

Credential Order Form

Purchase Order Information

Purchaser name:

Purchaser email:

PO Number:

Date:

Keypad/Number Sequence Tracking Information

Note: For Tracking Services we either need the NS Code or the LK Number. If you have one of these numbers AND have ordered with us before, you do not need to fill out anything below this section.

Do you have a Number Sequencing (NS###) Code?

Y/N

If yes, enter code:

Do you have a Custom Keypad ID (LK###)?

Y/N

If yes, enter code:

Name of the end-user if applicable:

Programming Details

LEAF Smart Credentials

Programmed Card No. Start:

Format/Bit Stream:

Printed Card No. Start

Only enter if printed ID does NOT
match programmed ID

Facility code:

Special instructions
if applicable:

Prox Credentials – If applicable, Dual Frequency Cards only.

Is the programming for the HF side the same as the prox Side?
If yes, programming details for the prox side are not needed.

Y/N

Programmed Card No. Start:

Format/Bit Stream:

Printed Card No. Start

Only enter if printed ID does NOT
match programmed ID

Facility code:

Special instructions
if applicable:

Standard or No Printing – Badge ID Printing Details

Please check one.

Standard/Default – See below for example.

☐

No printing

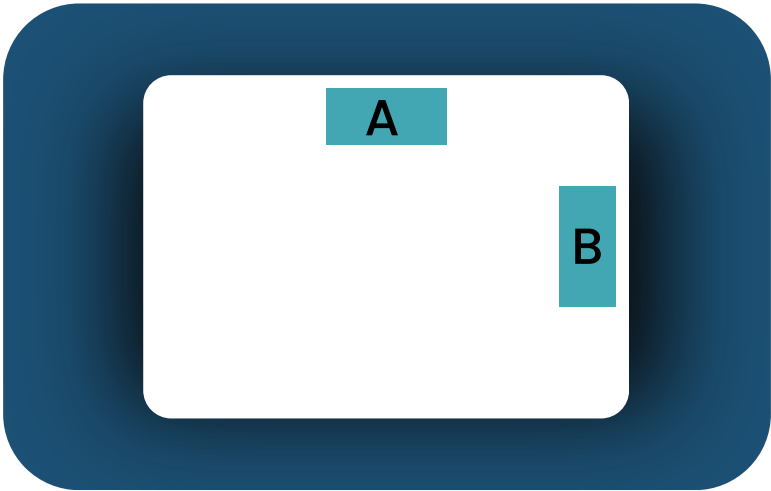
☐

Slot Punches – \$0.25 Fee

Would you like slot punches? **Y/N**

☐

If yes, option A or B (see below)? **A/B**

☐

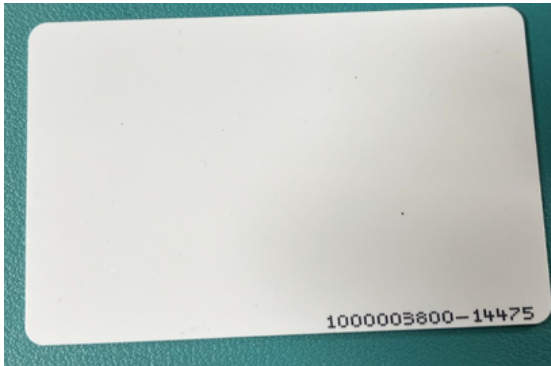
FAQs & Support

Need help on determining what an NS code is? Please contact our sales@wavelynx.com to determine the proper programming details for your NS code. The NS code is a code that we use to track the proper programming details for a specific end user or site.

What is a custom Keyset? (LK number)

- An LK number is a custom keyset that is programmed in readers and cards. The LK number allows certain readers to work with only cards programmed with the same LK number.
 - Example: Your LK number is Lk10003. Only cards programmed with this number will open the door.

What does the printing look like? (Example: For a card with badge ID 14475)



Why the additional fee for the slot punches?

- We charge a 25 cent fee for slot punches due to the manual labor required to punch each card individually.

What format should I pick? [bit-stream mapping page](#)

Who would I get our programming details information from?

- End user's typically determine their facilities programming details. This information is often listed in the specifications for the project or explained by the security officer of the building.

What if I have a new building?

- For new buildings or facilities that do not have defined keyset information, please work with the end user to determine which credential programming they would like to use.

Need more help? - Reach out to our Support team here: support@wavelynx.com or your inside sales representative here: sales@wavelynx.com

NOTE: All card orders are considered custom products and cannot be canceled or returned once they are produced. By signing this order form you are agreeing to accept all orders made to specifications. Read range, the whiteness of the plastic, and slot punch marks can vary slightly. Color transfer for custom printing may be slightly off.