

PUBLIC INFORMATION ACT NOTICE FOR JOB APPLICATIONS

OCTOBER 22, 2026

The City of Starbase is subject to the Texas Public Information Act (Texas Government Code, Chapter 552). Information you submit with a job application may be released to anyone who requests it, unless Texas or federal law allows or requires the City to withhold it. The City cannot promise to keep your application confidential. This notice explains what the City will withhold and what may be released.

INFORMATION THE CITY WILL WITHHOLD

The City will withhold the following information from public release:

- Your Social Security number
- Your personal email address, unless you consent to its release
- Your date of birth
- Driver's license and state identification numbers
- Bank account, credit card, and similar account numbers
- Credit reports and other personal financial information
- Medical information, including the results of medical and psychological examinations
- Criminal history records obtained from state or federal databases
- Fingerprints
- Military discharge records, such as a DD-214

Police officer applicants. The City will also withhold:

- Your TCOLE PID number
- L-2 (medical) and L-3 (psychological) declarations
- Polygraph results
- Employment reports submitted to TCOLE, except as state law requires

ADDITIONAL INFORMATION THE CITY WILL WITHHOLD IF YOU CHOOSE

If you are a current or honorably retired peace officer or county jailer; a current or former member of the U.S. armed forces or Texas military forces; a firefighter, volunteer firefighter, or emergency medical services provider; or another person listed in Texas Government Code § 552.1175(a), you may choose to have the City also withhold:

- Your home address
- Your home telephone number
- Your emergency contact information
- Information that reveals whether you have family members

You may make this choice on the application or later by contacting the City Clerk. The City may ask for proof that you qualify. Your choice stays in effect until you revoke it in writing, and it applies only to records held by the City of Starbase.

INFORMATION THAT MAY BE RELEASED

All other information may be released if requested. This includes your name, the position you applied for, and the contents of your application, résumé or bio, and references. Anyone may request this information. Information will be released directly to the person who requested it, and the City will not otherwise release it to the general public, though the City cannot control what the requestor does once they obtain the public information.

IF SOMEONE REQUESTS YOUR INFORMATION

If the City believes a request may involve your privacy or property interests, the City may notify you at the email address you provided. If the City asks the Texas Attorney General to decide whether information about you may be withheld, the City will make reasonable efforts to notify you. You may send written comments to the Attorney General explaining why your information should not be released (Texas Government Code §§ 552.304, 552.305). The deadlines are short, so please watch for email from the City and respond promptly.

ABOUT THIS NOTICE

This notice is a summary, not legal advice. It does not make any information confidential beyond what Texas law provides, and the law may change. A court order or other law may require release of information described above, and the City may share information with other government agencies as the law requires or permits. Acknowledging this notice does not consent to the release of your email address or any other information.