

IS 96 Seth Low Parent-Teacher Association General Membership Meeting 2023-2024

November 21, 2023



AGENDA: 11/21/2023



- Motion to open/Call to order
 - Attendance [Google form](#)
 - Opening raffle 😊
- Distribution of [Oct 17 2023 minutes](#)
- President's Report
- Treasurer's Report
- Principal's Report
- Teacher Liaison Report
- School Leadership Team Report
- Questions/Concerns?
- Old business
 - PTA Executive Board vacancy
 - Chocolate sale
- New business
 - Bylaws update/Vote: Time and format for PTA meetings (see [bylaws](#))
 - Parent volunteer opportunities (committee sign-up)
- Guest speaker: Mr. Peterson
 - Help protect your child from vaping
- Next meeting
- Adjournment
 - Attendance [Google form](#)
 - Closing raffle 😊

Attendance survey

Please click link in chat to complete the [Google form](#)



SETH LOW IS 96

PRIDE

POSITIVITY
RESPECT
INTEGRITY
DETERMINATION
EMPATHY/EQUITY

PARENT PARTICIPANTS: Nov 2023 - PTA General Membership Meeting

Hello and thank you for joining today's PTA meeting! We appreciate your time and want to learn more about you. Please answer the questions below.

P.S. Did you know you're already a PTA member just by being a parent/guardian of a Seth Low student? 🗳️

Email *

Valid email

This form is collecting emails. [Change settings](#)

Name/Nombre/名字/Имя

Short answer

Short answer text

Required

Phone number *

Short answer text

Introductions to PTA & Board



YOU BELONG IN PTA

UNITE

SPEAK

ADVOCATE

CHAMPION

CONNECT

INVEST



Opening Raffle!



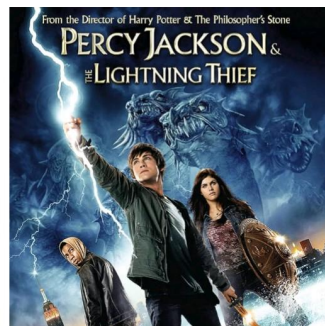
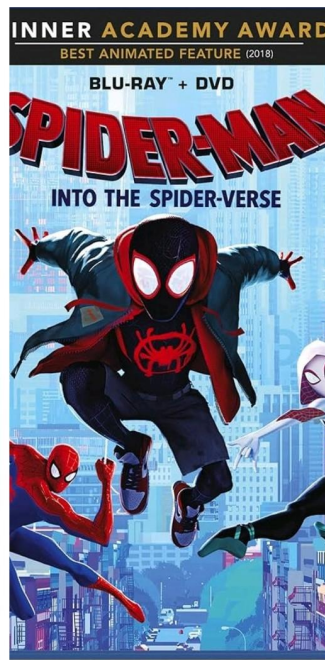
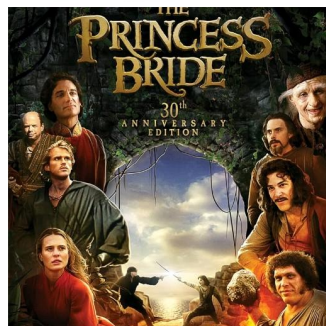


Distribution of October 2023 Minutes

President's Report

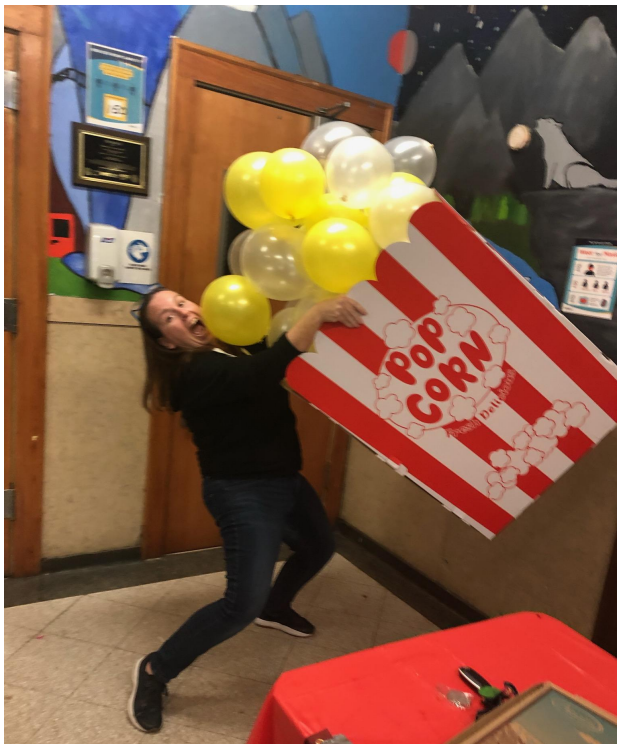
Sixth Grade Movie Night

- [Survey](#)
- Friday, November 17 @ 5:30 p.m. - 7:30 p.m.



