



Serbisyong May Puso

Republic of the Philippines  
**LIGA NG MGA BARANGAY SA PILIPINAS**  
Ortigas, Pasig City

## **2025 CONSTITUTION AND BY-LAWS OF THE LIGA NG MGA BARANGAY SA PILIPINAS**

### **PREAMBLE**

We, the Barangay officials of the Philippines, imploring the aid of Almighty God, in order to achieve the objectives and goals of Barangay governance pursuant to the provisions of the Local Government Code of 1991, and to promote the general welfare, interest, security, and protection of Barangay officials and constituents, do hereby associate ourselves as *Liga ng mga Barangay sa Pilipinas*, and hereby adopt this Constitution and By-Laws for these purposes.

### **ARTICLE I DECLARATION OF PRINCIPLES**

**Section 1.** The Liga ng mga Barangay sa Pilipinas adheres to the principle that genuine and meaningful local autonomy can be best achieved through the process of decentralization and devolution of powers and authority from the National Government to the Local Government Units, particularly to the barangays, in order to make them self-reliant, thus, effective partners in the attainment of national goals.

**Section 2.** Towards the realization of the above principle, the Liga ng mga Barangay sa Pilipinas shall:

- a. Strive to ensure that all benefits, including those provided under Section 393 of the Local Government Code of 1991 shall be fully implemented and given to all barangay officials, volunteers, and other intended recipients;
- b. Strive to attain the aspirations of all barangays to be treated as decent, albeit small, units of government, and to this end all members or representatives should act with decency, dignity, honesty, and sincerity;
- c. Serve as a forum where the members may ventilate their concerns, sentiments, and grievances and find effective solutions thereto;
- d. Promote and exhibit solidarity with, and among members and chapters; and,



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- e. Assist the members and chapter toward their development and progress.

### **ARTICLE II SCOPE AND PURPOSE**

**Section 1. Scope.** This Constitution and By-Laws shall be binding on all levels of the Liga ng mga Barangay sa Pilipinas at the municipal, city, provincial, metropolitan, regional, and national levels.

**Section 2. Purpose.** The primary purpose of the Liga ng mga Barangay sa Pilipinas is to determine the representation of the barangays in the local *sanggunian*; to facilitate the efficient dissemination and implementation of national plans, programs, and directives of the National Liga to all barangays; and to ventilate, articulate, and crystallize issues affecting barangay government administration and secure, through proper and legal means, solutions thereto.

### **ARTICLE III ORGANIZATION OF THE LIGA NG MGA BARANGAY**

**Section 1. Liga ng mga Barangay.** There shall be an organization of all barangays throughout the country to be known as the LIGA NG MGA BARANGAY SA PILIPINAS which shall hereinafter be referred as the Liga.

**Section 2.a. Composition of the Local Chapters and National Liga.** The Liga shall have chapters in municipalities, cities, provinces, and regional political subdivisions, the composition of which shall be as follows:

- a. **Municipal Chapter.** A municipal chapter of the Liga shall be composed of all barangays in the municipality concerned, represented by their respective *punong barangays*. A municipal Liga chapter shall carry the official name LIGA NG MGA BARANGAY (NAME OF MUNICIPALITY, NAME OF PROVINCE) CHAPTER.



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- b. **City Chapter.** A city chapter of the Liga shall be composed of all barangays in the city concerned, represented by their respective *punong barangays*. A city chapter shall carry the official name LIGA NG MGA BARANGAY (NAME OF CITY, NAME OF PROVINCE) CHAPTER in the case of component cities and LIGA NG MGA BARANGAY (NAME OF CITY) CHAPTER in the case of highly urbanized and independent cities.
- c. **Provincial Chapter.** A provincial chapter shall be composed of all barangays in the province concerned, represented by the duly elected presidents of the municipal and component city chapters in the province. A provincial Liga chapter shall carry the official name LIGA NG MGA BARANGAY (NAME OF PROVINCE) PROVINCIAL CHAPTER.
- d. **Regional Chapter.** A regional chapter shall be composed of all barangays in the region concerned, represented by the duly elected presidents of the municipal, component city, provincial, and highly urbanized and independent component city chapter presidents in the region. A regional chapter shall carry the name LIGA NG MGA BARANGAY (NAME OF REGION) CHAPTER.
- e. **National Liga.** The National Liga shall be composed of all barangays in the Philippines represented by the duly elected presidents of all the above-mentioned chapters. The National Liga shall use the official name LIGA NG MGA BARANGAY SA PILIPINAS NATIONAL.

**Section 2.b The Local Liga Chapters.** All municipal, city, provincial, and regional liga chapters are referred to as Local Liga Chapters.

**Section 3.a The National Liga General Membership.** All duly elected presidents representing all regional, provincial, city, and municipal chapters of the Liga shall be called the National Liga General Membership.



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**Section 3.b The Regional Liga General Membership.** All duly elected presidents representing all provincial, city, and municipal chapters of a Liga Regional Chapter shall be called the Regional Liga General Membership.

**Section 3.c The Provincial Liga General Membership.** All duly elected city and municipal presidents of a Liga Provincial Chapter shall be called the Provincial Liga General Membership.

**Section 3.d The City/Municipal Liga General Membership.** All duly elected *punong barangays* of a Liga City/Municipal Chapter shall be called the City/Municipal Liga General Membership.

**Section 3.e The National Directorate.** All duly elected provincial and Highly Urbanized City (HUC) and Independent Component City (ICC) chapter presidents shall be called the National Directorate.

**Section 4. Representation.** Every barangay shall be represented by the *punong barangay*, or by the Liga Chapter President, as the case may be, with the right to vote and be voted upon.

In instances where the *punong barangay* is temporarily absent, incapacitated, or unable to perform his or her duties, the *sangguniang barangay*, through a resolution, shall designate a representative from among its *sanggunian* members, who shall have the right to vote but not to be voted upon.

In instances where the Liga chapter president is temporarily absent, incapacitated, or unable to perform his or her duties, the Vice President of the Liga chapter shall automatically assume the responsibilities and functions of the Liga chapter President, including the right to vote and perform official duties, but shall not be eligible to be voted upon.

