

## President-Elect (2027-2028) and President (2029-2030)

### JOB DESCRIPTION

#### Term of Office

President-Elect for two years before becoming President, also two years.

#### Description of Duties

- Work closely with the President to support delivery of the Association's strategic aims and objectives.
- Attend the following meetings to ensure continuity at the start of the Presidency:
  - Executive Board
  - Council
  - Finance Committee
  - Congress Planning
  - Moynihan Academy Council
- Chair the Regional Representatives Committee and engage with Regional Representatives on a regular basis.
- Support and guide the ASGBI's Early Consultant Careers Network (ECCN) / Lead.
- Support and guide the ASGBI's Moynihan Academy Council and activities.
- Be available to represent ASGBI at ACPGBI / AUGIS Council Meetings, as appropriate.
- Assume shared responsibility with the President for attending FSSA meetings.
- Be the representative on BJS Foundation Council, if required.
- Support with programming and delivery of the Association's educational events programme.
- Attend meetings with Strategic Partners and sponsors to help generate income for the Association.
- Prepare a Strategic Plan for the two years of Presidency, including the two Congresses during the term
- Be fully appraised on the Association's financial matters.
- Be willing and available where possible to represent ASGBI on behalf of the President.

#### Eligibility Criteria

The President-Elect, who will subsequently become the President, will be appointed by vote of the whole eligible ASGBI membership. For clarity this includes all classes of fellows and members who are not in arrears with their subscription. Candidates should:

- Have been a member for at least one year preceding the closing date of the vote; and be in current NHS consultant practice.
- Have been a voting ASGBI Council member, in at least one of the 4 years prior to the closing date of the vote.
- Not be president or President-Elect of one of the general surgery sub-specialty associations.
- Be willing and able to be a Director of a limited company.



## Administrative Support

- Administrative support will be through the Association's Office.
- Travel expenses will be in accordance with the Policies of the Association in force at the time.

## Application process

Each nominee should prepare a short (350 word) statement detailing their qualifications and experience for holding office, how they would deal with any competing conflicts of interest and outlining their vision for the future of the Association under their leadership.

All applications are reviewed to make sure criteria are met and then all eligible names are put forward for vote by the whole membership.

1. If there is only one eligible candidate, then the membership will vote yes/no.
2. In the case of two or more candidates, the applicant with the most votes will become President-Elect.
3. If there are two or more candidates with the same number of votes, then the Executive Board will make the deciding vote.
4. Canvassing by applicants is not permitted beyond the 350 word statement circulated with the voting materials, or the candidate risks disqualification from the election at the discretion of a majority vote of the Executive Board.
5. All applicants must behave respectfully in word, print, social media etc towards each other or risk disqualification from the election at the discretion of a majority vote of the Executive Board.

Applications must be made online via the ASGBI website by the closing date of **Tuesday 23<sup>rd</sup> June 2026**. **Informal enquiries can be made, in confidence, to our General Manager, Jillian Hart at [jillian@asgbi.org.uk](mailto:jillian@asgbi.org.uk), copying [president@asgbi.org.uk](mailto:president@asgbi.org.uk).**

## Governance

The Association is a not-for-profit Company limited by guarantee registered in England (No: 06783090) and is Registered for VAT (No: GB944307034). There is also an affiliated incorporated charity, The ASGBI Charity (previously The Surgical Foundation Registered Charity No: 1068016; Company No: 03476019).

Good governance and sound financial management are, therefore, of vital importance, and the Executive Board of Directors is responsible for ensuring that the Association meets the requirements of Companies House and the Charity Commission.

The duties fall within those normally supported by the NHS and the post does not carry any remuneration either for sessional reimbursement to the employer or as a personal honorarium. The time involved is difficult to quantify as this post will evolve with the incumbent's input and is likely to be onerous. The main daytime commitment will be ASGBI events and the regular meetings of the ASGBI Executive Board, Council, and other representative committees outlined in the job description. It is recommended, therefore, that the post holder has support for the role from their Trust.



ASGBI is committed to an open, transparent and supportive working environment, encouraging a wide, diverse and inclusive dialogue with all members. All those appointed to a leadership position in ASGBI are expected to uphold these values and behaviours.

It is expected that every ASGBI Executive Board member will:

1. Declare conflicts of interest
2. Attend the majority of relevant meetings
3. Represent ASGBI in all their interactions to raise the profile of the Association and encourage membership

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Patron  
HRH The Duke of Edinburgh KG, KT

