

City of Starbase
Notice of City Commission Special Meeting
48491 State Highway 4
Starbase, TX 78521
June 19, 2026
7:00 PM

Pursuant to Section 551.127, Texas Government Code, one member of the City Commission may attend this meeting remotely using videoconferencing technology. A quorum of the Commission will be physically present at the location provided above.

Public Comment Policy:

Pursuant to Texas Government Code 551.007, citizens wishing to address the Commission may do so during the listed public comment sessions. A person who addresses the Commission, including during a public hearing, must limit his/her remarks to the agenda items only. Citizens wishing to address the Commission on items requiring a public hearing shall address the Commission during the public hearing. The public comment sessions are reserved for items on the agenda that do not have a public hearing.

Citizens wishing to speak during Public Comment or Public Hearing must first complete a speaker card and submit it to the City Clerk five minutes before the beginning of the meeting. Once recognized by the Mayor, please step forward to the speaker's podium, state your name and address and speak directly into the microphone. No discussion or action may be taken by the Commission at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Time limits:

- *Public comment period: citizen comments are limited to two (2) minutes per individual per public comment period.*
- *Public hearing: citizen comments are limited to three (3) minutes per individual per public hearing.*
- *Mayor's discretion: if ten (10) or more speakers sign up to speak per public hearing, the Mayor may reduce the time allotted to each speaker to no less than one minute per speaker.*
- *Translator: members of the public requiring the use of a translator shall be given twice the amount of time to speak than speakers who do not require the assistance of a translator.*
- *Time limits do not apply to the Commission, City staff, or guests invited by the Commission to provide input on an agenda item.*

City of Starbase
City Commission Special Meeting Agenda
June 19, 2026
7:00 PM

A. Call to Order and Quorum Determination

B. Pledge of Allegiance

C. Public Comment on All Agenda Items - comments limited to two minutes per individual, as set forth above.

D. Consent Agenda

1. 1. Action regarding the minutes of the City Commission meeting held on June 3, 2026.
2. Discussion and action on Resolution No. 2026-19, approving a Memorandum of Understanding between the City of Starbase, Texas and Space Exploration Technologies Corp. (SpaceX) regarding radio communications services, and authorizing the City Administrator to execute the same.
3. Discussion and action on Ordinance No. 2026-18 amending Ordinance 2025-05-30-F05-OR designating the position of Data Governance and Project Manager as the Records Management Officer for the City of Starbase and the Economic Development Corporation.

E. Regular Session

1. Discussion and action on Ordinance No. 2026-17 to rezone property currently zoned Mixed Use to Heavy Industrial District being approximately 33.9 acres generally located west of Kingstone Avenue on State Highway 4, Starbase, Texas, legally described as 33.93 acres out of a 38.81 acre tract, out of Share 3, San Martin Grant, City of Starbase, Cameron County, Texas, Tract III in Warranty Deed recorded in document No. 2021-14444, Official Records of Cameron County, Texas.
2. Discussion and action to on Ordinance No. 2026-19 establishing a Police Reserve Force for the City of Starbase pursuant to Texas Local Government Code Section 341.012, including qualifications, training standards, size limitations, and appointment procedures.

F. Commission/City Administrator Comments

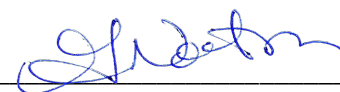
1. Items of Community Interest: Pursuant To Texas Government Code Section 551.0415 The Mayor, Commission And City Administrator May Report On The Following Items: (1) Expression Of Thanks, Congratulations Or Condolences; (2) Information Regarding Holiday Schedules; (3) Recognition Of Individuals; (4) Reminders About Upcoming City Commission Events; (5) Information Regarding Community Events; (6) Announcements Involving Imminent Threat To Public Health And Safety.
2. City Administrator's Report
 - a. Financial / Budget Update
 - b. Building permit report for May 2026
 - c. Update on Police Department
 - d. Boca Chica Beach Update
 - e. Library Update
3. Future agenda item requests – no discussion or action may be taken by the Commission on future agenda item requests.

G. Adjourn

NOTE: The City Commission reserves the right to meet in executive session closed to the public at any time during the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including § 551.071 (private consultation with the attorney for the city); § 551.072 (discussing purchase, exchange, lease or value of real property); § 551.073 - (deliberation regarding prospective gift); § 551.074 (discussing personnel or to hear complaints against personnel); § 551.076 (deliberation regarding security devices or security audit); § 551.087 (discussing economic development negotiations); § 551.089 (deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code). Any decision on such matters will be taken or conducted in open session following the conclusion of the executive session.

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office.

I, City Clerk Gretchen Norton, certify that this notice of meeting and agenda of items were posted on the official bulletin board of the City of Starbase, Texas and on the City's website at <https://starbase.texas.com/> in accordance with Chapter 551, Texas Government Code at least 3 business days prior to the start of the meeting, and shall remain posted until the meeting is adjourned.



Gretchen Norton, City Clerk

Date: **June 15, 2026**

STARBASE

CITY COMMISSION AGENDA MEMO

TO: Mayor and City Commission

FROM: City Administrator

MEETING DATE: June 19, 2026

ITEM: Consent Agenda

SUMMARY

The City Commission is requested to approve the following routine items as part of the Consent Agenda.

BACKGROUND

The Consent Agenda includes standard administrative and non-controversial matters that can be approved in a single motion unless a commissioner requests an item be pulled for individual discussion. The following items are presented for approval:

1. Minutes of the June 3, 2026 City Commission Meeting

The attached minutes document the actions taken at the June 3, 2026 meeting. Approving them confirms they are a true and correct record.

2. Resolution No. 2026-19 – Radio Communications MOU with SpaceX

Reliable radio communication is essential for the City's public-safety operations. SpaceX owns and operates a land mobile radio (LMR) system within and around the City limits. Under the proposed Memorandum of Understanding, the City would share use of that existing system. Because SpaceX is the only owner and operator of this system in the City's service area, the resolution recognizes the arrangement as a sole-source procurement, which does not require competitive bidding under Texas law.

The resolution authorizes the City Administrator to negotiate and execute the MOU in a form approved by the City Attorney. Important to note you will not see the MOU in the packet, as we are still working through final details.

3. Ordinance No. 2026-18 – Records Management Officer Designation

In May 2025, the City adopted its Records Retention Policy Ordinance, which named the City Clerk as the Records Management Officer (RMO). This amendment moves the RMO designation to the Data Governance and Project Manager, whose duties make that position well-suited to oversee the records program. It also allows the RMO's

responsibilities to extend to the records of the Starbase Economic Development Corporation (EDC), if the EDC requests it, so records management is handled consistently across both organizations.

STAFF RECOMMENDATIONS

It is recommended that the Consent Agenda be approved as presented.

SUGGESTED MOTION

“I move to approve the Consent Agenda as presented.”

ATTACHMENTS

- Minutes of the June 3, 2026 City Commission Meeting
- Resolution No. 2026-19
- Ordinance No. 2026-18

CITY OF STARBASE
City Commission Special Meeting
MINUTES

Date: Wednesday, June 3, 2026
Time: 7:00 p.m. – 7:10 p.m.
Location: 48491 State Highway 4, Starbase, Texas 78521

A. CALL TO ORDER AND QUORUM DETERMINATION

The special meeting of the City Commission of the City of Starbase was called to order at 7:00 p.m. by Mayor Bobby Peden. Also present were Commissioner Jordan Buss and Commissioner Lois Wallace. City Data Governance & Project Manager Keila Tuttle on behalf of the City Administrator and City Clerk Gretchen Norton were also in attendance.