Such representation by substitution shall automatically cease upon the return or cessation of the incapacity of the *punong barangay* or Liga chapter president.



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### **Section 5. Ex-Officio Membership in the Sanggunian.**

- a. The duly elected president of the Liga at the municipal, city and provincial chapters shall serve as *ex-officio* members of the *sangguniang bayan*, *sangguniang panlungsod*, and the *sangguniang panlalawigan*, respectively.
- b. No Liga chapter president shall simultaneously be *ex-officio* member of two (2) *sanggunians*. When a component city or municipal Liga chapter president is elected as provincial Liga president and assumes the position of *ex-officio* member of the *sangguniang panlalawigan*, the vice president of the component city or municipal Liga chapter shall automatically be the *ex-officio* member of the *sangguniang panlungsod* or *sangguniang bayan*, as the case may be, representing the Liga in the concerned *sanggunian*. However, the provincial chapter president shall retain his or her presidency in the same component city or municipal Liga chapter, as the case may be, and shall preside in its meetings.

**Section 6. Newly Created Chapters of the Liga.** In the event that new chapters are created by virtue of existing laws, the new Liga chapter concerned shall hold new elections under the supervision of the National Liga and in accordance with the provisions set forth in the Liga ng mga Barangay Election Code.

### **ARTICLE IV NAME, EMBLEM AND OTHER INSIGNIA OF THE LIGA**

**Section 1. Emblem and other Insignia.** There shall be an emblem adopted for the organization in accordance with the following:

- a. **Description of Emblem.** A circle with the map of the Philippines as its centerpiece superimposed by the drawing of a Balanghay (a seacraft or boat of early day community and from which the word Barangay was derived) at center point and having seven (7) salakots distributed on both sides in vertical arrangement with each salakot representing each of the seven (7) components of the Barangay,



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namely: *punong barangay, kagawads, sangguniang kabataan*, chairman, secretary, treasurer, Lupong Tagapamayapa and Barangay volunteer workers. Inscribed around the edge at the top portion are the words “LIGA NG MGA BARANGAY SA PILIPINAS,” while around the edge at the lower portion is the year “1991.”

- b. **Ownership and Exclusive Use.** The emblem and other insignia shall remain the sole property of the Liga and shall henceforth be for the exclusive use of the National Liga and its local chapters. The Liga National Executive Board reserves the right to take necessary and appropriate action against the improper use of emblem and insignia by any party concerned so as to protect the interest and prestige of the organization.

Each Liga Chapter may amend its official emblem solely for the purpose of changing the phrase “Liga ng mga Barangay sa Pilipinas” to reflect its local chapter name, following the format “Liga ng mga Barangay sa [Local Chapter]”. No other modifications to the emblem shall be allowed.

Any other unauthorized use of the said emblem and insignia is prohibited and shall be dealt with in accordance with the existing laws.

**Section 2. Redesign and Manipulation.** The National Liga as well as all Local Liga Chapters are required to carry the official Liga logo and are not authorized nor allowed to manipulate or redesign the official Liga ng mga Barangay logos without approved authorization from the National Liga, except for the amendment allowed under Section 1 of this Article regarding the modification of the phrase ‘Liga ng mga Barangay sa Pilipinas’ to reflect the local chapter name. Penalties for violations shall be prescribed by the National Executive Board.



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### **ARTICLE V PRINCIPAL OFFICE OF THE LIGA**

**Section 1. Principal Office.** The principal office of the National Liga is located at **Unit 1401, Prestige Towers, Emerald Avenue, Ortigas, Pasig City, 1605, Philippines**, with the chapter offices situated in their respective localities throughout the country.

The National Executive Board shall have the authority to transfer the official address of the National Liga as deemed necessary through a resolution approved by a majority vote of its members. However, in cases of force majeure, government expropriation, or other circumstances beyond the control of the National Liga, the National Liga President may designate a temporary office location, which shall be reported to the National Executive Board for confirmation.

### **ARTICLE VI POWERS, FUNCTIONS AND DUTIES OF THE LIGA**

**Section 1. Powers of the Liga.** The Liga shall have the following powers:

- a. To generate sources of funds for its own use and disposition without the need to secure permits;
- b. To collect and receive monetary support e.g., Liga dues, registration fees, and financial assistance from member barangays in order to generate monetary support for programs of the Liga;
- c. To unify, convene, and assemble the memberships without the need for permission from any external agency other than the National Liga;
- d. To acquire, develop, lease, encumber, alienate, or otherwise dispose of real and personal property and apply the same for productive, developmental, or welfare purposes;
- e. To sue and be sued;



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- f. To have and use a seal;
- g. To enter into contracts; and,
- h. To exercise such other powers as are granted to corporations, subject to any limitation provided under the Local Government Code of 1991 and other related laws.

**Section 2. Duties and Functions of the Liga.** The duties and functions of the Liga are as follows:

- a. Give priority to programs designed for the total development of the barangays and in consonance with the policies, programs, and projects of the national government;
- b. Supplement the efforts of the government in creating gainful employment within the barangays;
- c. Adopt measures to promote the welfare of barangay officials;
- d. Serve as a forum of the barangays in order to forge linkages with National Government Agencies and Non-Government Organizations and thereby promote the social, economic, and political well-being of the barangays;
- e. Exercise and perform such other duties and functions which will bring about stronger ties among barangays and promote the welfare of the barangay constituents;
- f. Assist in the education of Barangay residents for people's participation in local government administration in order to promote united and concerted action to achieve country-wide development goals;





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- g. Supplement the efforts of the government in the campaign against crime and corruption within the barangay and in their respective chapters;
- h. To promote decency, dignity, honesty and sincerity in barangay governance; and
- i. As the Liga's resources and capability will allow, promote in the education of barangay residents at all levels including, but not limited to, Technical Education and Skills Development Authority (TESDA) courses.

