



City of Starbase
Notice of City Commission Regular Meeting
48491 State Highway 4
Starbase, TX 78521
Monday, September 21, 2026
7:00 PM

Pursuant to Section 551.127, Texas Government Code, one member of the City Commission may attend this meeting remotely using videoconferencing technology. A quorum of the Commission will be physically present at the location provided above.

Public Comment Policy:

Pursuant to Texas Government Code 551.007, citizens wishing to address the Commission may do so during the listed public comment sessions. A person who addresses the Commission, including during a public hearing, must limit his/her remarks to the agenda items only. Citizens wishing to address the Commission on items requiring a public hearing shall address the Commission during the public hearing. The public comment sessions are reserved for items on the agenda that do not have a public hearing.

Citizens wishing to speak during Public Comment or Public Hearing must first complete a speaker card and submit it to the City Clerk five minutes before the beginning of the meeting. Once recognized by the Mayor, please step forward to the speaker's podium, state your name and address and speak directly into the microphone. No discussion or action may be taken by the Commission at this meeting on any item not listed on the agenda, other than to make statements of factual information or recite existing policy in response to a citizen's inquiry.

Time limits:

- *Public comment period: citizen comments are limited to two (2) minutes per individual per public comment period.*
- *Public hearing: citizen comments are limited to three (3) minutes per individual per public hearing.*
- *Mayor's discretion: if ten (10) or more speakers sign up to speak per public hearing, the Mayor may reduce the time allotted to each speaker to no less than one minute per speaker.*
- *Translator: members of the public requiring the use of a translator shall be given twice the amount of time to speak than speakers who do not require the assistance of a translator.*
- *Time limits do not apply to the Commission, City staff, or guests invited by the Commission to provide input on an agenda item.*

City of Starbase
City Commission Regular Meeting Agenda
September 21, 2026
7:00 PM

A. Call to Order and Quorum Determination

B. Pledge of Allegiance

C. Public Comment on All Agenda Items- *Citizens wishing to speak must submit a speaker card to the City Clerk at least five minutes before the start of the meeting. Comments are limited to two minutes per individual.*

D. Public Hearing

1. **C4 Annexation.** Conduct a third public hearing on the proposed annexation of approximately 7,133 acres, identified as the area to be annexed into the city limits including rights of way.

E. Consent Agenda

1. Action regarding the minutes of the City Commission meetings held on September 4, 2026, and September 16, 2026.

F. Conditional Items (If September 16, 2026 Special Meeting is Cancelled)

1. **Public Hearing - Voluntary Annexation of C3 Property (Garcia Lot).** Public hearing on the voluntary annexation of approximately 444.46 acres of land, being out of the Garcia - Dougherty Property, East Half of Tract "A" of Share 7, San Martin Grant, Cameron County, Texas, as petitioned by Space Exploration Technologies Corp. pursuant to Texas Local Government Code Chapter 43, Subchapter C-3.
2. **Discussion and action regarding the approval of a bond for the City Clerk.**
3. **Discussion and action to appoint a City Clerk and administer Oath of Office.**
4. **Discussion and action on Ordinance No. 2026-24: Expanding the City's Extraterritorial Jurisdiction (ETJ).** An ordinance expanding the City of Starbase's extraterritorial jurisdiction to include a property described as being approximately 444.46 acres of land, being out of the Garcia - Dougherty Property, East Half of Tract "A" of Share 7, San Martin Grant, Cameron County, Texas, together with adjacent and referenced right-of-way, as shown in the Exhibits attached to the Ordinance, at the request of the owners of the area.

5. **Discussion and action on Ordinance No. 2026-25: Voluntary Annexation, on Request of Property Owner and Under Subchapter C-3, of Approximately 444.46-acre Property.** An ordinance under Texas Local Government Code Chapter 43 Subchapter C-3 annexing approximately 444.46 acres of land, being out of the Garcia - Dougherty Property, East Half of Tract "A" of Share 7, San Martin Grant, Cameron County, Texas, into the corporate limits of the City of Starbase; making findings that the petition, notices, public hearing, and Municipal Services Agreement requirements have been satisfied; ratifying the agreed municipal services agreement pursuant to Section 43.0672 of the Texas Local Government Code; extending the boundary limits of the City to include said property within the City limits; providing for amendment of the City map; and directing the Clerk to file a copy with appropriate entities.

G. Regular Session

1. **Resolution of Intent to Annex SH4.** Discussion and action on a resolution of intent to annex right-of-way along State Highway 4.
2. **Action on Ordinance Annexing Area Under Subchapter C-4.** Discussion and action on the annexation of approximately 7,133 acres, as authorized by subchapter C-4.
3. **Authorizing City Clerk to Serve as Municipal Court Clerk.** Discussion and action authorizing the City Clerk to also serve as Municipal Court Clerk.
4. **Ordinance Amending the Budget.** Discussion and action on an ordinance amending the City's budget to close out FY25-26.

F. Commission/City Administrator Comments

1. Items of Community Interest: Pursuant To Texas Government Code Section 551.0415 The Mayor, Commission And City Administrator May report on the following items: (1) Expression Of Thanks, Congratulations Or Condolences; (2) Information Regarding Holiday Schedules; (3) Recognition Of Individuals; (4) Reminders About Upcoming City Commission Events; (5) Information Regarding Community Events; (6) Announcements Involving Imminent Threat To Public Health And Safety.
2. City Administrator's Report
3. Future agenda item requests – no discussion or action may be taken by the Commission on future agenda item requests.

G. Adjourn

NOTE: The City Commission reserves the right to meet in executive session closed to the public at any time during the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including § 551.071 (private consultation with the attorney for the city); § 551.072 (discussing purchase, exchange, lease or value of real property); § 551.073 (deliberation regarding prospective gift); § 551.074 (discussing personnel or to hear complaints against personnel); § 551.076 (deliberation regarding security devices or security audit); § 551.087 (discussing economic development negotiations); § 551.089 (deliberation regarding security devices or security audits), and/or other matters as authorized under the Texas Government Code. Any decision on such matters will be taken or conducted in open session following the conclusion of the executive session.

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's office.

I, Interim City Clerk Keila Tuttle, certify that this notice of meeting and agenda of items were posted on the official bulletin board of the City of Starbase, Texas and on the City's website at <https://starbase.texas.com/> in accordance with Chapter 551, Texas Government Code at least 3 business days prior to the start of the meeting, and shall remain posted until the meeting is adjourned.

A handwritten signature in black ink, appearing to read 'Keila Tuttle', with a long horizontal line extending to the right.

Keila Tuttle, Interim City Clerk

Date: 9/15/26