

CITY OF STARBASE

City Commission Special Meeting

MINUTES

Date: Friday, June 26, 2026

Time: 2:01 p.m. – 3:15 p.m.

Location: 48491 State Highway 4, Starbase, Texas 78521

A. CALL TO ORDER AND QUORUM DETERMINATION

The special meeting of the City Commission of the City of Starbase was called to order at 2:01 p.m. by Mayor Bobby Peden. Also present were Commissioner Jordan Buss and Commissioner Lois Wallace. City Administrator Cayetana Polaco and City Clerk Gretchen Norton were also in attendance.

Three (3) of three (3) Commissioners were present, constituting a quorum.

B. PLEDGE OF ALLEGIANCE

Mayor Peden led those present in the Pledge of Allegiance.

C. PUBLIC COMMENT ON ALL AGENDA ITEMS

Mayor Peden opened the public comment period at 2:02 p.m. for all listed agenda items. Citizens wishing to speak were required to have submitted a speaker card to the City Clerk at least five (5) minutes before the start of the meeting. Comments were limited to two (2) minutes per individual.

City Clerk Gretchen Norton confirmed that no speakers had submitted cards. The public comment period was closed.

D. EXECUTIVE SESSION

Mayor Peden recessed the City Commission into Executive Session (closed meeting) at 2:03 p.m. pursuant to Chapter 551 of the Texas Government Code to discuss the following:

- Section 551.074: Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Public Safety Director/Police Chief for the City of Starbase.

The Executive Session was closed to the public.

E. RECONVENE INTO OPEN SESSION

Mayor Peden reconvened the City Commission into open session at 3:14 p.m. No action was announced as having been taken during Executive Session.

F. REGULAR SESSION

Item F.1 – Approval of Offer Letter: Public Safety Director / Police Chief

Mayor Peden introduced the item regarding discussion and action on the approval of an offer letter to hire a Public Safety Director/Police Chief for the City of Starbase.

Commissioner Buss expressed appreciation to City Administrator Cayetana Polanco and her team for their sustained efforts in sourcing and vetting candidates over the course of several months. He stated his confidence that the Commission has identified a strong candidate well-suited to the City.

Mayor Peden echoed Commissioner Buss’s remarks, acknowledging the weight of the decision and the significant effort invested in the process by City staff. No further questions or comments were offered by the Commission.

- Motion:** Commissioner Buss moved to authorize the City Administrator to negotiate and extend an offer of employment to Glenn Bennett for the position of Public Safety Director/Police Chief for the City of Starbase.
- Second:** Commissioner Wallace
- Vote:** 3–0. Motion passed unanimously.

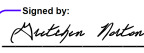
SUMMARY OF ACTIONS TAKEN

Item	Description	Vote
F.1	Authorization for City Administrator to negotiate and extend an offer of employment to Glenn Bennett for the position of Public Safety Director/Police Chief	3–0 Unanimous

G. ADJOURNMENT

There being no further business to come before the Commission, Mayor Peden moved to adjourn. The motion was seconded by Commissioner Buss. The motion passed unanimously. The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Signed by:


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Gretchen Norton, City Clerk

City of Starbase



Approved by the City Commission on: July 14, 2026