### **ARTICLE VII OFFICERS AND BOARD MEMBERS**

**Section 1. National Executive Board.** The National Liga shall elect the officers of the organization to be known as the National Executive Board, hereinafter that shall be composed of the following: National President, Executive Vice President, Vice President for Luzon, Vice President for Visayas, Vice President for Mindanao, Secretary-General, Auditor, and the Regional Chapter Presidents as Directors. The National Executive Board may create such other positions it may deem necessary for the effective management of the Liga. The National President shall appoint a Treasurer from among the members of the National Executive Board subject to said Board's confirmation.

Simultaneously with the election of national officers, the National Liga shall elect their respective regional chapter officers composed of the following: Regional President, Vice President, and Auditor. The rest of the provincial, highly urbanized city, and independent component city chapter presidents in the region shall sit as directors of the Regional Executive Board. The Regional President shall appoint the Secretary and Treasurer from among the members of the Regional Executive Board subject to said Board's confirmation.

**Section 2. Local Executive Board.** The members of the local Liga chapters shall elect their Local Executive Board from among themselves which shall be known as the Municipal, City, and Provincial Liga Executive Board, as the case may be. The Local Executive Board shall be composed of the President, Vice President, Auditor, and six (6) or eight (8)



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members of the Board of Directors, depending on the number of barangays, municipalities, and cities in the particular chapter in accordance with the Liga ng mga Barangay Election Code. Thereafter, the Local Chapter President shall appoint a Secretary and Treasurer from among the Board of Directors subject to confirmation by the Local Executive Board. The Local Executive Board may create such other positions it may deem necessary for the effective management of the chapter.

In cases where the number of members in a given Liga Chapter is insufficient to fill up the mandatory positions, officers - with the exception of the President - may function in a dual capacity; provided, that the Auditor shall not be the Treasurer at the same time, and vice-versa.

### **ARTICLE VIII**

#### **POWERS AND DUTIES OF THE NATIONAL AND LOCAL EXECUTIVE BOARDS**

**Section 1. Powers and Duties of the Local Executive Board.** The Local Executive Board at each level of the Liga, aside from exercising the powers, functions, and duties stipulated in Article VI of this Constitution and By-Laws shall have supervision over all officers and members of their respective chapters and shall undertake necessary and proper steps in pursuing the objectives stated in the preamble and Article I hereof. Further, the corporate powers of this organization, expressed and implied, shall be vested in the executive board of each level of the Liga, which shall, among others:

- a. Have jurisdiction over all officers and committees of the said Board;
- b. Approve the Liga annual budget showing anticipated receipts and expenditures for the year, including the plans or schemes for funding purposes;
- c. Create policies and measures that will improve the general welfare of all the barangays in the Philippines for recommendation to the National Liga;
- d. Hold regular meetings and for this purpose, enforce regular attendance;



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- e. Determine the principal office of the Local Liga Chapter, which shall be located within the territorial jurisdiction of the concerned chapter, and may relocate the same through a resolution duly approved by a majority of the members of the Board; and
- f. Convene meetings through virtual or electronic means, when necessary, provided that such meetings comply with the internal rules of procedure adopted by the Board and applicable laws and regulations.

**Section 2. Powers and Duties of Liga Local Chapter Officers.** The Liga Local Chapter Officers shall have the following powers and duties:

### **a. The President**

- 1. To serve as the Chief Executive Officer of the Liga chapter;
- 2. To oversee the day-to-day operations of the Liga chapter;
- 3. To take charge of the general management of the business, property, and funds of said Liga chapter;
- 4. To negotiate, sign, and enter into contracts for and on behalf of the Liga chapter;
- 5. To approve vouchers covering the disbursement of funds of the Liga chapter with the Treasurer as his or her co-signatory to the said account;
- 6. To cooperate and coordinate with the officers of the other Liga chapters in all levels;
- 7. To execute and administer the policies, measures, orders, and resolutions approved by the Local Executive Board;
- 8. To formulate and recommend plans and programs to the Local Executive Board for implementation;
- 9. To formulate and propose the Liga's annual budget, detailing anticipated receipts and expenditures, including funding plans or schemes, in consultation with the Treasurer and the Committee on Finance, and to present the budget for approval by the Local Executive Board;



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10. To exercise the power of general supervision over the officers of the Liga chapter concerned;
11. To remit the prescribed dues, fees, and other assessments;
12. To submit an annual report on the activities and financial condition of the local chapter through the proper channels. Municipal and Component City chapters shall submit their reports to the Provincial chapter, while Highly Urbanized and Independent Component City Chapters, as well as Provincial Chapters, shall submit their reports to the National Liga;
13. To be the main link between the chapter he or she represents and other local chapters and the National Liga and other concerned local agencies;
14. To represent the Liga chapter in cases where such representation is needed;
15. To call and conduct regular meetings of the Liga chapter concerned;
16. To preside over the meetings of the Local Executive Board and the General Membership of the chapter concerned;
17. To enforce this Constitution and By-Laws, existing laws, decrees, and other rules and policies relating to and effecting the Liga chapter;
18. To create committees and make appointments thereto, upon authorization by the Local Executive Board of the Liga chapter concerned, for the undertaking of particular projects and/or activities; and
19. To look after the general welfare of the Liga chapter.

### **b. The Vice President**

1. If, for any reason, the President is unable to perform his or her duties, the Vice President shall perform the duties of the President subject to the rules of succession provided in Sections 2 and 3, Article XII herein;
2. To assist the President in his or her duties and functions, if and when necessary; and,
3. To perform such other duties as may be assigned by the President and/or the Local Executive Board.



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### **c. The Secretary**

1. To be the custodian of all records and seal of the Liga chapter and to keep accurate membership records;
2. To keep the minutes of all meetings of the Liga chapter and all general membership assemblies, record all proceedings of the same, and render the report to the Local Executive Board during monthly meetings or whenever called upon by the Local Executive Board to do so;
3. To keep a record of all pertinent laws, decrees, circulars, and other documents relating to the Liga;
4. To prepare the agenda for each meeting in consultation with the president;
5. To give due notices of all meetings;
6. To submit a quarterly report of meetings held, the attendance thereof, and the number of resolutions adopted to the secretary of the next higher Liga chapter level who will collate the same for submission to the National Liga Secretariat; and,
7. To perform such other duties as may be assigned by the President and/or Local Executive Board.

