

G. Executive Session: In accordance with the Texas Government Code, Chapter 551, the City Commission will recess into Executive Session (closed meeting) to discuss the following:

1. **Section 551.074(a)(1):** Deliberation regarding the appointment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, regarding: City Attorney

H. Reconvene into Open Session: In accordance with Texas Government Code, Chapter 551, the City Commission will reconvene into Regular Session to consider and take appropriate action, if any, regarding any items discussed in Executive Session.

I. Regular Session

1. Discussion and action on an agreement with Spencer Fane, LLC to provide City Attorney services and authorize the Mayor to execute a waiver.
2. Discussion and action on approving the Economic Development Committee contracting with Max Levin as Executive Director and authorizing the City Administrator to enter into a contract with the EDC to determine contract details.
3. Discussion and action on depository services RFP applicants and awarding the contract.
4. Discussion and action awarding the beach cleaning contract to the successful RFP applicant.
5. Discussion and action to appoint a new member to the City of Starbase Advisory Committee.
6. Discussion and action on a resolution of the City Commission of the City of Starbase, Texas, approving participation in the Local Government Investment Cooperative (LOGIC); authorizing the execution of the Application for Participation and related documents; designating authorized representatives; and providing an effective date.

¹ Comments are limited to three minutes per individual, as set forth above.

7. Discussion and action on a resolution authorizing participation in the Texas Short Term Asset Reserve Program (“TexSTAR”); approving the application for participation in the Cash Reserve Fund; designating authorized representatives; and providing an effective date.
8. Discussion and action on a petition from SpaceX for an ordinance to abandon and vacate of portions of public streets in the City of Starbase.

J. Commission/City Administrator Comments

1. Items of Community Interest: Pursuant To Texas Government Code Section 551.0415 The Mayor, Commission And City Administrator May Report On The Following Items: (1) Expression Of Thanks, Congratulations Or Condolences; (2) Information Regarding Holiday Schedules; (3) Recognition Of Individuals; (4) Reminders About Upcoming City Commission Events; (5) Information Regarding Community Events; (6) Announcements Involving Imminent Threat To Public Health And Safety.
2. City Administrator’s Report
 - a. Financial statement report April 2026
 - b. Building permit report for April 2026
 - c. Update on Police Department
 - d. Boca Chica Beach Update
 - e. 2027 Budget Calendar
3. Future agenda item requests – no discussion or action may be taken by the Commission on future agenda item requests.

K. Adjourn

NOTE: *The City Commission reserves the right to meet in executive session closed to the public at any time during the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including § 551.071 (private consultation with the attorney for the city); § 551.072 (discussing purchase, exchange, lease or value of real property); § 551.073 - (deliberation regarding prospective gift); § 551.074 (discussing personnel or to hear complaints against personnel); § 551.076 (deliberation regarding security devices or security audit); § 551.087 (discussing economic development negotiations); § 551.089 (deliberation regarding security devices or security audits,*

and/or other matters as authorized under the Texas Government Code). Any decision on such matters will be taken or conducted in open session following the conclusion of the executive session.

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office.

I, City Clerk Gretchen Norton, certify that this notice of meeting and agenda of items were posted on the official bulletin board of the City of Starbase, Texas and on the City's website at <https://starbase.texas.com/> in accordance with Chapter 551, Texas Government Code at least 3 business days prior to the start of the meeting, and shall remain posted until the meeting is adjourned.



Gretchen Norton, City Clerk

Date: **May 20, 2026**