

T/A 3 Record Form

Record ID

Preparation

Staff username:

Date of visit:

Time of visit:

Interview room:

- ☐ 319
☐ 307A
☐ 307B
☐ 304B

Running Room

- ☐ 4020
☐ 4019
☐ 4018
☐ 4080
☐ RA Office (Remote Intake Only)

Make sure you have the following on hand:

- Two sets of Care Pack 3, containing 1 box of 28 [ta_v1_arm_1][ta1rf_nicpat_conc] mg patches each, [ta_v1_arm_1][ta1rf_numloz_cp2] 2mg lozenges, and 2 stickers
- a "Do Not Disturb" sign
- T/A 3 Visit Overview laminated sheet
- TLFB Handout laminated sheet
- Parking pass (UB Only)
- A pen For the locations of each of the following, please see the RISE In-Person T/A 3 Visit SOP.

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- a "Do Not Disturb" sign
- T/A 3 Visit Overview laminated sheet
- TLFB Handout PDF
- A pen For the locations of each of the following, please see the RISE In-Person T/A 3 Visit SOP.

Visit Overview

Was visit overview provided?

- ☐ Yes
☐ No

Please explain why visit overview was not provided.

TLFB

Did you complete the TLFB?

- ☐ Yes
☐ No

Please explain why you did not complete the TLFB.

Medications

Did you go through the Medications form (under the Intake event) and update it as needed?

- ☐ Yes
☐ No

Please explain why you did not go through the Medications form.

Med Accountability

Did you complete the Medication Accountability Form?

- ☐ Yes
☐ No

Please explain why you did not go through the Medications form.

Surveys

Did [phone_screen_arm_1][prefname] complete all surveys in the T/A 3 Survey Queue?

- QSU Phenx
- MNWS Phenx
- Cost Measure
- Quick Kit
- SE Checklist V20
- TOEs and AbstSE

- ☐ Yes
☐ No

Please explain why the surveys were not completed.

Side Effect Tracking

Did you complete the Side Effect Tracking form?

- ☐ Yes
☐ No

Please explain why Side Effect Tracking was not completed.

BreathCO

Did you collect a valid BreathCO reading in the specified amount of time OR did the PPT attempt to collect CO during their session but was unsuccessful?

- ☐ Yes
☐ No

Please explain why you did not complete the BreathCO form.

Care Pack 3

Based on med accountability, how many patches will be provided in Care Pack 3?

Based on med accountability, how many lozenges will be provided in Care Pack 3?

Place the amount of indicated patches and lozenges in [phone_screen_arm_1][prefname]'s Care Pack 3. If needed, supplement NRT from your second set of CP3.

Then, by hand, write on both stickers:

"Use from ..."

"...to ..."

Then, stick 1 sticker on a box of patches and the other on a box of lozenges.

Did you confirm the address that Care Pack 3 will be shipped to?

☐ Yes

☐ No

Once you've uploaded a photo of Care Pack 3 assigned to [phone_screen_arm_1][prefname], close it and hand it to them.

Upload a photo of the open Care Pack 3 assigned to [phone_screen_arm_1][prefname]. All NRT boxes or loose sleeves must be visible, as well as the sticker containing the date range of use.

T/A Visit 4

Did you confirm the date and time of T/A Visit 4 and, if needed, update the T/A 4 Visit Status form?

[ta_v4_eot_arm_1][vs_ta4_currrdate] [ta_v4_eot_arm_1][vs_ta4_currrtime]

☐ Yes

☐ No

Please explain why you did not confirm the date and time of T/A Visit 4.

PPT's Use of Nicotine or Tobacco Products During Visit

Did you observe the PPT smoking a cigarette or using any other nicotine or tobacco product at any point during this visit?

☐ Yes

☐ No

Distractions During Visit

Was there anything that significantly distracted the PPT from completing today's visit?

- ☐ Yes
☐ No

Please describe.

Completion & Next Steps

Update the following forms:

- Under the T/A 3 event, update the Post-T/A Record Form and Visit Status form.
- Under the Tracking event, update the Study Status form, as needed.
- Under the T/A 4 event, update the Visit Status form, if applicable.

Notes: