

# IS 96 Seth Low Parent-Teacher Association General Membership Meeting 2023-2024

October 17, 2023



# AGENDA: 10/17/2023



- Motion to open/Call to order
  - Attendance [Google form](#)
  - Opening raffle 😊
- Distribution of [Sept 2023](#) minutes
- President's Report
- Treasurer's Report
- Principal's Report
  - Vote on 6 PROSE half days for teacher professional development
- Teacher Liaison Report
- School Leadership Team Report
- Questions/Concerns?
- Old business
  - PTA Executive Board vacancy
- New business
  - Bylaws update/Vote: Time and format for PTA meetings (see [bylaws](#))
  - Parent volunteer opportunities (committee sign-up)
  - Chocolate sale kickoff
- Guest speaker: Ms. Hunter (7th grade counselor)
  - Help protect your child from cyberbullying
- Next meeting
- Adjournment
  - Attendance [Google form](#)
  - Closing raffle 😊

# Attendance survey

Please click link in chat to complete the [Google form](#)



SETH LOW IS 96

PRIDE

POSITIVITY  
RESPECT  
INTEGRITY  
DETERMINATION  
EMPATHY/EQUITY

**PARENT PARTICIPANTS:** Oct 2023 - PTA  
General Membership Meeting

Hello and thank you for joining today's PTA meeting! We appreciate your time and want to learn more about you. Please answer the questions below.

P.S. Did you know you're already a PTA member just by being a parent/guardian of a Seth Low student? 🤔 🗣️

sethlowpta@gmail.com [Switch account](#)

\* Indicates required question

Email \*

Your email

Name/Nombre/名字/Имя \*

Your answer

Phone number \*

Your answer

Child's/Children's Full Name(s)/Nombre completo del estudiante/ 學生姓名/ФИО студента \*

Your answer

# Introductions to PTA & Board



## YOU BELONG IN PTA

UNITE

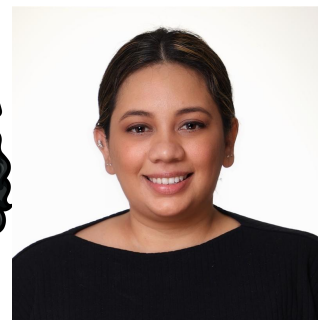
SPEAK

ADVOCATE

CHAMPION

CONNECT

INVEST



# Opening Raffle!



# Distribution of Sept 2023 Minutes

# President's Report



## High School Admissions

District 21 Middle School and High School Open Houses Fall 2023 | District 21 office

<https://district21nyc.wordpress.com/district-21-middle-school-and-high-school-open-houses-fall-2023/>

<https://www.myschools.nyc> to search and apply for schools, info on admission process, updates on applications, and all info on upcoming Admissions events like open houses and school tours.

High School Applications are now open for more information

Tuesday, October 3, 2023: High School Application & Specialized High Schools Admissions Test (SHSAT) Registration Opens

Friday, October 27, 2023: SHSAT Registration Closes

Wednesday, November 8, 2023: SHSAT School Day Testing

Friday, December 1, 2023: High School Application Closes

Thursday, March 7, 2024: High School Offer Release

<https://www.schools.nyc.gov/enrollment/enroll-grade-by-grade>



# President's Report

- Families: Check DOE-issued EBT cards for funds from 2023 Summer Rising-eligible students. (Funds were on my card as of 9/25.) All Summer 2023 P-EBT food benefits of \$120 per eligible child will automatically be issued to Kindergarten through Grade 12 (K-12) students enrolled in June 2023 in an NSLP-participating school, AND eligible to receive free or reduced-price school meals.  
<https://otda.ny.gov/SNAP-COVID-19/Frequently-Asked-Questions-Pandemic-EBT>
- Reminder about PAINT & CHILL: United Community School's first parent engagement event of the school year at Seth Low is this Saturday, October 21, 2023 at 12:00pm. Light refreshments will be served and there will be gifts raffled during the event. Food distribution will take place directly following. If you are not attending the event but would still like a bag of food, you can sign up using the link below. Bags are limited and form will be closed once capacity is reached.  
[https://docs.google.com/forms/d/e/1FAIpQLSeuBJX3rDklCrYG0iicACspxoNqLbzRoKyLTZzqUyAhKGZaw/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSeuBJX3rDklCrYG0iicACspxoNqLbzRoKyLTZzqUyAhKGZaw/viewform?usp=sf_link)



# President's Report

## **School lunch form**

Why is it important to complete the Family Income Inquiry Form? The information helps schools receive money for their programs.

You do not need to apply for your child to receive meals. Students are offered free breakfast and lunch daily in school.

Families are encouraged to complete the form online to reduce the number of paper forms that your school needs to collect and to allow the DOE to process forms quickly.