President's Report

Short presentation
of event...



FRI., NOV. 17 / 5:30- 7:30 PM

**SPIDER-MAN: INTO
THE SPIDER-VERSE**

\$5 SNACK PACK = POPCORN, CANDY + DRINK
(free entry to I.S. 96 auditorium*)

***STUDENTS MUST RETURN SIGNED PERMISSION SLIPS TO ENTER**

*Permission slips and snack \$ will be accepted at the event.
PJ onesies are fun but not required to attend...*



President's Report

- **High School Admissions**

District 21 Middle School and High School Open Houses Fall 2023 | District 21 office

<https://district21nyc.wordpress.com/district-21-middle-school-and-high-school-open-houses-fall-2023/>

<https://www.myschools.nyc> to search and apply for schools, info on admission process, updates on applications, and all info on upcoming Admissions events like open houses and school tours.

- High School Applications are now open for more information
- Friday, December 1, 2023: High School Application Closes
- Thursday, March 7, 2024: High School Offer Release

<https://www.schools.nyc.gov/enrollment/enroll-grade-by-grade>

- Families: Check DOE-issued EBT cards for funds from 2023 Summer Rising-eligible students. (Funds were on my card as of 9/25.) All Summer 2023 P-EBT food benefits of \$120 per eligible child will automatically be issued to Kindergarten through Grade 12 (K-12) students enrolled in June 2023 in an NSLP-participating school, AND eligible to receive free or reduced-price school meals. <https://otda.ny.gov/SNAP-COVID-19/Frequently-Asked-Questions-Pandemic-EBT>

President's Report

School lunch form

Why is it important to complete the Family Income Inquiry Form? The information helps schools receive money for their programs.

You do not need to apply for your child to receive meals. Students are offered free breakfast and lunch daily in school.

Families are encouraged to complete the form online to reduce the number of paper forms that your school needs to collect and to allow the DOE to process forms quickly.

<https://www.myschoolapps.com/>



Want to know what's on the school cafeteria's menu?

[Menus \(nyc.gov\)](https://www.nyc.gov/menus)

President's Report

Important upcoming dates	
November 23 - 24	Thanksgiving recess (schools closed)
December 25 - January 1	Winter recess (schools closed)
January 23 - 26	Regents administration
January 29	Professional development day for staff (no classes for high schools and 6-12, all others attend classes)
February 19 - 23	Midwinter recess (schools closed)

See the entire academic year and important dates at: [2023-2024 School Year Calendar \(nyc.gov\)](https://www.nyc.gov/school-year-calendar)



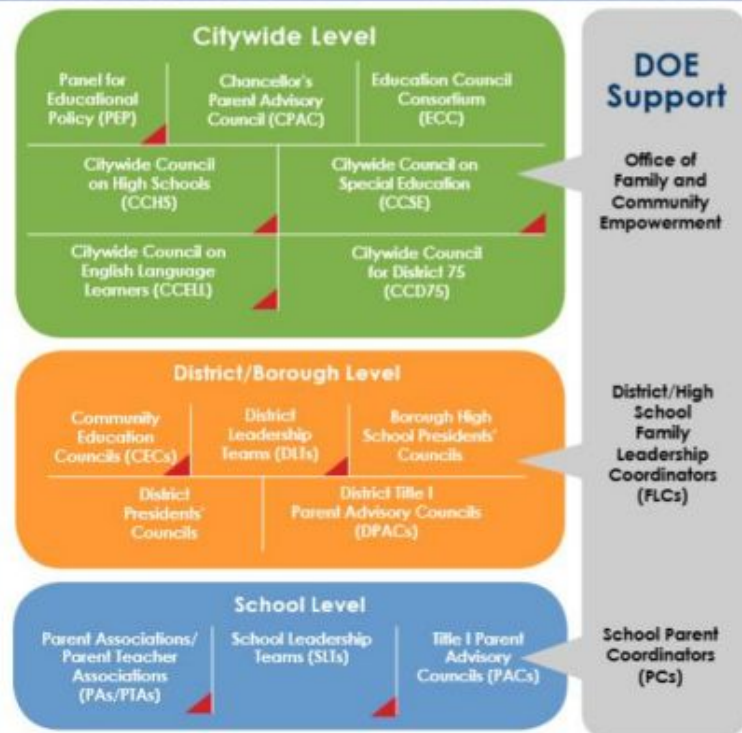
President's Report

See all testing dates at: [Testing Calendar \(nyc.gov\)](https://www.nyc.gov/testing-calendar)