Three (3) of three (3) Commissioners were present, constituting a quorum.

B. PLEDGE OF ALLEGIANCE

Mayor Peden led those present in the Pledge of Allegiance.

C. PUBLIC COMMENT ON ALL AGENDA ITEMS

Mayor Peden opened the floor for public comment on all agenda items. Citizens wishing to speak were required to have submitted a speaker card to the City Clerk at least five (5) minutes before the start of the meeting. Comments were limited to two (2) minutes per individual. Speakers were asked to state their name and address and speak clearly into the microphone.

City Clerk Gretchen Norton reported that one speaker had submitted a card.

Public Speaker – Anthony Gomez, Starbase, Texas

Mr. Gomez addressed the Commission regarding a growing safety concern on Richardson Avenue and Tarpon Bend Drive. He described incidents occurring primarily during SpaceX launch events, when residents evacuated from nearby areas temporarily gather along those roads. Mr. Gomez reported observations of public intoxication, reckless driving, and unusual late-night traffic that residents believe may raise border security concerns. He requested that the Commission consider measures to mitigate these issues and increase security in the area, noting that residents fear the situation could escalate to harm a resident.

Mayor Peden acknowledged Mr. Gomez's comments. City Clerk confirmed no additional speakers had submitted cards. The public comment period was closed.

D. CONSENT AGENDA

Mayor Peden introduced the Consent Agenda. Keila Tuttle presented the following items included for approval:

- Minutes of the May 28, 2026 City Commission Special Meeting.
- Discussion and action to approve the Starbase Economic Development Corporation's regulations for receiving and approving applications for bond financing.

Mayor Peden noted familiarity with the bond financing applications through his participation in EDC proceedings. Commissioner Buss offered no additional comments.

Motion: Commissioner Wallace moved to approve the Consent Agenda as presented.

Second: Commissioner Buss

Vote: 3–0. Motion passed unanimously.

E. REGULAR SESSION

Item E.1 – Ordinance Authorizing Operation of Unique Vehicles on City Streets (Ordinance No. 2026-16)

Keila Tuttle presented this item. The Commission was requested to approve an ordinance authorizing the operation of unique vehicles — including off-highway vehicles such as ATVs, ROVs, and UTVs, golf carts, and neighborhood electric vehicles — on certain public streets within the corporate boundaries of the City of Starbase.

The ordinance establishes a legal framework permitting unique vehicles to operate on city streets with posted speed limits of 35 mph or less, or 45 mph for non-electric vehicles and neighborhood electric vehicles where permitted by state law. It sets definitions for each vehicle type, outlines operational requirements for drivers, and specifies minimum equipment standards that vehicles must meet.

Mayor Peden noted that the ordinance clarifies for Starbase residents what is and is not permitted regarding the operation of these vehicles on City streets. Commissioner Buss confirmed that the ordinance is fully consistent with Texas state law and provides Starbase-specific clarification. Commissioner Wallace asked whether enforcement would be handled by the Police Department once established; Keila Tuttle confirmed it would.

Motion: Commissioner Wallace moved to approve Ordinance No. 2026-16 authorizing the operation of unique vehicles, including off-highway vehicles such as ATVs, ROVs, and UTVs, golf carts, and neighborhood electric vehicles, on certain public streets within the City of Starbase.

Second: Commissioner Buss

Vote: 3–0. Motion passed unanimously.

Item E.2 – Public Hearing and Action on Rezoning – Tabled

Prior to consideration of this item, Mayor Peden advised the Commission and members of the public that Item E.2 had been inadvertently included on the posted agenda for this meeting. The item was intended for placement on the agenda for the June 17, 2026 City Commission meeting and, at one point, had been included on a draft of that agenda. The change was not reflected on the final posted agenda for this meeting.

In order to ensure proper public notice and provide all interested persons an opportunity to participate and be present for any hearing or action on the item, Mayor Peden recommended tabling the item in its entirety and carrying it forward to the June 17, 2026 meeting. Mayor Peden extended apologies to any members of the public who attended specifically for this item.

Motion: Commissioner Buss moved to table Item E.2 to the June 17, 2026 City Commission meeting.

Second: Commissioner Wallace

Vote: 3–0. Motion passed unanimously.

F. COMMISSION / CITY ADMINISTRATOR COMMENTS

Item F.1 – Items of Community Interest

Mayor Peden invited the Commission and City staff to share items of community interest pursuant to Texas Government Code Section 551.0415. No items were offered.

Item F.2 – City Administrator’s Report

Keila Tuttle reported on behalf of the City Administrator that, as this meeting was held only five days after the May 28, 2026 City Commission Special Meeting, there were no new updates to report. All new updates will be provided at the next Commission meeting on June 17, 2026.

SUMMARY OF ACTIONS TAKEN

Item	Description	Vote
D	Consent Agenda: Minutes of the May 28, 2026 City Commission Special Meeting; EDC bond financing application regulations	3–0 Unanimous
E.1	Ordinance No. 2026-16: Authorizing operation of unique vehicles (ATVs, ROVs, UTVs, golf carts, NEVs) on City streets	3–0 Unanimous
E.2	Rezoning public hearing and action – Tabled to June 17, 2026 City Commission meeting	3–0 Unanimous

G. ADJOURNMENT

There being no further business to come before the Commission, Commissioner Buss moved to adjourn. The motion was seconded by Commissioner Wallace. The motion passed unanimously. The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Gretchen Norton, City Clerk
City of Starbase

Approved by the City Commission on: _____

**CITY OF STARBASE, TEXAS
CITY COMMISSION**

RESOLUTION NO. 2026-19

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS,
AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A MEMORANDUM OF
UNDERSTANDING WITH SPACE EXPLORATION TECHNOLOGIES CORP. (SpaceX) FOR
THE CITY'S SHARED USE OF SpaceX'S LAND MOBILE RADIO SYSTEM FOR PUBLIC-
SAFETY AND MUNICIPAL COMMUNICATIONS ON A NON-PROFIT, COST-SHARED
BASIS; AND PROVIDING FOR RELATED MATTERS.**

WHEREAS, the City of Starbase, Texas (the "City") is a duly incorporated municipality operating under the laws of the State of Texas, with the authority to enter into agreements necessary for the delivery of municipal and public-safety services to its residents;

WHEREAS, Space Exploration Technologies Corp. ("SpaceX") owns, operates, and maintains a land mobile radio ("LMR") system within and adjacent to the corporate limits of the City, which system is capable of supporting public-safety dispatch, emergency communications, and general municipal operations;

WHEREAS, the City Commission has determined that access to a reliable, interoperable radio communications infrastructure is essential to safeguarding the health, safety, and welfare of the City's residents and personnel, including law enforcement, fire, and emergency management services;

WHEREAS, the shared use of SpaceX's existing LMR system represents the most cost-effective and operationally sound means of meeting the City's public-safety and municipal communications needs, and the radio infrastructure, frequencies, and technical support necessary for the City's participation in this system constitute items and services that are available from only one source — namely, SpaceX — as the sole owner and operator of the system within the City's service area, thereby qualifying this arrangement as a sole-source procurement under applicable Texas law;

WHEREAS, a proposed Memorandum of Understanding ("MOU") between the City and SpaceX will set forth the terms and conditions governing the City's non-exclusive, shared use of the LMR system on a non-profit, cost-shared basis, including provisions for cost allocation, system access, maintenance responsibilities, and operational protocols;

WHEREAS, the City Commission finds that authorizing the City Administrator to execute an MOU is in the best interest of the City and serves the public health, safety, and general welfare of its residents;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF
STARBASE, TEXAS:**

SECTION 1. The findings and recitations contained in the preamble to this Resolution are hereby found to be true and correct and are incorporated herein for all purposes.