<https://www.myschoolapps.com/>



# President's Report

## **Important upcoming dates:**

Oct 18th – CEC Meeting at IS 303 at 6pm

Nov 2nd – PTC ½ day Elementary School

Nov 8th - Presidents' Council Meeting

Nov 9th – PTC ½ day Middle School & D75

Nov 16th – PTC Evening 6-12 & High School

Nov 17th – PTC ½ day 6-12 & High School

## **NYS Testing dates:**

Nov 8th - Specialized High Schools Admissions Test (SHSAT)

NYS Regents Jan 23rd – 26th, June 4th, June 14th – 25th and Aug 19-20th

New York State Grades 3–8 English Language Arts (ELA) 11th & 12th Computer based grades 5 & 8 – Apr 11th -19th

New York State Grades 3–8 English Language Arts (ELA) Make up – April 15th – 17th

New York State English as a Second Language Achievement Test (NYSELAT) April 15th – May 24th

New York State Grades 3–8 Math May 7th & 8th Computer Based grades 5 & 8 May 7-17th

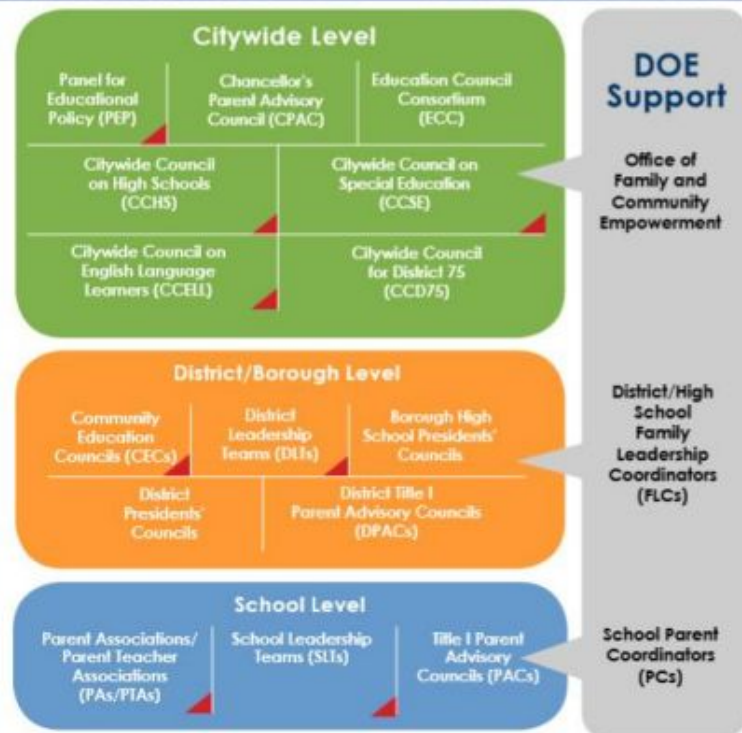
New York State Grades 3–8 Math Make up – May 9th -14th

New York State English as a Second Language Achievement Test (NYSELAT) May 13th -24th

New York State Grades 5 & 8 Science Computer based May 15-17th

# Parent Leaders at Every Level of NYC Dept of Education

## New York City Schools Parent and Community Leadership Structure



Division of Community Empowerment,  
Partnerships and Communication

[schools.nyc.gov](https://schools.nyc.gov) | [f](#) [t](#) [i](#) [n](#) /nycschools

Required by  
State Law

**NYC**  
Department of  
Education  
Chancellor Richard A. Carranza

# President's Report

## **CEC D21 Meeting Wed 10/18 @ 5:30**

### **Hybrid Meeting**

The in-person location is:

I.S. 303

501 West Avenue

Brooklyn, NY 11224

The zoom link is:

<https://nycdoe.zoom.us/j/87699821402?pwd=Y3NJTIAXZzNFeCtjQXVWRTU0WjBtQT09>

Meeting ID: 876 9982 1402

Passcode: 110280

+16465189805

# Treasurer's Report



## Monthly Financial Report for Oct 2023

<https://drive.google.com/file/d/1UqiLopBAn3rQpcny-lp9Q-ehYf1UWwoG/view?usp=sharing>

## Fundraising Activity Report for Sept-Oct 2023

<https://drive.google.com/file/d/1gSPcrcuBtsR-5EiZoihkhabSwqgbFQAC/view?usp=sharing>

## Working Budget for 2023-2024 PTA

<https://drive.google.com/file/d/1ViYlcWrESd8CcIvmc8YWJIDnTs1BLqMH/view?usp=drivesdk>



# Principal's Report



- [Principal's Report](#)
- Teacher Liaison Report
- School Leadership Team Report