NY State Regents exams	Jan 23 – 26, June 4, June 14 – 25 and Aug 19-20
NY State Grades 3–8 English Language Arts (ELA) 11th & 12th Computer based grades 5 & 8	Apr 11 -19
NY State Grades 3–8 English Language Arts (ELA) Make up	April 15 – 17
NY State English as a Second Language Achievement Test (NYSELAT)	April 15 – May 24
NY State Grades 3–8 Math May 7th & 8th Computer Based grades 5 & 8	May 7 - 17
NY State Grades 3–8 Math Make up	May 9 -14
NY State English as a Second Language Achievement Test (NYSELAT)	May 13 - 24
NY State Grades 5 & 8 Science Computer based	May 15 - 17

Parent Leaders at Every Level of NYC Dept of Education

New York City Schools Parent and Community Leadership Structure



Division of Community Empowerment,
Partnerships and Communication

schools.nyc.gov | [f](#) [t](#) [i](#) [n](#) /nycschools

Required by
State Law

NYC
Department of
Education
Chancellor Richard A. Carranza

President's Report

- **District 21 new office moved from Seth Low and is now located inside:**

William E. Grady CTE High School

25 Brighton 4th Road

Room C20

Brooklyn, New York 11235

Phone: 718-368-4024

Fax: 718-368-4027

Website: <https://district21nyc.wordpress.com/>

- **District 21 [Newsletter](#)**

We are excited to share our November 2023 Newsletter with all of you. Please share this link schoolwide with all staff, families and community members.

<https://sway.office.com/fGTNODkJgmZTeArw?ref=Link>



District 21 Celebrates November
2023

District 21 Superintendent's Office may be reached
at 718-368-4024

sway.office.com

President's Report

CEC D21 Meeting Wed 12/20 @ 5:30

Hybrid Meeting

The in-person location is:

P.S./I.S. 226
60th & 23rd Ave.

The zoom link is:

<https://nycdoe.zoom.us/j/87699821402?pwd=Y3NJTIAxZzNFcCtjQXVWRTU0WjBtQT09>

Meeting ID: 876 9982 1402

Passcode: 110280

+16465189805

Emergency remote instruction plan

Invitation for public comment on DOE's Emergency Remote Instruction Plan

Dec 4, 2023 @ 6:00 PM

Zoom Meeting

<https://zoom.us/j/3060028096?pwd=UXQrVnUwM2Q1VmQ1eCtJcUU5ZIREZz09>

Meeting ID: 306 002 8096

Passcode: 689131

<https://www.schools.nyc.gov/docs/default-source/default-document-library/emergency-remote-instruction-plan-092823>

Treasurer's Report



Monthly Financial Report for Nov 2023

https://drive.google.com/file/d/1Oimpj90O4YSU8e3FZcwcozkiPSMYqDKc/view?usp=drive_link

Fundraising Activity Reports for Oct-Nov 2023:

- [6th Grade Movie Night](#)
- [Chocolate Sales](#)
- [Membership Donations](#)

Working Budget for 2023-2024 PTA

<https://drive.google.com/file/d/1ViYlcWrESd8CcIvmc8YWJIDnTs1BLqMH/view?usp=drivesdk>



Principal's Report



- [Principal's Report](#)
- Teacher Liaison Report
- School Leadership Team Report



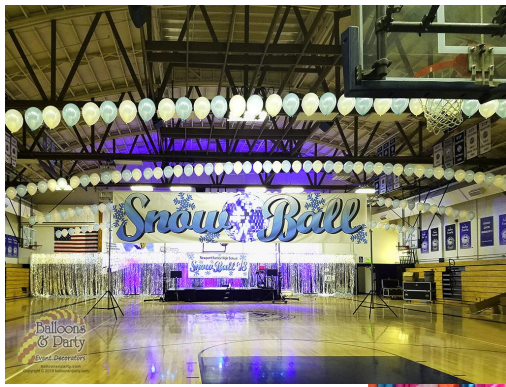
Committee Reports



Family Engagement = Increased Student Success

WHY FOCUS ON FAMILY ENGAGEMENT?