### **d. The Treasurer**

1. To be the custodian of all Liga chapter's assets, properties, funds, and securities, and to submit to the Local Executive Board, through the president, an annual inventory thereof at the end of the year and for the above purpose, to maintain a bank account, if necessary, with the President as co-signatory, in the name of Liga chapter;
2. To collect and receive fees, contributions, donations, money, materials, and all other resources accorded to the Liga Treasury, for which he shall issue the corresponding official receipts;
3. To disburse funds, under the authority of the President, in accordance with standard accounting and auditing procedures;
4. To render the monthly report to the Local Executive Board during monthly meetings or whenever called upon by the board to do so;



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5. To submit to the President an audited annual financial statement duly certified by him and the Auditor;
6. To certify the availability of funds whenever necessary;
7. To post bond for the faithful performance of duties; and,
8. To perform such other functions as may be assigned by the President and/or Local Executive Board.

### **e. The Auditor**

1. To examine and audit periodically the books of the Liga chapter; and
2. To do such acts or perform such measures to protect the interest of the Liga chapter.

**Section 3. Powers and Duties of the National Executive Board.** The National Executive Board shall exercise the powers and duties as enumerated in Section 1, Article VI and Article VIII of this Constitution and By-Laws. In addition, the National Executive Board shall exercise the following powers and duties:

- a. Promulgate such rules and regulations necessary to implement the provisions of this Constitution and By-Laws such as but not limited to the rules on conduct and discipline, elections, and *sanggunian* representation;
- b. In the exercise of its power of control and supervision over all Liga officers and members, decide on matters concerning complaints and petitions against Liga members and officers as provided in Article XII of this Constitution and By-Laws;
- c. Decide on all cases and issues pertaining to the Liga ng mga Barangay sa Pilipinas;
- d. Create policies and measures that will improve the general welfare of all the barangays in the Philippines for recommendation to concerned National Agencies;



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- e. Authorize the conduct of meetings through virtual or electronic means whenever necessary, subject to internal rules and applicable laws and regulations; and
- f. Approve the transfer of the principal office of the National Liga to another location, when circumstances warrant.

**Section 4. Powers and Duties of the Officers of the National Liga.** The officers of the National Executive Board shall have the following powers and duties:

### **a. The National Liga President**

- 1. To serve as the Chief Executive Officer of the National Liga chapter;
- 2. To oversee the day-to-day operations of the National Liga chapter through the National Liga Secretariat;
- 3. To take charge of the general management of the business, property, and funds of the National Liga chapter;
- 4. To negotiate, sign, and enter into contracts for and on behalf of the National Liga chapter;
- 5. To prepare a budget for the operations, functions, and activities of the organization in consultation with the treasurer and duly assisted by the Committee on Finance;
- 6. To appoint the members of the National Secretariat;
- 7. To appoint other positions as deemed necessary for the proper conduct of the activities of the National Liga;
- 8. To approve vouchers covering the disbursement of funds of the National Liga chapter, and to maintain a bank account in the name of the organization with the Treasurer as the co-signatory to the said account;
- 9. To cooperate and coordinate with all the officers of the other Liga chapters at all levels;
- 10. To execute and administer the policies, measures, orders, and resolutions approved by the National Executive Board;
- 11. To formulate and recommend plans and programs for the advancement of the Liga as a whole and for the betterment of the members therein;





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12. To formulate and propose the National Liga annual budget in consultation with the Treasurer and the Committee on Finance, and to present the proposed budget—including allocations for operations, functions, and activities—to the National Executive Board for approval;
13. To exercise the power of general supervision over the officers of the Liga ng mga Barangay sa Pilipinas;
14. To submit an annual report to the National General Membership;
15. To represent the National Liga chapter in cases where such representation is needed;
16. To call and conduct regular meetings of the National Liga chapter;
17. To preside over the meetings of the National Executive Board, national directorate, and the National General Membership of the Liga ng mga Barangay sa Pilipinas;
18. To exercise general supervision and control over the officers of the National Executive Board and the authority to assign, when necessary, certain duties to any officer and/or director concerned;
19. To supervise the implementation of all projects, plans, programs, and activities of the Liga and designate or coordinate with the officers of all Liga chapters, whenever necessary;
20. To enforce this Constitution and By-Laws, the Liga ng mga Barangay Election Code, existing laws, decrees, and other rules and policies of the organization;
21. To create committees and make appointments thereto for the undertaking of particular projects, plans, programs, and activities;
22. To represent the National Liga in all concerned local and international agencies;
23. To coordinate closely with all National Government Agencies; and
24. To look after the general welfare of the Liga ng mga Barangay sa Pilipinas and all the barangays in the Philippines and see to it that Liga regular and special elections in all levels are fair, regular, and in accordance with this Constitution and By-laws and the Liga ng mga Barangay Election Code.





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### **b. The Executive Vice President**

1. If, for any reason, the President is unable to perform his or her duties, the Executive Vice President shall perform the duties of the President subject to the rules of succession provided in Sections 2 and 3, Article XII herein;
2. To assist the President in his or her duties and functions, if and when necessary; and
3. To assist the National President in the administration of the Liga affairs whenever and wherever appropriate; and
4. To perform such other duties as may be assigned by the National President.

### **c. The Vice Presidents for Luzon, Visayas, and Mindanao**

1. To assist the National President in the implementation and monitoring of all projects, plans, programs, and activities in their respective island of jurisdiction and to render report on the same;
2. To assist the National President and the Liga chapter presidents in their duties and functions, if and when necessary and called for; and
3. To perform such other duties as may be assigned by the National President.

