



# INDUCTION: TRUCK DRIVERS



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# Incident Reporting

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## Contractor Compliance:

All incidents and/ or accidents must be reported to Marngo Staff Immediately.

## Marngo Staff will:

- Act immediately to minimise any potential danger.
- Promptly complete an incident report/ near miss report.
- Notify relevant Work Safe, HSE authorities when necessary.





# SITE EXPECTATIONS

# Site Rules

## Site Restrictions

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### Vehicle Restrictions -

No unauthorised vehicles are allowed inside the main store.

### Mobile Phone Restrictions -

Cell phone use is prohibited while operating vehicles. No cell phone use Main shed

## Site entry & Navigation

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### Initial Contact -

Contact Operations personnel on CB Channel 14 before proceeding to any operational areas.

### Covering Loads -

Trucks to be covered before leaving the shed. The tarping area is at the exit door and is to be carried out from the ground.

## General Safety

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### Foot Traffic -

No running allowed on site, to ensure safety – visitors, contractors and employees must travel along designated walkways.

### Age Restrictions -

no persons under the age of 16 years old is permitted on site.

# Contractors Onsite

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## Contractor Compliance:

Contractors must comply with all Marnco safety rules and procedures while onsite.

## Induction Requirements:

Contractors must complete a Marnco induction before entering the facility.



# Site Communication

## \*CB – CH 14\*

### Primary Communication :

Truck drivers can communicate with the Office and Loader driver via **CB Channel 14**

### Upon Arrival :

Truck driver to call up operational staff on arrival and quote the last 5 digits of the booking number for pick up confirmation before heading into shed operational area.



# TRAFFIC MANAGEMENT

One-way system for all vehicles

Loaders may drive against the flow but only with **warning over CB**

Only **authorised vehicles** allowed in the shed

Entry to working areas of shed only permitted after **CB communication** with the loader operators.





# SITE SAFETY

# PPE Requirements

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**Hi Vis Gear** - Not to be loose around moving equipment

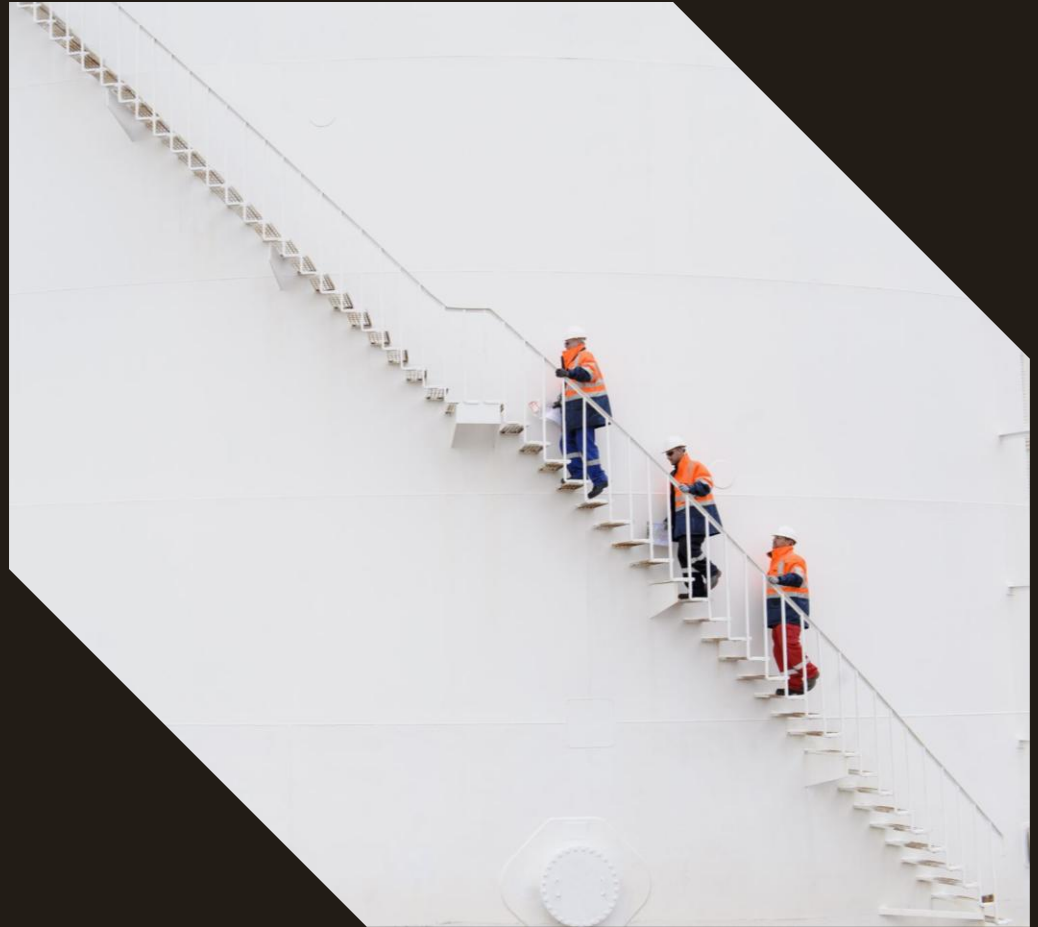
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**Suitable Safety Boots** – Must be steel cap with no exposed steel

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**Hard Hat** – To be worn when advised or appropriate

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# Site Hazards

## Work Area Hazards

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### Congestion -

Common user and congested work areas. These are generally at the main entrance and exit gate areas.

### Surfaces -

Slippery and uneven surfaces.

## Vehicle Hazards

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### Mobile Machinery -

Includes loaders, trucks, forklifts, sweepers, other contractor and staff vehicles.

### Pedestrians -

Make sure to lookout for pedestrians, especially around designated walkways.

## Environmental Hazards

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### Dust -

Exposure to airborne particles.

### Noise -

High noise levels from operations.

# Additional Safety Information

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Ensure personnel are correctly trained and qualified to carry out required tasks.

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Ensure you are using appropriate PPE gear for the task at hand.

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All Incidents must be reported to Marngo Staff **IMMEDIATELY**

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# Drug & Alcohol Policy

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Notify **Marnco** Staff if you believe someone on site is under the influence.

**\*NO SMOKING OR VAPING ON SITE\***

**\*THIS IS A DRUG AND ALCOHOL-FREE SITE\***



# Evacuation Alarm

An alarm which:

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01 Has constant High and Low sounding pitch

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02 Proceed to the:  
**NEAREST, SAFEST EXIT.**

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03 Assemble at the closest, safe:  
**“Emergency Evacuation Point”.**

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# Emergency Evacuation Points

01 ★  
Northern Evacuation Point:  
- On grass area by car parks  
outside main gate

02 ★  
West Evacuation Point:  
- At The Site Exit Gate



**THANK YOU.**

**TOGETHER, LET'S GROW**