"We have 50 years of research showing that what families do matters. Whether it's loving school, college access, good attendance, or academic success, family engagement has positive correlations with all sorts of indicators." – Dr. Karen Mapp



Please complete [form in chat](#) if you want to volunteer for committees:

Events/Activities Committee

- Dances
- Festivals
- Family game night/math & science night

Sales/Fundraising Committee

- Ice cream sale
- Snack sale
- Holiday boutiques

Committee sign-up



Volunteering = Time at PTA events -or- Resources (time, contacts, etc)



Jennifer Goddard, President
Theresa Rizzo, Vice President
Marco Pirozzi, Treasurer
Stephanie Pathway-Czernin, Rec. Secretary
VACANT, Virtual Support Liaison
VACANT, Financial Secretary
VACANT, Corr. Secretary

Eileen Herasso, Principal
Brenda Morales, Parent Coordinator



Seth Low Intermediate School 96
PARENT TEACHER ASSOCIATION (PTA)
99 Avenue P, Brooklyn, NY 11204
21k096pa@schools.nyc.gov

PARENT/GUARDIAN NAME	RELATIONSHIP TO STUDENT(S)
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PHONE #	EMAIL
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STUDENT NAME	GRADE
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STUDENT NAME	GRADE
--------------	-------

STUDENT NAME	GRADE
--------------	-------

STUDENT NAME	GRADE
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PARENT/GUARDIAN'S INTERESTS & AVAILABILITY:

1. The types of activities I'm most interested in are (circle all that apply or explain if "Other"):

Snack/Boutique Sales	Dances/Festivals	Family Nights	Other
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2. Do you have a talent or skill that you could share? Or access to a resource that might be a great fit for our school (like network connections for guest speakers, a company matching gift program, or local business for in-kind donations)? Please explain:

3. The days and times that are best for me are (please check all that apply):

Mornings (8am-11am) Mon Tues Wed Thurs Fri

Mid-day (10am-1pm) Mon Tues Wed Thurs Fri

Afternoon (12pm-3pm) Mon Tues Wed Thurs Fri

Evening (4pm-8pm) Mon Tues Wed Thurs Fri

QUESTIONS? Please email us if we can be of any help at 21k096pa@schools.nyc.gov

<Pause> Any questions or concerns so far?



Old Business



- PTA Executive Board vacancy and election:
 - Financial Secretary
- Bylaws amendment re time and format ([Article 14](#))
 - Vote to approve
- See [bylaws](#) in chat for position description and current Article
- Chocolate sale (ongoing fundraiser)

Financial Secretary



Financial Secretary: Responsibilities are to assist Treasurer in all financial matters. May give financial report at association meetings as requested by the Treasurer.

Attends quarterly meetings with the principal and attend professional development sessions from President's Council's, the District and F.A.C.E. May be one of signatories on checks and may be eligible to use ATM/Bank Cards issued by the banking institution connected to the primary checking account of the association. The financial secretary shall assist with the June transfer of PTA records to the incoming executive board. Shall fill a vacancy in the office of treasurer. May fill a vacancy in any core position if declined by the vice president and the corresponding Secretary.

Bylaw Amendment: Vote

**Please take vote in
Zoom chat on
red/strikethru text:**

Article VI - Meetings

Section 1. General Membership Meetings

The general membership meetings of the association shall be held on the ~~___4th___~~^{**3rd**},
~~___Tuesday___~~ of each month from September through June, unless such day falls on a legal
or religious holiday. The ~~virtual~~ meetings shall be held at **6:00pm virtually**. ~~The hybrid alternate~~
~~months meetings shall be held at either ___9:00am___ or ___6:00pm___.~~ In such instances, the
~~meeting shall be held on the following or previous ___Tuesday___ as determined by the~~
~~executive board.~~ Written notice of each membership meeting shall be distributed in all
applicable languages, where possible. A ten-calendar day notice shall be required prior to the
scheduled meeting.

The meeting date may be moved to the previous or following week to coincide with a school
function to maximize attendance with memberships prior approval. The date of distribution shall
appear on all notices.

**At the beginning of every school year, the executive board must survey the parent
members to determine the day, time, location, and format (in-person, virtual, or hybrid)
for the monthly general membership meeting.**

Fundraising for Fun!