### **d. The Secretary-General**

1. To give due notice and prepare the agenda for all meetings of the National Liga and the National Executive Board;
2. To prepare and keep all records of proceedings and meetings of the National Executive Board, general and national assemblies;
3. To assist and coordinate with the National President in the administration of the Liga affairs;
4. To perform such other duties as may be assigned by the National President; and
5. To be the custodian of all records and the seal of the National Liga and to keep accurate membership records of the National Liga and all Liga chapters.



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### **e. The Treasurer**

1. To be the custodian of all National Liga's assets, properties, funds, and securities, and to submit to the National Executive Board, through the National President, an annual inventory thereof at the end of the year, and for the above purpose, to maintain a bank account if necessary, with the President as his or her co-signatory in the name of the Liga;
2. To collect and receive fees, contributions, donations, money, materials, and all other resources accorded to the Liga treasury, for which he shall issue corresponding official receipts;
3. To disburse funds under the authority of the National President, in accordance with the standard accounting and auditing procedures;
4. To render monthly reports to the National Executive Board during monthly meetings and/or whenever called upon by the National Executive Board to do so;
5. To submit to the National President an audited annual financial statement duly certified by him;
6. To certify the availability of funds whenever necessary;
7. To post bond for the faithful performance of the duties; and
8. To perform such other duties as may be assigned by the National President.

### **f. The Auditor**

1. To examine and audit periodically the books of the National Liga;
2. To do such acts or propose such measures to protect the interest of the National Liga; and
3. To perform such other duties as may be assigned by the National President.



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### **ARTICLE IX COMMITTEES**

**Section 1. Standing Committees.** There shall be created standing committees in every Liga Chapter to assist the Chapter President or the National President, as the case may be, in the formulation and preparation of projects, plans, programs, and activities and in the implementation of the same. The committees may include, but shall not be limited to, the following: Finance; Laws, Rules and Ethics; Youth Sports and Culture; Education and Information; Public Order and Safety; Health and Public Services; Agriculture, Trade, Industry, and Cooperatives; and Justice.

**Section 2. Duties and Functions of the Committees.** The standing committees shall undertake studies, formulate measures, and make recommendations to their respective executive boards pertaining to the specific area covered by the different committees as specified below:

- a. **Finance.** All matters relating to finances, including fundraising activities, budget and appropriations, disbursements, and expenditures.
- b. **Law, Rules, and Ethics.** All matters relating to ethical standards, circulars, laws, and statutes relevant to barangay governance and drafting of proposed bills and ordinances; and all matters requiring comments and stand of the Liga on pending bills and issues in Congress, policies, rules and regulations from government agencies, and ordinances in case of local chapters.
- c. **Youth, Sports and Culture.** All matters relating to youth and sports development, including the organizing of youth associations, theater and arts, and the promotion for the youth's moral, physical, intellectual, and social well-being.
- d. **Education and Information.** All matters relating to education, seminars, skill training, reading centers and community libraries, information dissemination, conventions or consultations, and memberships.



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- e. **Public Order and Safety.** All matters relating to the maintenance of peace and order, anti-illegal drugs and vice campaigns, training of members of *barangay tanod* to improve their capabilities, and disaster preparedness and risk reduction management.
- f. **Health and Public Service.** All matters relating to health and sanitation, medical services, social welfare, environmental protection, and recreation.
- g. **Agriculture, Trade, Industry and Cooperatives.** All matters relating to livelihood, agri-business, agricultural education and extension services, fisheries and aquatic resources, animal raising, cottage industry, and consumer protection.
- h. **Justice.** All matters relating to election disputes, cases filed under Sections 3 and 4, Article XII of this Constitution and By-Laws, complaints, and legal matters.

**Section 3. Membership.** The Chapter President or the National President, as the case may be, shall appoint the chairman and members of the standing committees from among the members of their respective executive boards. The Chapter President or the National President shall not be a chairman or member of any standing committee although he/she may be a chairman of a Special or Ad-Hoc Committee.

**Section 4. Chairmanship.** The Treasurer shall be the Chairman of the Committee on Finance; the Secretary-General or the Secretary in cases of local chapters shall be the Chairman of the Committee on Law, Rules, and Ethics. The Chairmanship of the other Committees shall be appointed upon the discretion of the National President or the Local Chapter President.

**Section 5. Other Committees.** The National President or the Local Chapter Presidents as the case may be, may create other Committees as circumstances may warrant for the effective management of the Liga affairs. The Chairman and members of other Committees shall be appointed upon the discretion of the National President or the Local Chapter President.



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### **ARTICLE X MEETING, ORDER OF BUSINESS, NOTICE AND QUORUM**

**Section 1. Meetings.** The Liga at each level shall hold the following meetings, which may be conducted either in-person or through virtual or electronic means, in a place accessible to the public and equipped with the necessary facilities for the proper conduct of meetings:

- a. **Regular Board Meeting.** The Local Executive Board of the Liga chapter in each level shall have regular meetings in its principal office or in any other places, as may be agreed upon by the members thereof. In the case of the National Executive Board, meetings shall be set in accordance with their internal rules. Meetings may be conducted virtually or through a hybrid setup, whenever necessary, using a secure and reliable electronic platform, subject to the internal guidelines that may be issued by the Local Executive Board or the National Executive Board, as the case may be.
- b. **Special Board Meetings.** Special meetings of the Liga Executive Board at any level may be called by its president or by a written request of a majority of the members thereof whenever necessary; provided, that the purpose of the special meeting shall be specified and no other business shall be acted upon at such meeting except by the consent of the majority of the members present, there being a quorum.
- c. **General Membership Meetings.** A General Membership Meeting of the National, Regional, Provincial, City, and Municipal Liga chapter may be called for by its President, or in the case of a vacancy of the President, by a written request of a majority of members thereof, whenever necessary.
- d. **Barangay Congress.** All chapter members of the National Liga may hold their respective barangay congress and shall inform the National Liga of the duration, date, time, and place thereof together with the activity design of the Barangay Congress for proper



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endorsement. For such purposes, the chapter concerned may assess their respective members a reasonable amount by way of registration fee.