SECTION 2. The City Commission of the City of Starbase, Texas, hereby authorizes the City Administrator, or his or her designee, to negotiate, execute, and deliver on behalf of the City a Memorandum of Understanding with Space Exploration Technologies Corp. (SpaceX) providing for the City's shared use of SpaceX's land mobile radio system for public-safety and municipal communications on a non-profit, cost-shared basis in a form that the City Administrator deems necessary or appropriate and the City Attorney approves and deems to be in compliance with existing law.

SECTION 3. The City Commission hereby finds that the radio infrastructure, frequencies, and technical support required for the City's participation in the land mobile radio system are available from only one source — Space Exploration Technologies Corp. — and that this arrangement therefore qualifies as a sole-source procurement. The City Administrator is authorized to proceed accordingly without competitive bidding as permitted under applicable Texas law.

SECTION 4. The City Administrator and City staff are hereby authorized and directed to take all actions necessary or appropriate to implement and carry out the purposes of this Resolution and the MOU, including but not limited to the execution of any ancillary documents, expenditure of duly appropriated funds consistent with the City's budget, and coordination with SpaceX on operational matters.

SECTION 5. This Resolution shall take effect immediately upon adoption by the City Commission.

PASSED AND APPROVED by the City Commission of the City of Starbase, Texas, on this 19th day of June, 2026.

CITY OF STARBASE, TEXAS

Bobby Peden, Mayor

ATTEST:

Gretchen Norton, City Clerk

APPROVED AS TO FORM:

Caleb Rush, City Attorney

**CITY OF STARBASE, TEXAS
ORDINANCE NO. 2026-18**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF
STARBASE, TEXAS, AMENDING ORDINANCE NO. 2025-05-30-F05-OR,
THE CITY'S RECORDS RETENTION POLICY ORDINANCE, TO
REDESIGNATE THE RECORDS MANAGEMENT OFFICER AND EXTEND
THE RECORDS MANAGEMENT OFFICER'S RESPONSIBILITIES TO THE
STARBASE ECONOMIC DEVELOPMENT CORPORATION; PROVIDING
FOR SAVINGS, REPEALING AND SEVERABILITY CLAUSES;
PROVIDING AN EFFECTIVE DATE; AND FINDING AND DETERMINING
THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED WAS
OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

WHEREAS, on May 30, 2025, the City Commission of the City of Starbase, Texas, adopted Ordinance No. 2025-05-30-F05-OR (the "Records Retention Ordinance"), establishing a records retention policy, appointing a Records Management Officer, and adopting a records management plan for the City; and

WHEREAS, Section 4 of the Records Retention Ordinance designated the City Clerk to serve as Records Management Officer for the City; and

WHEREAS, the City Commission desires to redesignate the Records Management Officer position to the Data Governance and Project Manager, who, by virtue of that position's responsibilities, is well-suited to oversee the City's records management program; and

WHEREAS, the Starbase Economic Development Corporation ("EDC") is a local government corporation created under the Development Corporation Act and is subject to the requirements of the Local Government Records Act with respect to the creation, maintenance, and disposition of its records; and

WHEREAS, if the EDC so desires, the City Commission desires to extend the Records Management Officer's responsibilities to encompass EDC records, ensuring consistent and compliant records management across both the City and the EDC; and

WHEREAS, the City Commission finds that this amendment serves the public interest and promotes efficient, economical, and effective management of City records;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF
STARBASE, TEXAS:**

SECTION 1. Incorporation of Premises. The premises set forth above are incorporated herein as if set forth verbatim.

SECTION 2. Amendment of Section 4 of Ordinance No. 2025-05-30-F05-OR. Section 4 of Ordinance No. 2025-05-30-F05-OR is hereby amended to read as follows:

“SECTION 4. Records Management Officer. The Data Governance and Project Manager will serve as Records Management Officer for the City as provided by law and will develop policies and procedures to ensure that the maintenance, preservation, security, destruction, electronic storage, and other disposition of the records of this office are carried out in accordance with the requirements of the Local Government Records Act. The Records Management Officer’s responsibilities shall extend to the records of the Starbase Economic Development Corporation (“EDC”) if requested by the EDC, and the Records Management Officer shall work with the EDC Board of Directors and EDC staff to ensure that EDC records are created, maintained, and disposed of in accordance with applicable state law, including the Local Government Records Act and records retention schedules issued by the Texas State Library and Archives Commission. As provided by state law, each successive holder of the position shall file his or her name with the director and librarian of the Texas State Library and Archives Commission within thirty (30) days of the initial designation or of taking up such position, as applicable.”

SECTION 3. Notification. The Data Governance and Project Manager, upon taking up the designation as Records Management Officer, shall file his or her name with the director and librarian of the Texas State Library and Archives Commission within thirty (30) days of the effective date of this Ordinance, as required by state law.

SECTION 4. Severability. It is hereby declared to be the intention of the City Commission that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Commission without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5. Repealer. This Ordinance shall be cumulative of all provisions of all ordinances of the City of Starbase affecting records retention and records management, as amended, and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this

Ordinance. To the extent of any conflict between this Ordinance and Section 4 of Ordinance No. 2025-05-30-F05-OR, this Ordinance controls.

SECTION 6. Engrossment/Enrollment. The City Clerk is hereby directed to enroll and engross this Ordinance by reflecting the passage of this Ordinance in the minutes of the City Commission and by filing this Ordinance in the Ordinance Records of the City.

SECTION 7. Effective Date. This Ordinance shall become effective upon its passage.

PASSED AND APPROVED BY THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS on this 19th day of June, 2026.

CITY OF STARBASE, TEXAS

Bobby Peden, Mayor

ATTEST:

Gretchen Norton, City Clerk

APPROVED AS TO FORM:

Caleb Rush, City Attorney

STARBASE

CITY COMMISSION AGENDA MEMO

TO: Mayor and City Commission

FROM: City Administrator

MEETING DATE: June 19, 2026

ITEM: Ordinance No. 2026-17 – Rezoning to Heavy Industrial District

SUMMARY

The City Commission is requested to consider Ordinance No. 2026-17, which would rezone approximately 33.9 acres from Mixed Use to Heavy Industrial District.

BACKGROUND

The subject property consists of approximately 33.93 acres out of a 38.81-acre tract generally located west of Kingstone Avenue on State Highway 4 in Starbase, Texas. The property is currently zoned Mixed-Use District, which permits a blend of residential, commercial, and light industrial uses.

The applicant has requested a rezoning to the Heavy Industrial District to accommodate uses consistent with the industrial character of the surrounding area. The Heavy Industrial District is intended for manufacturing, processing, storage, and other intensive industrial operations. A public hearing was held on May 28, 2026, at which the City Commission received public comment on the proposed amendment.

STAFF RECOMMENDATIONS

Staff recommends that the City Commission approve the ordinance amending the Official Zoning Map as presented.