- 2022-2023 World's Finest Chocolate sale raised \$2,400 in 3 short months
- Kick off for 2023-2024 sale starts TODAY
- \$60 per box, cash only in room 229
- 60 bars per case. 6 chocolate bar flavors in a convenient variety pack:
 - 18 - Caramel Bars
 - 12 - Milk Chocolate with Almonds Bars
 - 12 - W.F. Crisp® Bars
 - 6 - Milk Chocolate Bars
 - 6 - Dark Chocolate Bars
 - 6 - Wafer Bars*
- *All bars are gluten-free except the Wafer Bar.
- Ms. Morales will accept cash and distribute boxes on PTA's behalf
- [Sign-up form](#) in chat
- Sell chocolates for \$1 per bar:
 - At school
 - At work
 - At home
 - Family gatherings
 - Sports activities

New Business



- Parent volunteers - sign-up for committees
- Fundraisers, fundraisers, fundraisers!
 - 7th and 8th grade movie nights!
 - [Barclay Center](#) tickets!

Attendance survey

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P.S. Did you know you're already a PTA member just by being a parent/guardian of a Seth Low student? 🤔 🗣️

sethlowpta@gmail.com [Switch account](#)

* Indicates required question

Email *

Your email

Name/Nombre/名字/Имя *

Your answer

Phone number *

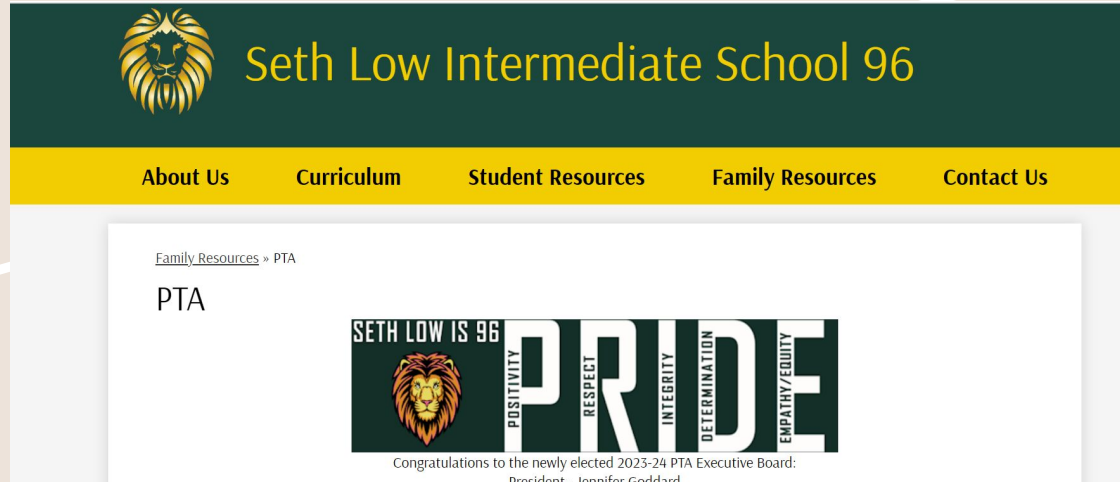
Your answer

Child's/Children's Full Name(s)/Nombre completo del estudiante/ 學生姓名/ФИО студента *

Your answer

Next meeting:
Tuesday, December 19 6 p.m.

Check Seth Low [website](#) for PTA info



Closing Raffle!



Meeting links:

Attendance form

https://docs.google.com/forms/d/e/1FAIpQLSdB5ahQOe6uslueKnDVUoeF_WFA6B_jPjxut2aV-wRTSaw49A/viewform?usp=sf_link

Minutes from Oct 17, 2023 PTA Meeting

<https://docs.google.com/document/d/1iwt5lYNMApPIpMiaezn7KuoxFoSGjIIV/edit?usp=sharing&oid=109962401813526100642&rtpof=true&sd=true>

Short presentation of 6th Grade Movie Night

https://drive.google.com/file/d/1ec-44_MuMSAzC4083zfgO6nrb1HVzH-2/view?usp=sharing

Monthly Financial Report for Oct 2023

https://drive.google.com/file/d/1Oimpj9004YSU8e3FZcwcozkiPSMYqDKc/view?usp=drive_link

Committee sign-up form:

<https://forms.gle/JCiG84e30Pc3sqoT8>

World's Finest Chocolate Sale - sign-up form:

<https://forms.gle/7h3k4y4jpDmtoGLA8>

Working Budget for 2023-2024 PTA

<https://drive.google.com/file/d/1ViYlcWrESd8CcIvmc8YWJIDnTs1BLqMH/view?usp=drivesdk>

PTA bylaws

<https://drive.google.com/file/d/1GEoRKbIlyM6-sdkcvWYcepdCbE7BKtLx/view?usp=drivesdk>

Meeting slides

https://docs.google.com/presentation/d/1W2QdsUZY23Iu2Hj4YqWj__bo7fOmkgpErTUzDGS33iSc/edit?usp=sharing