- e. **National Training/Certification Programs.** The National Liga chapter may call for training/certification programs that shall address the capacity development requirements of the Liga Chapters and of barangays and their members. To ensure that programs follow the National Agenda, only the National Liga can call for a training/certification program.

**Section 2. Order of Business in Regular Meetings.** Unless otherwise modified by the Liga concerned, the order of business for a regular meeting shall be as follows:

- a. Call to Order
- b. Invocation
- c. National Anthem
- d. Roll Call
- e. Consideration and action on minutes of previous meeting
- f. Reports of Standing Committees
- g. Reports of Special or Ad Hoc Committees
- h. Agenda
  - 1. Unfinished Business
  - 2. Business of the Day
  - 3. New Business
- i. Other matters
- j. Announcement
- k. Adjournment

**Section 3. Order of Business for a Special Meeting.** There shall be no standard order of business for a special meeting. The order of business may depend on the urgency of the meeting itself. As such, the President, or the majority of the members of the Liga who called for such, may prescribe the necessary order of business which shall be included in the notice of a special meeting to be sent to the members concerned.



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### **Section 4. Notice of Special Meeting.**

- a. Notice of the time and place of special meetings of the Liga shall be sent either by personal delivery, registered mail, courier, or electronic mail to the Liga chapter designated representative at least three (3) calendar days before the scheduled date of such meeting.
- b. Each Liga chapter must maintain an official electronic mail account for official communications, which shall be reported to the National Liga through a written report of compliance as soon as the account is created or updated. Should there be any changes to the official electronic mail account, a representative of the Liga chapter must inform the National Liga in writing within three (3) calendar days from such change. Notices sent to the reported electronic mail account shall be deemed received.

**Section 5. Call for General Membership Meetings.** The President of the Regional, Provincial, City and Municipal Liga chapters may call for a General Membership Meeting and shall issue a memorandum relative to such congress, a copy of which shall be furnished to the National Liga. The National President of the National Liga may call for a National General Membership Meeting without the need for securing permits from any agency and shall issue a memorandum relative to such congress.

**Section 6. Call for Barangay Congress.** The President of the Regional, Provincial, Highly Urbanized, and Independent Component City Chapters concerned may call for a Barangay Congress and shall issue a memorandum relative to such congress, a copy of which shall be furnished to the National Liga. The National President of the National Liga may call for a Barangay Congress without the need for securing permits from any agency and shall issue a memorandum relative to such congress.

**Section 7. Call for a National Training/Certification Program.** The National President of the National Liga may call for a National Training/Certification Program or any other programs that the National Office may deem necessary without the need for securing permits from any agency and shall issue a memorandum relative to such congress.





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### **Section 8. Quorum.**

- a. A quorum is the number of members present who may legally transact the business of the organization.
- b. The presence of a fifty percent (50%) plus one (1) of the total number of the officers and members of the Liga Executive Board shall constitute a quorum in case of board meetings. A majority vote of those present, provided quorum has been met, shall be sufficient to pass a resolution or elect a candidate to a vacant position.
- c. In case of regular or special election meetings, the quorum shall be in accordance with the quorum requirement provided in the Liga ng mga Barangay Election Code.

**Section 9. Presiding Officer.** The President of the Liga at all levels shall be its regular presiding officer with the following powers and duties:

- a. Preside over all meetings, including board meetings and general membership meetings;
- b. Preserve order and decorum during meetings;
- c. Decide all questions of order, subject to appeal; and
- d. Approve all resolutions, and other deeds adopted by the executive board.

**Section 10. Temporary Presiding Officer.** For purposes of this Article, in the absence of the regular presiding officer, the Vice President in the case of the local chapters, or the Executive Vice President in the case of the National Liga, shall act as temporary presiding officer. In case the Vice President or the Executive Vice President, as the case may be, is unable to preside over the meeting, the members of the Local Chapter or National Liga present in such meeting shall elect from among themselves a Temporary Presiding Officer. The Temporary Presiding Officer shall have no right to vote, even in case of a tie.





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**Section 11. Approval of Resolution.** All resolutions adopted by the Liga board or the Liga chapters in all levels shall be subject to the approval of the President concerned or the majority of the Board members.

### **ARTICLE XI ELECTIONS, PREREQUISITES AND QUALIFICATIONS**

**Section 1. Elections.** The election of the officers and directors of the Municipal and Component City chapters shall be held within thirty (30) calendar days after the general barangay elections. Provincial, Highly Urbanized City and Independent Component City chapters shall be held within thirty (30) calendar days after the election of the officers of the Municipal and Component City chapter elections. The National Liga and Regional Chapter elections shall be held within thirty (30) calendar days after the election of the officers of the Provincial, Highly Urbanized City, and Independent Component City chapters.

During the thirty (30)-day period, the incumbent Liga chapter officers and directors shall serve in a hold-over capacity, regardless of whether they have been re-elected as *punong barangay* in the most recent general barangay elections. However, if the election fails to take place within the prescribed period, only those who have been re-elected as *punong barangay* shall be eligible to continue serving in a hold-over capacity until a successor is duly elected. If the election fails to take place within the prescribed period, the National Executive Board shall conduct a special election as soon as practicable, in compliance with the rules set forth in the Liga ng mga Barangay Election Code.

Until a successor has been duly elected and qualified, the incumbent Liga chapter president shall continue to represent the chapter in the *sanggunian* and other official meetings in a hold-over capacity. However, if the election fails to take place within the prescribed period, the incumbent Liga chapter president may only continue in a hold-over capacity if he or she has been re-elected as *punong barangay* in the most recent general barangay elections. If the incumbent Liga chapter president was not re-elected, the next highest-ranking officer from the chapter who was re-elected as *punong barangay* shall assume the hold-over capacity until the election of a new Liga chapter president. The ranking of officers for determining succession shall be as follows:



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For **Local Liga Chapters**:

1. President
2. Vice President
3. Auditor

For **National Liga Chapters**:

1. President
2. Executive Vice President
3. Secretary-General
4. Auditor
5. Vice President for Luzon, Vice President for Visayas, or Vice President for Mindanao, whose assumption shall be made by a resolution of the National Executive Board.