SUGGESTED MOTION

“I move to approve Ordinance No. 2026-17”

ATTACHMENTS

- Ordinance No. 2026-17
- Property location map and legal description

CITY OF STARBASE, TEXAS
ORDINANCE NO. 2026-17

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS, AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF STARBASE, TEXAS, BY CHANGING THE ZONING CLASSIFICATION OF APPROXIMATELY 33.93 ACRES OF PROPERTY GENERALLY LOCATED WEST OF KINGSTONE AVENUE ON STATE HIGHWAY 4 FROM THE MIXED USE DISTRICT TO THE HEAVY INDUSTRIAL DISTRICT; PROVIDING FINDINGS OF FACT; PROVIDING FOR THE INCORPORATION OF PREMISES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CUMULATIVE REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Starbase, Texas (the “City”), is a Type C general-law municipality incorporated pursuant to Chapter 8 of the Texas Local Government Code; and

WHEREAS, the City Commission previously adopted Ordinance No. 2025-06-23-D02-OR, adopting the “Comprehensive Zoning Ordinance of the City of Starbase, Texas” and the Official Zoning Map of the City of Starbase, Texas; and

WHEREAS, Chapter 211 of the Texas Local Government Code authorizes the City to regulate zoning districts, zoning district boundaries, and land use within its corporate limits for the purpose of promoting the public health, safety, morals, and general welfare; and

WHEREAS, the City Commission received a request to amend the Official Zoning Map by rezoning approximately 33.93 acres of property, generally located west of Kingstone Avenue on State Highway 4, Starbase, Texas, and more particularly described as 33.93 acres out of a 38.81 acre tract, out of Share 3, San Martin Grant, City of Starbase, Cameron County, Texas, Tract III in Warranty Deed recorded in Document No. 2021-14444, Official Records of Cameron County, Texas (the “Property”), from the Mixed Use District to the Heavy Industrial District; and

WHEREAS, proper notice of a public hearing on the proposed zoning map amendment was provided in accordance with Chapter 211 of the Texas Local Government Code, and the City Commission conducted a public hearing on May 28, 2026, to receive public comment on the proposed amendment; and

WHEREAS, the City Commission has determined that the requested rezoning is consistent with the goals and objectives of the City’s Comprehensive Zoning Ordinance and is in the best interest of the public health, safety, and welfare of the citizens of the City of Starbase;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS:

SECTION 1. Findings. The findings and recitations contained in the preamble of this Ordinance are true and correct and are incorporated herein by reference as findings of fact.

SECTION 2. Rezoning. The Official Zoning Map and the Parcel Zoning Classification Table of the City of Starbase, Texas, are hereby amended by changing the zoning classification of the Property, as described above, from the Mixed Use District to the Heavy Industrial District.

SECTION 3. Official Zoning Map and Table. The City Clerk and appropriate City staff are hereby directed and authorized to update the Official Zoning Map and Parcel Zoning Classification Table of the City to reflect the rezoning approved by this Ordinance and to perform all acts necessary to effectuate such change as required by applicable law.

SECTION 4. Severability Clause. If any section, paragraph, sentence, clause, or phrase of this Ordinance should be declared unconstitutional or invalid for any reason, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. Cumulative Repealer Clause. This Ordinance shall be cumulative of all other ordinances of the City except where the provisions of this Ordinance are in direct conflict with such other ordinances, in which event the conflicting provisions of such other ordinances are hereby repealed.

SECTION 6. Effective Date. This Ordinance shall be in full force and effect immediately upon its passage and approval by the City Commission.

PASSED AND APPROVED BY THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS, this 19th day of June, 2026.

CITY OF STARBASE, TEXAS

Bobby Peden, Mayor

ATTEST:

Gretchen Norton, City Clerk

APPROVED AS TO FORM:

Caleb Rush, City Attorney

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METES AND BOUNDS DESCRIPTION

34.38 ACRES BEING OUT OF A 38.81 ACRE TRACT, OUT OF SHARE 3, SAN MARTIN GRANT, CITY OF STARBASE, CAMERON COUNTY, TEXAS, SAID 38.81 ACRE TRACT DESCRIBED AS TRACT III IN WARRANTY DEED RECORDED IN DOCUMENT NO. 2021-14444, OFFICIAL RECORDS OF CAMERON COUNTY, TEXAS, SAID 34.38 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A ONE HALF INCH IRON PIN WITH A YELLOW PLASTIC CAP STAMPED "M&R INC" SET ON THE SOUTH RIGHT-OF-WAY LINE OF STATE HIGHWAY NO. 4, (ORIGINAL 100 FT. R.O.W.) AND BEING THE NORTHEAST CORNER OF A 200 FT. WIDE CANAL (TRACT II, VOLUME 1132, PAGE 375, DEED RECORDS), FOR THE NORTHWEST OF OF THIS TRACT;

THENCE, ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID STATE HIGHWAY 4, SOUTH 71 DEG. 55 MIN. 14 SEC. EAST, A DISTANCE OF 285.48 FEET TO A FIVE EIGHTS INCH IRON ROD WITH A U.S.F.W.S. ALUMINUM CAP STAMPED "TR 209 ROW" FOUND, FOR A CORNER OF THIS TRACT;

THENCE, CONTINUING ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID STATE HIGHWAY 4, NORTH 18 DEG. 04 MIN. 46 SEC. EAST, A DISTANCE OF 50.00 FEET, TO A FIVE EIGHTS INCH IRON ROD WITH A U.S.F.W.S. ALUMINUM CAP STAMPED "TR 209 ROW" FOUND, FOR A CORNER OF THIS TRACT;

THENCE, CONTINUING ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID STATE HIGHWAY 4, SOUTH 71 DEG. 55 MIN. 14 SEC. EAST, A DISTANCE OF 700.23 FEET, TO A FIVE EIGHTS INCH IRON ROD WITH A U.S.F.W.S. ALUMINUM CAP STAMPED "TR 209 ROW" FOUND, FOR A CORNER OF THIS TRACT;

THENCE, CONTINUING ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID STATE HIGHWAY 4, SOUTH 18 DEG. 04 MIN. 46 SEC. WEST, A DISTANCE OF 50.00 FEET, TO A FIVE EIGHTS INCH IRON FOUND, FOR A CORNER OF THIS TRACT;

THENCE, CONTINUING ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID STATE HIGHWAY 4, SOUTH 71 DEG. 55 MIN. 14 SEC. EAST, A DISTANCE OF 563.77 FEET TO A FIVE EIGHTS INCH IRON ROD WITH A U.S.F.W.S. ALUMINUM CAP STAMPED "TR 209 ROW" FOUND ON A POINT ON A CURVE TO THE LEFT WITH A RADIUS OF 1,246.30 FEET, FOR A CORNER OF THIS TRACT;

THENCE, CONTINUING ALONG THE SOUTH RIGHT-OF-WAY LINE OF SAID STATE HIGHWAY 4, ALONG SAID CURVE TO LEFT AN ARC DISTANCE OF 286.91 FEET (CHORD: SOUTH 78 DEG. 30

MIN. 56 SEC. EAST, A DISTANCE OF 286.28 FEET) TO A ONE HALF INCH IRON PIN WITH A YELLOW PLASTIC CAP STAMPED "M&R INC" SET, AT THE WEST RIGHT-OF-WAY LINE OF MILKY WAY (80 FT. R.O.W.), FOR THE NORTHEAST CORNER OF THIS TRACT;

THENCE, ALONG THE WEST RIGHT-OF-WAY LINE OF SAID MILKY WAY, BEING THE NORTHEAST CORNER OF SAID 38.81 ACRE TRACT, SOUTH 44 DEG. 44 MIN. 05 SEC. EAST, A DISTANCE OF 73.42 FEET TO A STANDARD U.S.F.W. ALUMINUM CAP ON A FIVE EIGHTS INCH IRON FOUND, FOR A CORNER OF THIS TRACT;

