



I.S. 96 PTA General Membership Meeting Minutes

Tuesday, Nov 21, 2023 @ 5:30pm

President- Jennifer Goddard **Treasurer-** Marco Pirozzi **Recording Secretary-** Stephanie Pettway-Ozman
Vice President- Theresa Rizzo **Corresponding Secretary-** Tracy Field
Financial Secretary- Vacant **Virtual Support Liaison-** Lisbeth Lopez

Motion to open meeting

Motioned by: general membership @ 5:30 PM

Call to order Minutes reviewed, dropped in the chat

- Attendance participation Google form (Link, dropped in the chat and on the meeting agenda)
- PTA executive board members present: Jennifer Goddard, Marco Pirozzi, Theresa Rizzo, Tracy Field, Lisbeth Lopez

Invitation to Microsoft Translator App

Conversation code for meeting participants who need translation shared in the chat (translated): GREIW

Agenda reviewed and PTA Executive Board introduced

Opening raffle for meeting attendees

- VP Theresa Rizzo held virtual raffle on wheel.com with Seth Low lunch box/cup giveaway provided by Parent Coordinator Brenda Morales
- Winning parent: Jennifer Diaz

Welcome to Special Guests

- Jay Brown, Community Education Council District 21 and president (and Seth Low alum)
- Mr. Brown gave thanks to Seth Low for providing CEC D21 office space for years before moving out 2023
- Principal Herruso invited Mr. Brown to visit the school and how it's changed over the years since he attended
- Mr. Peterson will give presentation later on vaping/drug use

Approval of October 17, 2023 Minutes:

- October 17 Meeting Minutes were dropped in the chat during the meeting and posted on PTA section of Seth Low website after.
- Minutes reviewed and approved by the general membership.

President's Report

- Old Business
 - 6th grade movie night was first in-school PTA event for students since March 2020
 - Surveys for students to choose movie for night were shared with students via paper
 - Majority of students chose "Spider-Man: Into the Spider-verse"
 - President shared flyer with permission slips and final attendance count 118 students plus 30-40 parents who accompanied their children (approx 45% of entire class)
 - Shared short photo/video slide presentation of event
 - Discussed future plans for 7th and 8th grade movie nights and possible parent-only events
 - Gave thanks to Ms Morales, Ms Thomas, school safety staff, school custodian, Beacon staff Mr. Ryan for donating pizza pies for all attendees
 - Invited volunteers to sign up via form dropped in chat for future events such as 7th and 8th grade movie nights
 - High school admissions links and open houses information dropped in the chat
 - Reminder about DOE-issued EBT cards with Summer Rising students of \$120 per student (link dropped in chat)
 - Reminder about school lunch forms (links dropped in the chat)



I.S. 96 PTA General Membership Meeting Minutes

Tuesday, Nov 21, 2023 @ 5:30pm

President- Jennifer Goddard **Treasurer-** Marco Pirozzi **Recording Secretary-** Stephanie Pettway-Ozman
Vice President- Theresa Rizzo **Corresponding Secretary-** Tracy Field
Financial Secretary- Vacant **Virtual Support Liaison-** Lisbeth Lopez

- Upcoming calendar with important dates for school closing/holidays shared (link dropped in chat)
 - Mrs Herruso will share dates for professional development days - PROSE school with 6 approved ½ days
- Upcoming calendar with important dates for tests shared (link dropped in chat)
- Reviewed parent leader chart for how to get more involved as a parent, including CEC D21 meeting coming up
- CEC D21 new location at Lafayette Educational Complex and shared newsletter (link in chat)
 - Mr. Brown shared that District office staff is at William E. Grady CTE High School
 - 4 Citywide Education Councils for areas of focus
- Shared information (link in chat) about upcoming Emergency Remote Instruction Plan invitation for public comment and how it would impact days like the flood when Seth Low Park was inundated with rain and students had to come in anyway.
 - Mr. Brown elaborated on meeting with Chancellor about recommendations for how to pivot to remote
 - Mrs. Herruso added that timing of the storm adds another layer for contingency planning re 2" of rain in an hour just as students were arriving at 7:50 (but not bad at 7:30 a.m.)
 - Seth Low first floor was under water,
 - Mr. Brown said schools lost use of cafeteria and refrigerators so no hot food provided during that rain emergency
 - Mr. Brown said CEC D21 is meeting with Chancellor again 11/30 virtually to continue conversation
 - President thanked Mr. Brown for being an advocate for Seth Low and all schools in the district

Treasurer's Report

Beginning Balance as of: 10/17/2023 \$4,362.08

Deposits/Credits:

Membership dues/ Donations - Deposited on 10/24/23	\$ 63.00
Membership dues/ Donations - Deposited on 11/21/23	\$ 59.00
World's finest chocolate	\$ 900.00
6th Grade Movie Night - Snack sale	\$ 371.00

<u>Total Deposits/Credits:</u>	<u>\$1393.00</u>
<u>Subtotal:</u>	<u>\$5,755.08</u>

Expenses:

Decorations for movie nights	\$ 199.52
Snack & Refreshments for 6th Grade Movie Night (11/17/23)	\$ 148.44
Staff Appreciation holiday baskets	\$ 44.20

<u>Total Expenses:</u>	<u>\$392.16</u>
------------------------	-----------------

<u>Total Account Balance as of 11/21/2023</u>	<u>\$ 5,362.92</u>
---	--------------------

- Sizable donations from membership and teachers \$112
- First full month of World's Finest Chocolate fundraiser approx \$900 for 6 weeks



I.S. 96 PTA General Membership Meeting Minutes

Tuesday, Nov 21, 2023 @ 5:30pm

President- Jennifer Goddard **Treasurer-** Marco Pirozzi **Recording Secretary-** Stephanie Pettway-Ozman
Vice President- Theresa Rizzo **Corresponding Secretary-** Tracy Field
Financial Secretary- Vacant **Virtual Support Liaison-** Lisbeth Lopez

- We still owe the World's Finest vendor money for the chocolate (we make \$.45 on the dollar for each sold)
- Increased our balance by about \$1k between last meeting and this month
- Dropped link to monthly financial report and fundraising activity reports in the chat
- Mr. Pirozzi reviewed fundraising activity reports for parents to understand profit, including \$23 profit from 6th grade movie night but ROI will be good because expenditures for movie nights (decorations and snacks/drinks) will be used for future movie nights so we should be able to collect more revenue (3 cases of water with 72 bottles in each and 4 boxes of Oreos with 30 snack packs in each)
- Shared working budget in the chat
- All links available at the end of the slide presentation and posted on PTA website for full transparency
- Ideally we want to be in a good financial position at the end of the year and not have to worry about budget restrictions

Principal's Report

Old News

10/18- Grade Level Assemblies- With a Speaker from "Good Brotha"

10/19- 10/27 Classroom presentations from Deans and Counselors

10/21 Paint and Chill

10/20 and 10/27- 7th grade bowling trips

11/15 Dave and Busters trip for 6th grade

11/16 Open House

11/17 Movie Night

11/18- HS Application Support with Ms. Dockery

- After school every day 270 students attend and choose clubs based on interests and academic needs - highly individualized to student interests and teachers tailoring to create clubs
- Shared after school News Crew and Film Club video. Students in this club created promo video during the pandemic for Seth Low with theme "at Seth Low, you can find your best self." Set to song "You Will Be Found," sung by school chorus.



Seth Low Intermediate School 96
PARENT TEACHER ASSOCIATION (PTA)
99 Avenue P, Brooklyn, NY 11204
21k096pa@schools.nyc.gov

I.S. 96 PTA General Membership Meeting Minutes

Tuesday, Nov 21, 2023 @ 5:30pm

President- Jennifer Goddard **Treasurer-** Marco Pirozzi **Recording Secretary-** Stephanie Pettway-Ozman
Vice President- Theresa Rizzo **Corresponding Secretary-** Tracy Field
Financial Secretary- Vacant **Virtual Support Liaison-** Lisbeth Lopez



<https://d3id26kdqbhed.cloudfront.net/SETLI/2023/11/21/kAgtomfGMqckn2UFMZ7bOkUv5BSv1gwW66BR0yyiKW2xFjX4Lj41CRjEwzIp/Seth+Low+Promo+Video+%281%29-480p.mp4>

Everyone agreed video promo is AMAZING and so well done!

New Business

11/22 Marking Period ends

12/1 - Report Cards Distribution

12/12 Picture Day for 6th and 7th grade

12/13 Honor Roll Ceremony

Half days have been confirmed!

December 22

January 12

February 16

March 22

April 19th

May 24th

Anti-bullying, anti-drug themes are being built into our school programming

Introduced Elijah Peterson, SAPIS (Substance Abuse and Prevention and Intervention Specialist) as guest speaker



I.S. 96 PTA General Membership Meeting Minutes

Tuesday, Nov 21, 2023 @ 5:30pm

President- Jennifer Goddard **Treasurer-** Marco Pirozzi **Recording Secretary-** Stephanie Pettway-Ozman
Vice President- Theresa Rizzo **Corresponding Secretary-** Tracy Field
Financial Secretary- Vacant **Virtual Support Liaison-** Lisbeth Lopez