# Committee Reports



## Family Engagement = Increased Student Success

### WHY FOCUS ON FAMILY ENGAGEMENT?

*"We have 50 years of research showing that what families do matters. Whether it's loving school, college access, good attendance, or academic success, family engagement has positive correlations with all sorts of indicators." – Dr. Karen Mapp*

Volunteering =  
Time at PTA events  
-or-  
Resources (time,  
contacts, etc)



Jennifer Goddard, President  
Theresa Rizzo, Vice President  
Marco Pirozzi, Treasurer  
Stephanie Pathway-Czizman, Rec. Secretary  
VACANT, Virtual Support Liaison  
VACANT, Financial Secretary  
VACANT, Com. Secretary  
  
Eileen Herasuo, Principal  
Brenda Morales, Parent Coordinator



**Seth Low Intermediate School 96**  
**PARENT TEACHER ASSOCIATION (PTA)**  
99 Avenue P, Brooklyn, NY 11204  
21k096pa@schools.nyc.gov

PARENT/GUARDIAN NAME RELATIONSHIP TO STUDENT(S)

PHONE # EMAIL

STUDENT NAME GRADE

STUDENT NAME GRADE

STUDENT NAME GRADE

STUDENT NAME GRADE

**PARENT/GUARDIAN'S INTERESTS & AVAILABILITY:**

1. The types of activities I'm most interested in are (circle all that apply or explain if "Other"):

Snack/Boutique Sales Dances/Festivals Family Nights Other

2. Do you have a talent or skill that you could share? Or access to a resource that might be a great fit for our school (like network connections for guest speakers, a company matching gift program, or local business for in-kind donations)? Please explain:

3. The days and times that are best for me are (please check all that apply):

Mornings (8am-11am) Mon Tues Wed Thurs Fri

Mid-day (10am-1pm) Mon Tues Wed Thurs Fri

Afternoon (12pm-3pm) Mon Tues Wed Thurs Fri

Evening (4pm-8pm) Mon Tues Wed Thurs Fri

**QUESTIONS?** Please email us if we can be of any help at 21k096pa@schools.nyc.gov



<Pause> Any questions or concerns so far?



# Old Business



- PTA Executive Board vacancy and election:
  - Financial Secretary
  - See [bylaws](#) in chat for position description (also available on next slide)

# Financial Secretary



Financial Secretary: Responsibilities are to assist Treasurer in all financial matters. May give financial report at association meetings as requested by the Treasurer.

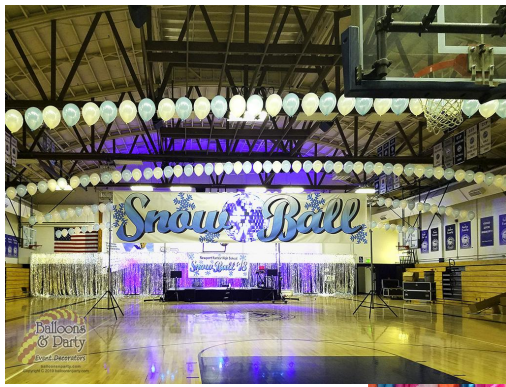
Attends quarterly meetings with the principal and attend professional development sessions from President's Council's, the District and F.A.C.E. May be one of signatories on checks and may be eligible to use ATM/Bank Cards issued by the banking institution connected to the primary checking account of the association. The financial secretary shall assist with the June transfer of PTA records to the incoming executive board. Shall fill a vacancy in the office of treasurer. May fill a vacancy in any core position if declined by the vice president and the corresponding Secretary.

# New Business



- Bylaws amendment re time and format
  - Vote for meeting time/date
  - Vote for format
- Parent volunteers - sign-up for committees
- Chocolate sale kickoff!





Please complete [form in chat](#) if you want to volunteer for committees:

### Events/Activities Committee

- Dances
- Festivals
- Family game night/math & science night

### Sales/Fundraising Committee

- Ice cream sale
- Snack sale
- Holiday boutiques

Committee sign-up



# Amend Bylaws

## Current language:

Needs to be updated to choose correct Tuesday (2nd or 3rd of the month) and if time is good. We can only list 1 meeting format (virtual, etc) in our bylaws.

Please take the poll in the Zoom chat to vote...

## Article VI - Meetings

### Section 1. General Membership Meetings

13

The general membership meetings of the association shall be held on the 4<sup>th</sup>, Tuesday of each month from September through June, unless such day falls on a legal or religious holiday. **The virtual meetings** shall be held at 6:00pm. **The hybrid alternate months meetings** shall be held at either 9:00am or 6:00pm. In such instances, the meeting shall be held on the following or previous Tuesday as determined by the executive board. Written notice of each membership meeting shall be distributed in all applicable languages, where possible. A ten-calendar day notice shall be required prior to the scheduled meeting. The meeting date may be moved to the previous or following week to coincide with a school function to maximize attendance with memberships prior approval. The date of distribution shall appear on all notices.