THENCE, CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF SAID MILKY WAY AND THE EAST BOUNDARY LINE OF SAID 38.81 ACRE TRACT, SOUTH 00 DEG. 18 MIN. 14 SEC. EAST AT DISTANCE OF 293.62 FEET TO A ONE HALF INCH IRON PIN WITH A YELLOW PLASTIC CAP STAMPED "M&R INC" SET, A TOTAL DISTANCE 391.82 FEET TO THE NORTHEAST CORNER OF A 22.36 ACRE TRACT (DOCUMENT NO. 2025-12692, OFFICIAL RECORDS) AND THE SOUTHEAST CORNER OF SAID 38.81 ACRE TRACT, FOR THE SOUTHEAST OF THIS TRACT;

THENCE, LEAVING THE WEST RIGHT-OF-WAY LINE OF SAID MILKY WAY, ALONG THE NORTH BOUNDARY LINE OF SAID 22.36 ACRE TRACT AND THE SOUTH BOUNDARY LINE OF SAID 38.81 ACRE TRACT, SOUTH 80 DEG. 09 MIN. 09 SEC. EAST, A DISTANCE 596.12 FEET, FOR A CORNER OF THIS TRACT;

THENCE, CONTINUING ALONG THE NORTH BOUNDARY LINE OF SAID 38.81 ACRE TRACT, AND ALONG THE NORTH BOUNDARY LINE OF BLOCK 2 AND BLOCK 3 PALMITO ESTATES (VOLUME 33, PAGE 6, MAP RECORDS), NORTH 75 DEG. 33 MIN. 38 SEC. WEST, A DISTANCE 1,938.08 FEET TO THE SOUTHWEST CORNER OF SAID 200 FT. CANAL, FOR THE SOUTHWEST CORNER OF THIS TRACT;

THENCE, ALONG THE EAST BOUNDARY LINE OF SAID 200 FT. CANAL, NORTH 47 DEG. 44 MIN. 46 SEC. EAST, A DISTANCE 893.18 FEET, TO THE POINT OF BEGINNING;

CONTAINING 34.38 ACRES, MORE OR LESS.

Legend

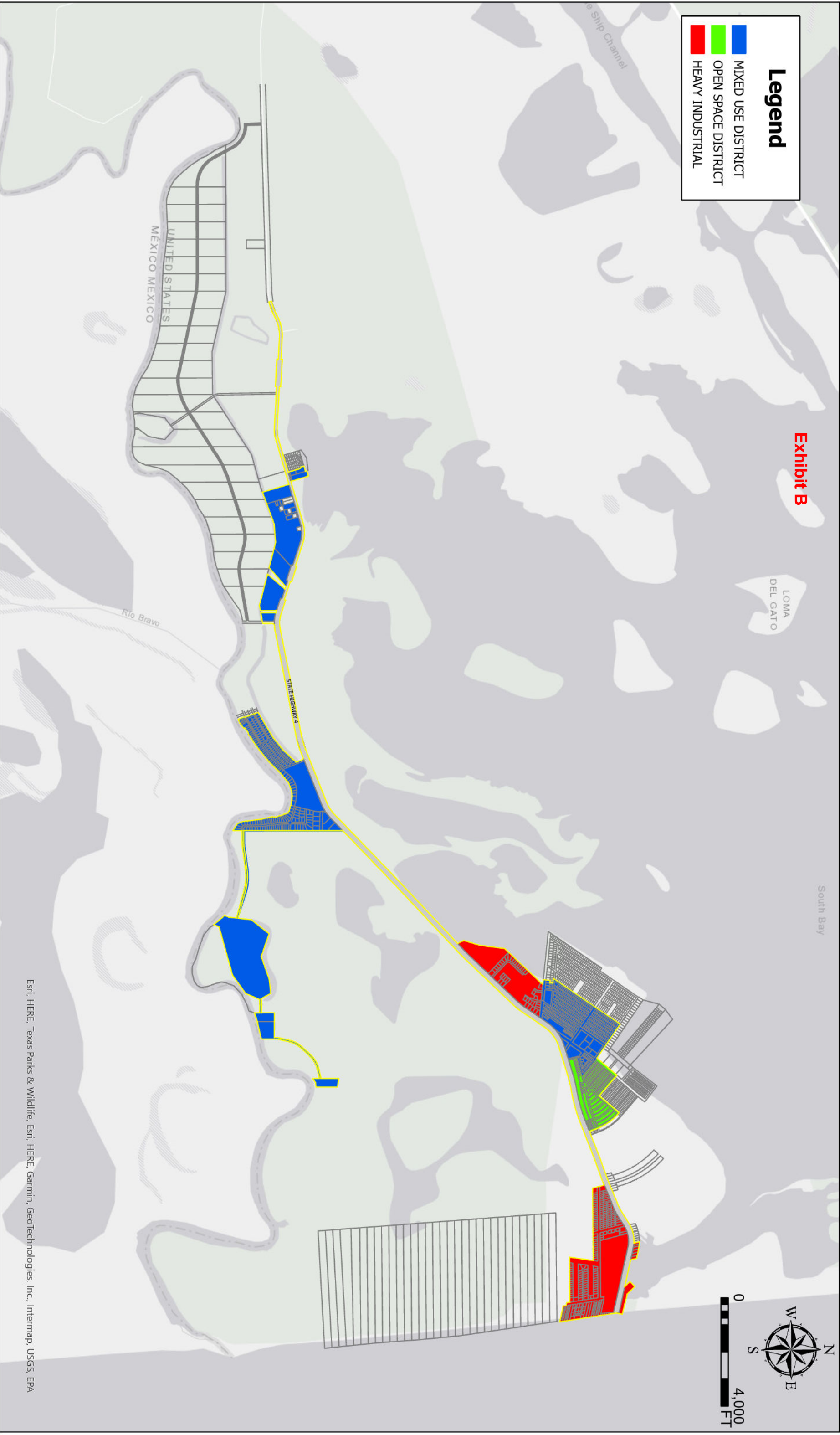
- MIXED USE DISTRICT
- OPEN SPACE DISTRICT
- HEAVY INDUSTRIAL

Exhibit B

LOMA DEL GATO

South Bay

A north arrow pointing upwards with 'N', 'S', 'E', and 'W' labels. Below it is a scale bar showing 0 to 4,000 feet.



Esri, HERE, Texas Parks & Wildlife, Esri, HERE, Garmin, GeoTechnologies, Inc., Intermap, USGS, EPA

STARBASE, TX ZONING MAP

STARBASE

CITY COMMISSION AGENDA MEMO

TO: Mayor and City Commission

FROM: City Administrator

MEETING DATE: June 19, 2026

ITEM: Ordinance No. 2026-19 – Establishing a Police Reserve Force

SUMMARY

The City Commission is requested to consider Ordinance No. 2026-19, which would establish a Police Reserve Force for the City of Starbase under Texas Local Government Code Section 341.012.

BACKGROUND

State law allows the City to create a police reserve force to supplement its regular law enforcement resources. Reserve officers serve at the discretion of the Chief of Police and can be called into service when additional officers are needed to keep the peace and enforce the law.

Key points of the ordinance include:

- **Size:** The Reserve Force is limited to twenty (20) members, a number the Commission may later adjust by resolution within state limits.
- **Appointment:** The Chief of Police appoints reserve officers, subject to Commission approval, and may remove them at any time. Reserve service is not guaranteed employment and carries no civil service protection.
- **Qualifications:** Each reserve officer must hold and maintain a current TCOLE peace officer license and meet all state training standards.
- **Duties:** Reserve officers work under the Chief of Police, act as peace officers only while on official duty, and may carry a weapon only when authorized and on duty.
- **Compensation:** Reserve officers serve as volunteers without pay unless the Commission decides otherwise.

The ordinance preserves the Mayor's separate authority to summon a special police force under state law.

STAFF RECOMMENDATIONS

It is recommended that the Commission approve Ordinance No. 2026-19 as presented.

SUGGESTED MOTION

“I move to approve Ordinance No. 2026-19 establishing a Police Reserve Force for the City of Starbase pursuant to Texas Local Government Code Section 341.012, including the qualifications, training standards, size limitations, and appointment procedures set forth in the ordinance.”

ATTACHMENTS

- Ordinance No. 2026-19

CITY OF STARBASE, TEXAS
ORDINANCE NO. 2026-19

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS, ESTABLISHING A POLICE RESERVE FORCE PURSUANT TO TEXAS LOCAL GOVERNMENT CODE SECTION 341.012; ESTABLISHING QUALIFICATIONS AND STANDARDS OF TRAINING FOR MEMBERS OF THE RESERVE FORCE; LIMITING THE SIZE OF THE RESERVE FORCE; PROVIDING FOR APPOINTMENT, SUPERVISION, AND REMOVAL OF RESERVE POLICE OFFICERS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Starbase, Texas (the “City”) is a Type C general-law municipality operating under the laws of the State of Texas, and the City Commission is the governing body of the City; and

WHEREAS, Texas Local Government Code Section 341.012 authorizes the governing body of a municipality to provide for the establishment of a police reserve force, requires the governing body to establish qualifications and standards of training for members of the reserve force, and authorizes the governing body to limit the size of the reserve force; and

WHEREAS, members of a police reserve force serve at the discretion of the chief of police and may be called into service at any time the chief of police considers it necessary to have additional officers to preserve the peace and enforce the law; and

WHEREAS, the City Commission finds that the establishment of a police reserve force will supplement the City’s law enforcement resources and is in the best interest of the City and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF STARBASE, TEXAS, THAT:

SECTION 1. Findings. The recitals set forth above are found to be true and correct and are incorporated into this Ordinance as findings of the City Commission.

SECTION 2. Establishment of Police Reserve Force. There is hereby established a police reserve force for the City of Starbase, Texas (the “Reserve Force”), pursuant to Texas Local Government Code Section 341.012. Members of the Reserve Force shall be known as “reserve police officers.”

SECTION 3. Size of Reserve Force. The Reserve Force shall not exceed [twenty (20)] members in number. The City Commission may, by resolution, adjust the authorized size of

the Reserve Force, provided the Reserve Force shall at all times remain within any limits established by state law.

SECTION 4. Appointment and Removal. The Chief of Police shall appoint the members of the Reserve Force, subject to the approval of the City Commission. Members of the Reserve Force serve at the discretion of the Chief of Police and may be removed by the Chief of Police at any time. Appointment to the Reserve Force does not constitute an offer or guarantee of employment with the City, and reserve police officers are not entitled to civil service protection.

SECTION 5. Qualifications and Training. Each reserve police officer shall, at the time of appointment and at all times during service on the Reserve Force, hold and maintain a current license as a peace officer issued by the Texas Commission on Law Enforcement (TCOLE) and shall comply with all minimum standards of education, training, licensure, and continuing education established by TCOLE and applicable state law for reserve law enforcement officers. It shall be the individual responsibility of each reserve police officer to maintain such license and to complete all training required to maintain it. The Chief of Police may establish additional qualifications, standards of training, and rules and regulations governing the Reserve Force, consistent with this Ordinance and state law.

SECTION 6. Duties and Authority. Reserve police officers shall serve under the direction, supervision, and control of the Chief of Police and may be called into service at any time the Chief of Police considers it necessary to have additional officers to preserve the peace and enforce the law. A reserve police officer shall act as a peace officer only during the actual discharge of official duties, and may carry a weapon only when authorized to do so by the Chief of Police and only while in the actual discharge of official duties, in accordance with Texas Local Government Code Section 341.012.

SECTION 7. Compensation. Reserve police officers shall serve without compensation as volunteers, unless otherwise provided by the City Commission. Service on the Reserve Force shall not entitle a reserve police officer to any salary, retirement, or other employment benefit of the City, except as may be required by state law or expressly authorized by the City Commission.

SECTION 8. Mayor's Authority Preserved. Nothing in this Ordinance limits the authority of the Mayor to summon into service a special police force as provided by Texas Local Government Code Section 341.011.

SECTION 9. Severability. If any provision of this Ordinance or its application to any person or circumstance is held invalid by a court of competent jurisdiction, the invalidity does not affect the other provisions or applications of this Ordinance that can be given effect

without the invalid provision or application, and to this end the provisions of this Ordinance are severable.

SECTION 10. Effective Date. This Ordinance shall take effect immediately upon its passage and approval as provided by law.

PASSED AND APPROVED by the City Commission of the City of Starbase, Texas, on this ____ day of _____, 2026.

CITY OF STARBASE, TEXAS

Bobby Peden, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

Caleb Rush, City Attorney

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City Administrator Report

1. Financial / Budget Update

- **Finance transition:** The City is in the middle of an important transition across our finance processes, software, and team. Doug Martella, President of the ZacTax Finance Division, is helping us build automation across the finance stack and create live data dashboards so we can react faster and make decisions based on real-time information.
- We expect the first dashboards to be ready in July—timed well, since that is when we begin diving into the budget.

From a budget perspective, this is what you can expect:

- **Next Commission meeting (Executive Session):** We will present the preliminary budget for feedback, including a tax rate estimate based on preliminary numbers from the County. Please note the County will not provide the final tax rate until the last week of July.
- **August meeting:** We will present the final tax rate and post the required public notices along with the budget.
- **September meeting:** Our goal is to hold public hearings and take action on the budget.
- **Debt notes:** We will pay our first note by June 29 (currently in progress) and the second note in September.
- **Cash position:** From a cash-on-hand standpoint, the City is in a good position. However, we have several significant purchases coming up, particularly for the Police Department, so Doug and I are monitoring our projections very closely. I look forward to giving you a deeper view into this data beginning at the next Commission meeting.
- **Attachment:** The May financial report is attached for your review.

2. Building Permit Report – May 2026

- **Activity slowing:** Construction activity is slowing as we move into the summer. Inspections for both commercial and residential projects dropped sharply in May, which we anticipated as long-running projects reach completion.
- **Permits issued:** Residential permits issued increased, while no new commercial permits were issued during the month of May.

- **Outlook:** New applications have also declined, so we expect this slower trend to continue through the summer.
- **Attachment:** The May building permit report is attached for your review.

3. Police Department Update

- **Chief recruitment:** We held two in-person interviews this week and have several additional candidates moving through the pipeline. We are confident our new approach will help us find the Chief that Starbase needs.
- **TCOLE:** Our updated business plan is pending TCOLE review.
- **Facility:** The Police Department facility is in its final stage of setup. I would like to invite each of you to tour it next Friday—individually rather than as a group, to avoid a quorum.
- **Major upcoming expenses:** We are tracking three significant cost areas: radios; cameras and tasers; and hard goods. As noted in the budget update, we are watching these closely.
- **Policies:** Draft policies are in place and ready for our attorneys and the new Chief to review once the position is filled.