In the absence of any re-elected officer from the above ranks, the National Executive Board shall appoint a qualified caretaker until the special election is conducted.

**Section 2. Prerequisites.** Any member or delegate to the election meeting in any level of the Liga shall register with the Secretariat of the meeting and shall be accredited as such in accordance with the rules and procedures set forth in this Constitution and By-Laws, the Liga ng mga Barangay Election Code, and other rules and regulations that may hereafter be promulgated by the National Executive Board.

**Section 3. Qualifications of Candidates.** A candidate for any elective position in any chapter of the Liga must:

- a. Be a registered and accredited delegate to the convention pursuant to Section 2 of this Article;
- b. Not have been removed from office in any level of the Liga on grounds stipulated in Section 4, Article XII of this Constitution and By-Laws;
- c. Be a duly elected *punong barangay* or Liga chapter president as the case may be;



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- d. Represent a chapter that has an updated payment of Liga dues and Annual Publication and Program Fees, as certified by the National Liga or Local Liga Chapter Treasurer;
- e. Be of good moral character;
- f. Not have been convicted by final judgment of crimes involving moral turpitude or of an offense punishable by imprisonment for a period of at least six (6) years, or dismissal by final judgment of any criminal or administrative offense; and
- g. Have complied with all requirements as prescribed in Article III, Section 3 of the Liga ng mga Barangay Election Code.

**Section 4. Rights of Delegates.** At the meeting called for election purposes, the delegates shall be permitted to attend and participate in the proceedings, only after registering and paying the registration fee as may be fixed by the Local Liga Chapter or National Liga as the case may be. Each certified and registered delegate shall be entitled to cast one (1) vote only on each question submitted for decision in said convention.

**Section 5. Secret Balloting.** The elections shall be by secret printed ballot or such other method of secret balloting as may be determined by the National Executive Board or Liga chapter concerned, as the case may be. A plurality vote shall be necessary to elect a candidate to the position. In case of a tie vote for any office, the respective Election Committees shall prepare the candidates who received the same to toss coin. The winner thereof shall be declared and proclaimed as the one elected.

### **ARTICLE XII TERM AND TENURE OF OFFICE AND VACANCIES**

#### **Section 1. Term and Tenure of Office.**

- a. The term of office of elected officers and directors of the National Liga and all Local Liga Chapters shall commence from the date of their election and shall be coterminous with their term as *punong*



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*barangay*, unless sooner removed or suspended in accordance with the provisions of this Article.

- b. The tenure of officers and directors of the National Liga and all Local Liga Chapters shall not extend beyond the election of their successor in the Liga. After the end of their term as *punong barangay*, they may continue serving as officers and directors of the National Liga or Local Liga Chapter in a hold-over capacity functioning as officers-in-charge, provided that this arrangement shall be subject to Article XI, Section 1. Under no circumstances shall this hold-over capacity automatically extend their official term as Liga officers and directors.
- c. If the election fails to take place within the prescribed period, the incumbent Liga Chapter President may continue in a hold-over capacity only if he or she has been re-elected as *punong barangay* in the most recent general barangay elections; otherwise, the next highest-ranking officer who has been re-elected, as provided in Article XI, Section 1 of this Constitution and By-Laws, shall assume the hold-over capacity until the special election is conducted.

### **Section 2. Succession in case of Permanent Vacancy.**

- a. A permanent vacancy occurs when an officer or director is removed, dies, resigns, becomes permanently incapacitated, or otherwise loses eligibility under the rules of the Liga.
- b. In case of a permanent vacancy in the office of the President of a Liga chapter, the Executive Vice President in the case of the National Liga, or the Vice President in the case of Local Liga Chapters, shall assume the office for the unexpired term: Provided, however that such assumption shall be subject to confirmation by the National Executive Board within thirty (30) calendar days from the occurrence of the vacancy. The National Executive Board shall have the right to withhold the confirmation if the concerned Liga chapter has unjustified or unexcused outstanding Liga dues and Annual



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Publication and Program Fees, which must be fully settled before the assumption of office can be officially confirmed.

- c. In case of a permanent vacancy in the office of the Executive Vice President of the National Liga, or the Vice President of a Local Liga Chapter, the position shall be filled by means of a special election among the National Directorate in the case of the National Liga, or the General Membership in the case of Local Liga Chapters. Provided, that in the case of the National Liga, the positions of Vice President for Luzon, Visayas, and Mindanao shall be filled by election among the members of the National Directorate originating from their respective geographical areas. Provided, further, that no special election shall be authorized unless the Liga chapter concerned has paid its outstanding Liga dues and Annual Publication and Program Fees.
- d. In case multiple vacancies, which shall prevent the Liga Executive Board from constituting a quorum, the remaining officers shall convene a special election to fill the vacancies within a period not exceeding thirty (30) calendar days from the occurrence thereof.
- e. In case of a permanent vacancy in any other office of a Liga chapter, such vacancy need not be filled unless the remaining members of the Liga Executive Board cannot constitute a quorum. In such instance, the general membership of the respective chapter shall convene a special election to fill the vacancy.

### **Section 3. Temporary Vacancy and Designation of Officer-In-Charge.**

- a. A temporary absence shall exist when an officer is unable to perform the duties and responsibilities of their office by reason of leave of absence, suspension, or such other justifiable cause.
- b. In the event of a temporary vacancy in the office of the President, the following rules shall govern:



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1. The Vice President, or the Executive Vice President in the case of the National Liga, shall serve as officer-in-charge for the duration of the temporary vacancy.
2. The officer-in-charge shall exercise all powers and functions of the President, except the power to make permanent appointments and approve or execute major financial transactions or participate in votes requiring the President's authority.
3. The designation as officer-in-charge shall automatically cease upon the President's return to office, or upon the declaration of the vacancy as permanent.
4. The assumption of an officer-in-charge shall be subject to confirmation by the National Executive Board within fifteen (15) calendar days from the effectivity of such designation.

