**South Bank Corporation**

*We acknowledge Aboriginal and Torres Strait Islander peoples as the custodians of the land and waters where South Bank exists today. We offer our respect to elders past and present as we work towards a just, equitable and reconciled Australia.*

**Position Description**

## 1. The Position

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|---|---|
| Position Title | Asset Data Analyst |
| Reports to | Asset & Infrastructure Manager |
| Created | September 2026 |

## 2. Scope

This is an embedded role within the Asset & Infrastructure team, focused on turning asset and infrastructure information into meaningful insight to support better decision-making. The role is responsible for analysing asset, maintenance, condition, financial and operational data; developing dashboards, reports and analytical models; improving data quality; and identifying opportunities to automate and improve how information is captured, managed and used.

The position works with a high degree of independence, applying specialist analytical knowledge, initiative and judgement to provide advice and evidence based insightsto asset managers across lifecycle planning, maintenance, renewal and investment activities. It works closely with IT, Finance, GIS, system owners and other business areas to improve data flows, reporting and information quality.

While an understanding of asset management, asset information systems or infrastructure is highly regarded, the role is primarily focused on strong data analysis, problem solving, reporting and the ability to translate complex information into clear and practical insight..

## 3. Key Responsibilities/Activities

Data Analytics and Insight

- Analyse asset, maintenance, condition, financial and operational data to identify trends, patterns, issues and opportunities.
- Develop analysis and insights that support asset management and infrastructure decision-making.
- Respond to business questions with clear, evidence-based analysis.
- Develop analytical models to support lifecycle planning, renewal, maintenance and investment decisions.
- Identify data anomalies, gaps and trends that require further investigation.

Power BI and Reporting

- Develop, maintain and continuously improve Power BI dashboards and reports.
- Build clear and intuitive visualisations that make complex information easy to understand.

- Develop asset performance KPIs and reporting frameworks.
- Automate recurring reports and reduce manual data manipulation.
- Tailor reporting to the needs of operational teams, managers and senior leaders.
- Continuously identify opportunities to make reporting more useful, efficient and insightful.

Data Management and Quality

- Maintain and improve key asset and infrastructure datasets.
- Undertake data cleansing, validation and quality assurance.
- Develop and maintain sophisticated spreadsheets, analytical models and data tools.
- Improve the consistency, accuracy and reliability of information used by the Asset & Infrastructure team.
- Develop repeatable processes for collecting, manipulating, analysing and reporting data.
- Work with system owners and other business areas to resolve data quality issues.

Asset Management Support

- Support asset managers with data and analysis for lifecycle planning, maintenance, renewal and investment decisions.
- Analyse asset condition, risk, criticality, performance and expenditure.
- Support the development and monitoring of asset management KPIs.
- Provide data analysis to support business cases, investment decisions and strategic planning.
- Help translate operational information into useful management information.

Continuous Improvement

- Look for opportunities to automate manual analysis and reporting.
- Develop new analytical tools and approaches in response to emerging business needs.
- Improve how the Asset & Infrastructure team captures, manages and uses information.
- Work with IT, Finance, GIS and other teams to improve data flows and reporting.
- Stay curious about new analytical tools, technologies and approaches that could improve the way we work.
- Assist the Asset & Infrastructure Manager with tasks as required.

## 4. Key Skills, Knowledge & Experience Required

- Strong analytical and problem-solving skills.
- Advanced Excel/spreadsheet skills and a genuine enthusiasm for working with data.
- Strong Power BI capability, including data modelling, analysis and visualisation.
- Experience developing dashboards and reports that people actually use.
- Excellent attention to detail and a strong focus on data quality.
- The ability to work with large, complex or imperfect datasets.
- An ability to translate analysis into clear and practical insights for non-technical stakeholders.
- A curious and improvement-focused mindset.
- Strong communication and stakeholder engagement skills.
- The ability to manage multiple requests and priorities in a busy team environment.

The following would be highly regarded, but are not essential:

- A background in Engineering, Asset Management, Information Systems, Data Analytics or a related field.
- Experience in asset management or infrastructure.
- Experience with Asset Management Information Systems or Enterprise Asset Management systems.
- GIS/spatial data experience.
- Understanding of asset lifecycle management.

## 5. South Bank Corporation Vision, Purpose and Values

### Our Vision

A world-leading urban precinct that welcomes, engages and inspires

### Our Purpose

To be a renowned place manager, recognising the demand for green space in Brisbane's inner city.

- To innovate, manage and maintain our enviable reputation as Brisbane's premier recreational, cultural, educational and entertainment precinct.
- Redevelop key sites while strengthening physical integration and relationships within the immediate neighbourhood.

### Our Values

We strive to be...

1. Inclusive
2. Sustainable
3. Collaborative
4. Curious
5. Bold

## 6. Key Behaviours

The Corporation workplace promotes an inclusive, performance focused culture using a One Team approach.

We respect, protect and promote human rights in our decision-making actions.

### Expected personal behaviours:

### Commitment to quality & results

Sets high standards of performance for self and reinforces high performance standards to individuals and team; focuses attention on achieving key performance outcomes; sets specific goals for self and others as appropriate; communicates clearly and concretely the results to be achieved; critiques own performance; willing and able to learn and apply new technology, processes and procedures.

### Innovation & creativity

Considers a range of creative alternatives; generates multiple and unique responses to a problem or opportunity; tries different and novel ways to deal with an issue; contributes own ideas.

**Understanding business**

Has and uses knowledge of systems, situations and culture inside the Corporation to identify potential organisational issues, problems and opportunities; understands the impact and implications of decisions on business units throughout the Corporation. Has and uses knowledge of societal, technical, political and government issues outside the Corporation to identify potential problems and opportunities.

**Customer service excellence**

Places the customer at the core of our business; makes efforts to listen to and understand the customer; gives high priority to customer satisfaction; develops, maintains and supports productive customer relationships; makes customer needs and expectations a primary focus of action.

**Collaboration**

Maintains effective work relationships; readily volunteers and exchanges information and ideas, provides and accepts constructive criticism; supports and implements group decisions; shows respect and seeks to support colleagues and customers.

**Our approach to tasks are:**

**Solution focused**

Gathers relevant information, considers appropriate variables to accurately identify the solutions to challenges in equipment, systems or processes; takes relative seriousness and urgency of problem into account; and demonstrates a can-do attitude.

**Safety focused**

Knows and accepts the importance of adhering to safety rules, practices and procedures; monitors own safety and the safety of others; checks reporting and if necessary, takes action on workplace safety hazards.