4. Boca Chica Beach Update

- **Boca Chica Beach and Dune Project:** The survey team completed the dune survey and got halfway done with the wade survey but had to leave due to weather. They are starting again 6/27 to finish the remaining wade and hydrographic survey. We will meet on June 30 to review the preliminary data.
- **Beach cleaning:** We launched our beach cleaning efforts this week. Charlie Crockett and his team at Gulf Coast RGV were out there despite the rain. We continue to coordinate closely with all beach stakeholders on this exciting project.
- At the end of each cleaning period we will get metrics and photos! Both of which I am excited to share with you in the upcoming city commission meetings.
- **Sea turtle rescue:** Boca Chica saw a remarkable rescue this month. “Arlen,” a loggerhead named by Sea Turtle, Inc., arrived on June 11 after being rescued from the Boca Chica jetties, weighing in at 266 pounds. To everyone’s surprise, she began laying eggs while safely in the hospital. Staff carefully transferred more than 60 eggs to the federally protected corral. Arlen received a satellite tag and was released the following day.

5. Library Update

- Hired two part-time librarians.
- Secured contracts for software, hardware, and book ordering.
- Processed 300 book donations, with 300 more in progress.
- Onboarded 8 new community volunteers, bringing our total to 20.

ATTACHMENTS

- May 2026 Financial Report
- May 2026 Building Permit Report



City of Starbase

Financial Statements

May 31, 2026



	Page
FINANCIAL STATEMENTS:	
Balance Sheet – General Fund.....	1
Statement of Revenue, Expenditures, and Changes in Fund Balances – General Fund.....	2
REQUIRED SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund....	4

City of Starbase, Texas
Balance Sheet – General Fund

May 31, 2026

Assets	
Cash and cash equivalents	\$ 4,876,600
Accounts receivable	706
Taxes receivable	4,624
Prepaid items	10,775
<hr/>	
Total assets	\$ 4,892,705
<hr/>	
Liabilities, Deferred Inflows of Resources, and Fund Balances	
Liabilities	
Accounts payable	\$ 38,786
Other liabilities	725
Accrued Liabilities	6,048
<hr/>	
Total liabilities	45,559
Deferred inflows of resources	
Unavailable revenue - property taxes	4,624
<hr/>	
Total deferred inflows of resources	4,624
Fund balances	
Nonspendable	
Prepaid items	10,775
Committed	50,000
Unassigned	4,781,747
<hr/>	
Total fund balances	4,842,522
<hr/>	
Total liabilities, deferred inflows of resources, and fund balances	\$ 4,892,705
<hr/>	

No assurance is provided on these financial statements and required supplementary information. Substantially all disclosures, Management's Discussion and Analysis, the Statement of Net Position and Statement of Activities required by generally accepted accounting principles are omitted.

City of Starbase, Texas
Statement of Revenues, Expenditures, and Changes in Fund Balances
General Fund

For the eight months ended May 31, 2026

Revenues

Property taxes	\$ 4,275,816
Permits and Fees	109,385
Interest income	66,852
Miscellaneous revenue	587

Total revenues	4,452,640
----------------	-----------

Expenditures

Current	
General government	1,075,131
Public safety	129,766
Culture and recreation	80,000

Total expenditures	1,284,897
--------------------	-----------

Excess (deficiency) of revenues over (under) expenditures	3,167,743
--	-----------

Net change in fund balances	3,167,743
-----------------------------	-----------

Fund balances, beginning of year	1,674,779
----------------------------------	-----------

Fund balances, end of year	\$ 4,842,522
----------------------------	--------------

No assurance is provided on these financial statements and required supplementary information. Substantially all disclosures, Management's Discussion and Analysis, the Statement of Net Position and Statement of Activities required by generally accepted accounting principles are omitted.

REQUIRED SUPPLEMENTARY INFORMATION

City of Starbase, Texas
Schedule of Revenues, Expenditures, and Changes in Fund Balances
Budget and Actual
General Fund

<i>For the eight months ended May 31, 2026</i>	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Property taxes	\$ 4,279,661	\$ 4,279,661	\$ 4,275,816	\$ (3,845)
Permits and fees	158,000	158,000	109,385	(48,615)
Interest income	12,000	12,000	66,852	54,852
Miscellaneous revenue	15,000	15,000	587	(14,413)
Total revenues	4,464,661	4,464,661	4,452,640	(12,021)
Expenditures				
Current				
General government	1,433,446	1,433,446	1,075,131	358,315
Public safety	1,415,506	1,255,506	129,766	1,125,740
Culture and recreation	-	160,000	80,000	80,000
Debt service				
Principal	2,548,000	2,548,000	-	2,548,000
Total expenditures	5,396,952	5,396,952	1,284,897	4,112,055
Excess of revenues over expenditures	(932,291)	(932,291)	3,167,743	4,100,034
Other Financing Sources				
Proceeds from issuance of debt	1,000,000	1,000,000	-	1,000,000
Net change in fund balance	67,709	67,709	3,167,743	5,100,034
Fund balance, beginning of the year	-	-	1,674,779	(1,674,779)
Fund balance, end of year	\$ 67,709	\$ 67,709	\$ 4,842,522	\$ 3,425,255

*No assurance is provided on these financial statements and required supplementary information.
Substantially all disclosures, Management's Discussion and Analysis, the Statement of Net Position and
Statement of Activities required by generally accepted accounting principles are omitted.*

City of Starbase, Texas

General Fund Budget and Actual - Detailed

<i>For the eight months ended May 31, 2026</i>	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues				
Property taxes	\$ 4,279,661	\$ 4,279,661	\$ 4,275,690	\$ (3,971)
Penalties and Interest	-	-	126	126
Permits and fees				
New home permits	40,000	40,000	24,120	(15,880)
Commercial/Multifamily	100,000	100,000	47,689	(52,311)
Other - subdivision/plats/re-plats	10,000	10,000	37,576	27,576
Remodel/addition permits	4,000	4,000	-	(4,000)
Other permits	4,000	4,000	-	(4,000)
Interest income	12,000	12,000	66,852	54,852
Miscellaneous revenue				
Other revenue	10,000	10,000	587	(9,413)
Municipal court revenue	5,000	5,000	-	(5,000)
Total revenues	4,464,661	4,464,661	4,452,640	(12,021)
Expenditures				
General government				
Bank fees and charges	5,000	5,000	92	4,908
Office supplies	5,000	5,000	8,230	(3,230)
Office equipment	2,000	2,000	3,298	(1,298)
City meeting place and office lease	1,200	1,200	-	1,200
Postage and shipping	2,500	2,500	993	1,507
Printing and reproduction	5,000	5,000	-	5,000
City administration software	20,533	20,533	3,592	16,941
Branding and ad budget	24,000	24,000	16,405	7,595
Tec-refresh	177,000	177,000	107,608	69,392
Audit expense	60,000	60,000	73,100	(13,100)
Codification	10,000	10,000	-	10,000
Code administrator	5,000	5,000	-	5,000
Mapping	2,000	2,000	-	2,000
Building permit review and inspections	120,000	120,000	55,415	64,585
Code compliance	4,000	4,000	-	4,000
Contract services engineering	200,000	200,000	124,800	75,200
Contract services city clerk	175,500	175,500	149,201	26,299
Contract services city administrator	195,000	195,000	77,100	117,900
Contract services city attorney	276,000	276,000	238,469	37,531
Salaries and wages	-	-	41,269	(41,269)
Retirement	-	-	6,048	(6,048)
Payroll tax expense	-	-	3,133	(3,133)
Dues and memberships	4,000	4,000	16,052	(12,052)