Guest Speaker: SAPIS counselor at Seth Low Elijah Peterson

- Has been in role 13 years and is SAPIS counselor at Seth Low and Caballero in Coney Island
- Too Good for Drugs, pair with Ms. Dockery in media class to role play with 7th graders
- Provides range of crisis intervention re drugs and mental health
- Discussion of students abusing edibles at school, being careful to watch body language to detect crisis
- FindTreatment.org posted in chat as resource to show nearby facilities for suicide, substance abuse, mental health
- Evidence-based curriculums such as Too Good for Drugs, Teen Intervene, Peer Leadership, focus is finding the positive in each case and letting students be heard
- Students want to be heard and when they're not and feel alone, they resort to drugs
- Goal is to direct their attention to something positive before they resort to drugs
- Drug abuse is now getting more common among middle school, increased 4% this year (high school #s decreased)
- Spread love and awareness
- "Good Brother" program based in Coney Island for children in need of a mentor - do talks, give free haircuts, Thanksgiving drive, Christmas toy drive
- Principal Herruso stressed importance of having an open dialogue at school and at home to stay connected with educators, counselors and parents plus being aware that many drugs now look just like candy (edibles i.e. gummies) and candy-flavored vaping
- Ms Smith leads program, Ms Dockery and Mr. Peterson and Ms Shana collaborate on individual programs
- Ms Smith shared that we still don't know long-term damage of vaping so need to be extra vigilant
- President shared how 1 vaping container is equivalent of 2 packs of cigarettes
- "I'd Rather Buy" hashtag for students to think about what else they could buy instead of vaping pens/drugs

Committee Reports

- President suggested perhaps parent volunteers can also engage as advocates in the community to get new vaping
- Link to Google form for committee sign-ups for parent volunteers shared in chat
- Shared membership survey and thanked members for donations sent in via envelope

Questions & Concerns?

- Parent Susan Chin raised question re SLT meeting notice - did not receive it via email or Talking Points
- Principal Herruso asked if they can have conversation tomorrow after morning meeting to see why messages aren't getting through to her or her husband (both are on SLT)

Old Business

- PTA vacancy: Financial Secretary - shared description of position and link to bylaws in the chat
 - No parents interested in running, position will remain open
 - President reminded parents they're already PTA members but can get more involved if have time
- Bylaw wording vote
 - Shared updated bylaw that cleans up pandemic language



I.S. 96 PTA General Membership Meeting Minutes

Tuesday, Nov 21, 2023 @ 5:30pm

President- Jennifer Goddard **Treasurer-** Marco Pirozzi **Recording Secretary-** Stephanie Pettway-Ozman
Vice President- Theresa Rizzo **Corresponding Secretary-** Tracy Field
Financial Secretary- Vacant **Virtual Support Liaison-** Lisbeth Lopez

Bylaw Amendment: Vote

**Please take vote in
Zoom chat on
red/strikethru text:**

Article VI - Meetings Section 1. General Membership Meetings

The general membership meetings of the association shall be held on the 4th^{3rd},
Tuesday of each month from September through June, unless such day falls on a legal
or religious holiday. The ~~virtual~~ meetings shall be held at 6:00pm virtually. ~~The hybrid alternate~~
~~months meetings shall be held at either 9:00am or 6:00pm. In such instances, the~~
~~meeting shall be held on the following or previous Tuesday as determined by the~~
~~executive board.~~ Written notice of each membership meeting shall be distributed in all
applicable languages, where possible. A ten-calendar day notice shall be required prior to the
scheduled meeting.

The meeting date may be moved to the previous or following week to coincide with a school
function to maximize attendance with memberships prior approval. The date of distribution shall
appear on all notices.

**At the beginning of every school year, the executive board must survey the parent
members to determine the day, time, location, and format (in-person, virtual, or hybrid)
for the monthly general membership meeting.**

-
- Technical difficulties with Zoom not allowing vote function as planned
- Jay Brown: not parliamentary but suggests we can vote via chat with quick thumbs up if can confirm that parents are voting
- Mrs. Herruso offered to verify votes from parents for final count
- Corresponding Secretary Tracy Fields made motion to vote: I move to accept the new language in Article VI, Section I of the PTA bylaws
- Seconded by Virtual Support Liaison Lisbeth Lopez
- Vote passes with 7 total votes posted via chat and confirmed as parents by Principal Herruso
- World's Finest Chocolate sale reminder - sign-up form shared in the chat

New Business

- Preview of 7th and 8th grade movie nights, look for notice via Talking Points and permission slips
 - Thanks to Ms. Sachs who got audio working during 6th grade movie night and saved the event!
- Preview of Barclay Center fundraiser - Disney Movie on Ice Jan 18, 19, 20 at \$30 discounted tickets that benefit the PTA
- Google form for attendance form shared again in the chat
- Reminder about PTA website where upcoming events, forms and presentations are housed, link shared in chat
- Next meeting Dec 19 at 6pm
- Closing raffle (less participants at close - had 38 participants at start of meeting, last meeting had 49)
 - Winning parent is Susan Chin
- Last slide with all links shared
- Happy Thanksgiving wishes and thanks for all who attended

Meeting adjourned at 7:09 p.m.



Seth Low Intermediate School 96
PARENT TEACHER ASSOCIATION (PTA)
99 Avenue P, Brooklyn, NY 11204
21k096pa@schools.nyc.gov

I.S. 96 PTA General Membership Meeting Minutes

Tuesday, Nov 21, 2023 @ 5:30pm

President- Jennifer Goddard **Treasurer-** Marco Pirozzi **Recording Secretary-** Stephanie Pettway-Ozman
Vice President- Theresa Rizzo **Corresponding Secretary-** Tracy Field
Financial Secretary- Vacant **Virtual Support Liaison-** Lisbeth Lopez

DRAFT