# Fundraising for Fun!



- 2022-2023 World's Finest Chocolate sale raised \$2,400 in 3 short months
- Kick off for 2023-2024 sale starts TODAY
- \$60 per box, cash only in room 229
- 60 bars per case. 6 chocolate bar flavors in a convenient variety pack:
  - 18 - Caramel Bars
  - 12 - Milk Chocolate with Almonds Bars
  - 12 - W.F. Crisp® Bars
  - 6 - Milk Chocolate Bars
  - 6 - Dark Chocolate Bars
  - 6 - Wafer Bars\*
- \*All bars are gluten-free except the Wafer Bar.
- Ms. Morales will accept cash and distribute boxes on PTA's behalf
- [Sign-up form](#) in chat
- Sell chocolates for \$1 per bar:
  - At school
  - At work
  - At home
  - Family gatherings
  - Sports activities

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P.S. Did you know you're already a PTA member just by being a parent/guardian of a Seth Low student? 🤔

sethlowpta@gmail.com [Switch account](#)

\* Indicates required question

Email \*

Your email

Name/Nombre/名字/Имя \*

Your answer

Phone number \*

Your answer

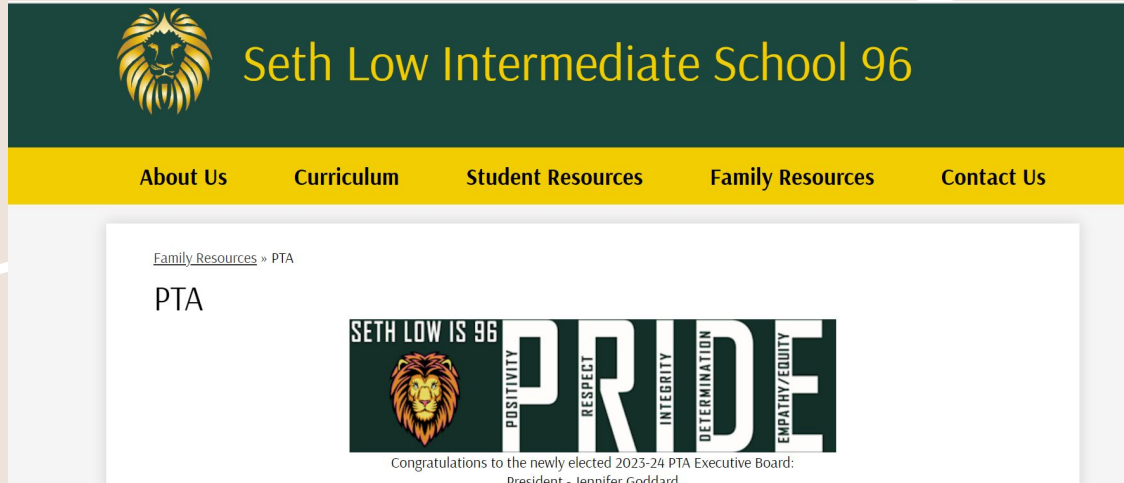
Child's/Children's Full Name(s)/Nombre completo del estudiante/ 學生姓名/ФИО студента \*

Your answer



Next meeting:  
Tuesday, November 21 @ ?

Check Seth Low [website](#) for PTA info



# Closing Raffle!



## Meeting links:

Attendance form

<https://forms.gle/ensPrEhNgQ9FYXPs5>

Minutes from Sept 19, 2023 PTA Meeting

<https://drive.google.com/file/d/1irpTl4Ag2H3nA52lBd7Zz1L7Fm6c99WA/view?usp=sharing>

Monthly Financial Report for Sept 2023

<https://drive.google.com/file/d/1UqiLopBAn3rOpcny-lp9Q-ehYf1UWwoG/view?usp=sharing>

Committee sign-up form:

<https://forms.gle/JCiG84e3oPc3sqoT8>

World's Finest Chocolate Sale - sign-up form:

<https://forms.gle/7h3k4y4jpDmtoGLA8>

Working Budget for 2023-2024 PTA

<https://drive.google.com/file/d/1ViYlcWrESd8CcIvmc8YWJIDnTs1BLqMH/view?usp=drivesdk>

PTA bylaws

<https://drive.google.com/file/d/1GEoRKbIlyM6-sdkcvWYcepdCbE7BKtLx/view?usp=drivesdk>

Meeting slides

[https://docs.google.com/presentation/d/1W2QdsUZY23Ju2Hj4YqWj\\_b07fOmkgpErTUzDGS33iSc/edit?usp=sharing](https://docs.google.com/presentation/d/1W2QdsUZY23Ju2Hj4YqWj_b07fOmkgpErTUzDGS33iSc/edit?usp=sharing)