City of Starbase, Texas
General Fund Budget and Actual - Detailed
(continued)

<i>For the eight months ended May 31, 2026</i>	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Election expenses	15,000	15,000	-	15,000
Meeting expenses	1,000	1,000	193	807
Public notices	10,000	10,000	5,708	4,292
Elected official travel	5,000	5,000	-	5,000
Training and prof develop elected body	2,000	2,000	-	2,000
Training and prof develop staff	14,000	14,000	16,836	(2,836)
Community relations	2,000	2,000	-	2,000
Other operating expenses	25,000	25,000	47,982	(22,982)
Mosquito testing services	20,000	20,000	-	20,000
Tax appraisal services	22,713	22,713	50,005	(27,292)
Liability insurance	20,000	20,000	19,600	400
TMLIRP	-	-	5,000	(5,000)
Telephone and internet	3,000	3,000	5,002	(2,002)
Public safety				
Municipal court costs	12,000	12,000	-	12,000
Municipal court judge	12,000	12,000	-	12,000
Prosecutor	12,000	12,000	-	12,000
Court Bailiff	12,000	12,000	-	12,000
Law enforcement ILA contract	1,300,000	1,140,000	69,766	1,070,234
Jail costs	7,506	7,506	-	7,506
Volunteer fire department expenses	60,000	60,000	60,000	-
Culture and recreation				
Contractual service (library services)	-	160,000	80,000	80,000
Debt service				
Principal	2,548,000	2,548,000	-	2,548,000
Total expenditures	5,396,952	5,396,952	1,284,897	4,112,055
Excess of revenues over expenditures	(932,291)	(932,291)	3,167,743	4,100,034
Other Financing Sources				
Proceeds from issuance of debt	1,000,000	1,000,000	-	1,000,000
Total other financing sources	1,000,000	1,000,000	-	1,000,000
Net change in fund balance	67,709	67,709	3,167,743	5,100,034
Fund balance, beginning of the year	-	-	1,674,779	(1,674,779)
Fund balance, end of year	\$ 67,709	\$ 67,709	\$ 4,842,522	\$ 3,425,255

Accounts Payable Aging Summary

City of Starbase
As of May 31, 2026
Aging by due date

CONTACT	CURRENT	1 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	OLDER	TOTAL
Aged Payables						
Cameron Appraisal District	-	16,668.25	-	-	-	16,668.25
Carr, Riggs & Ingram LLC	-	7,490.00	-	-	-	7,490.00
Clear Career Professionals LLC	-	675.00	-	-	-	675.00
T-Mobile	1,227.14	-	-	-	-	1,227.14
TML Intergovernmental Risk Pool	-	4,999.96	-	-	-	4,999.96
Total Aged Payables	1,227.14	29,833.21	-	-	-	31,060.35
Total	1,227.14	29,833.21	-	-	-	31,060.35
Percentage of total	3.95%	96.05%	-	-	-	100.00%



The City of Starbase Activity Report Residential May 2026

Residential

187

Permit Issued

2,338

Inspection Completed

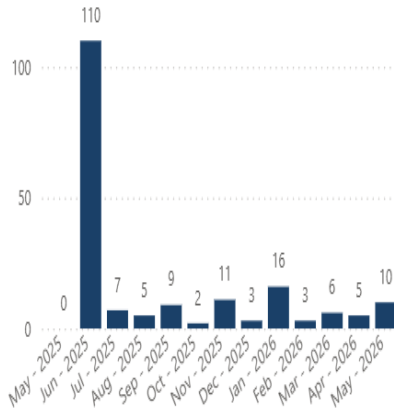
1,970

Inspection Passed

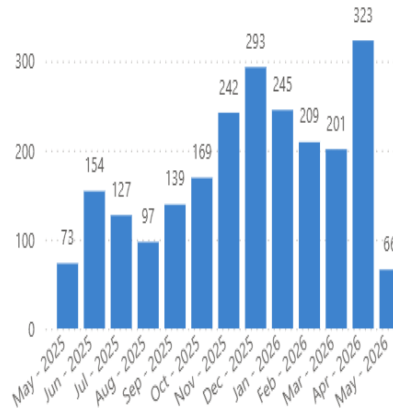
84.26%

Inspections Passed %

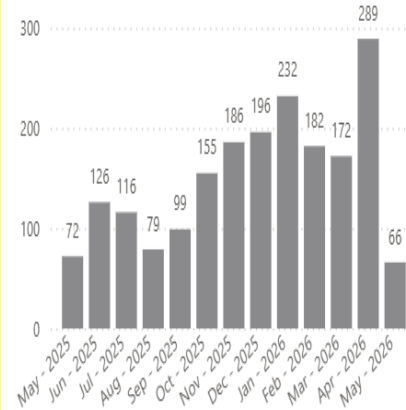
Permits Issued



Inspections Completed



Inspections Passed





The City of Starbase Activity Report Commercial May 2026

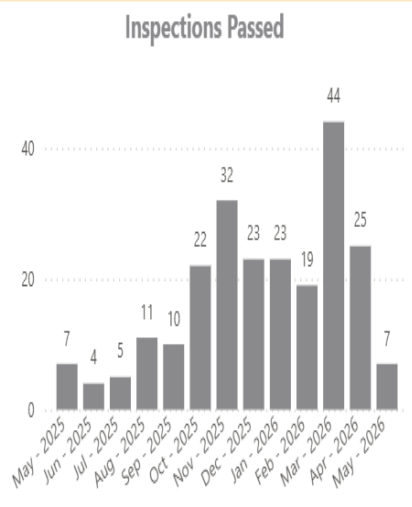
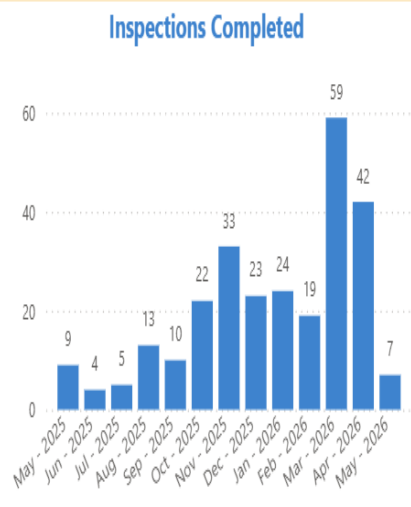
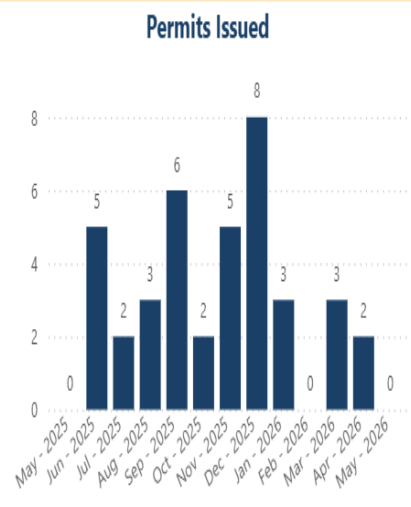
Commercial

39
Permit Issued

270
Inspection Completed

232
Inspection Passed

85.93%
Inspections Passed %





The City of Starbase Submittals Completed May 2026