**Section 4. Grounds For Suspension or Removal.** An officer, director, or member of the Liga may face disciplinary action for the following grounds, with suspension or removal imposed as specified herein:

- a. **Grounds for Suspension** - The following offenses shall warrant suspension from office for a period not exceeding sixty (60) calendar days:
  1. Dishonesty, oppression, simple misconduct in office, or simple neglect of duty;
  2. Insubordination, including willful refusal to obey lawful orders, directives, or resolutions of the Liga or any competent authority;
  3. Abuse of authority;



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4. Unexcused and/or unreasonable absence for at least three (3) consecutive regular meetings or sessions, as provided in the internal rules of each Liga chapter;
5. Unauthorized or unlawful use of the name of the Liga for personal gains or otherwise;
6. Dereliction of duty as Liga officer and/or member;
7. For officers and directors, the unjustified failure to remit Liga dues within thirty (30) calendar days from the due date shall be a ground for suspension; provided, however, that the suspension shall be automatically lifted upon full remittance of the outstanding dues. The maximum sixty (60) calendar days suspension period shall not apply, and the suspension shall remain in effect until full remittance is made; and
8. For members, the unjustified failure to pay Liga dues within thirty (30) calendar days from the due date shall be a ground for suspension; provided, however, that the suspension shall be automatically lifted upon full payment of the outstanding dues. The maximum sixty (60) calendar days suspension period shall not apply, and the suspension shall remain in effect until full payment is made.

No Liga officer shall be suspended without due process of law.

During the period of suspension, the officer, director, or member shall be ineligible to receive or exercise any rights, privileges, or benefits accrued to Liga members, including but not limited to participation in official Liga activities, financial assistance, and any entitlements granted.



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Suspension as Liga chapter president shall automatically include suspension as an *ex officio* member of the *sanggunian*. However, suspension as an *ex officio* member of the *sanggunian* does not automatically mean suspension as Liga chapter president.

The action for suspension must be initiated within one (1) year from the time the ground for suspension was discovered, otherwise, it shall be barred by prescription.

**b. Grounds for Removal** - The following offenses shall warrant removal from office:

1. Disloyalty to the Republic of the Philippines or to the Liga;
2. Culpable violation of the Constitution and By-Laws of the Liga;
3. Conviction by final judgment of a crime involving moral turpitude or of an offense punishable by imprisonment for a period of at least six (6) years, or dismissal by final judgment of any criminal or administrative offense;
4. Grave abuse of authority, oppression, or grave misconduct in office;
5. Dishonesty, gross neglect of duty, or acts prejudicial to the interests of the Liga;
6. Willful or malicious withholding, non-payment, or non-remittance of Liga dues; and
7. Such other grounds as provided under Republic Act No. 7160 (Local Government Code of 1991), Republic





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Act No. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees), Republic Act No. 3019 (Anti-Graft and Corrupt Practices Act), the Revised Administrative Code of the Philippines, the Revised Penal Code, and other applicable laws and statutes.

The foregoing grounds are exclusive, and no other grounds shall be considered as sufficient basis for removal of any Liga officer or member.

No Liga officer shall be removed without due process of law.

The action for removal must be initiated within one (1) year from the time the ground for removal was discovered, otherwise, it shall be barred by prescription.

**Section 5. Removal and Suspension.** The process of suspending or removing any Liga officer or member is as follows:

### **a. Municipal and Component City Chapters**

1. A written verified petition shall attest to the following:  
(1) the truthfulness of the allegations in the pleading;  
(2) that the pleading was filed in good faith; (3) that the allegations are supported by evidence; and that (4) the petitioner has executed a Certificate of Non-Forum Shopping, declaring under oath that no other action or proceeding involving the same issues has been filed or is pending before any other tribunal or forum.
2. The verified petition must be signed by at least two-thirds (2/3) of the general membership in a meeting called specifically for that purpose. If the required two-thirds (2/3) vote is not attained, the petition is automatically dismissed. If approved, the petition must be forwarded to the Provincial Executive Board



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within ten (10) calendar days from the date of the meeting.

3. The verified petition must be based on the grounds enumerated in Section 4 of this Article. The petition must be accompanied by a filing fee of One Thousand Pesos (PHP1,000.00), payable to the Provincial Executive Board.
4. The Provincial Executive Board through the Provincial Liga President shall review and verify the petition for compliance with formal and substantial requirements.
5. If found to be sufficient in form and substance, the Provincial Executive Board shall order the respondent to file a comment or answer on the petition within fifteen (15) calendar days from receipt of the order and copy of the petition. Failure to file a comment or answer within the given period shall be deemed a waiver of the respondent's right to be heard, and the Provincial Executive Board shall have the authority to decide the case solely based on the documents and evidence presented before it.
6. After the expiration of the said period with proof or respondent's receipt of the order and copy of the petition, with or without the comment or answer, the Provincial Executive Board shall accordingly render judgment within thirty (30) calendar days from the time the petition is deemed submitted for decision. If the Provincial Executive Board finds it necessary, it may require the submission of memoranda or clarificatory responses, in which case, judgment shall be rendered within thirty (30) calendar days from the time the memoranda or answers to the clarificatory



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questions are submitted to the Provincial Executive Board.

7. If the judgment of the Provincial Executive Board is for removal from office, the Provincial Executive Board shall automatically elevate the complete records of the case to the National Executive Board within ten (10) calendar days from the date the judgment is rendered for mandatory review.
8. If the judgment imposes suspension, the respondent may appeal the decision to the Regional Executive Board within fifteen (15) calendar days from receipt of the judgment.
9. The Regional Executive Board shall decide the appeal within sixty (60) calendar days from receipt of the records on appeal from the provincial chapter concerned.
10. The judgment of the Regional Executive Board may be elevated to the National Executive Board on the ground of grave abuse of discretion amounting to lack of jurisdiction.
11. The National Executive Board shall review the case within sixty (60) calendar days from receipt of the records, whether by appeal or mandatory review, in accordance with the provisions of this Constitution and By-Laws.

### **b. Highly Urbanized and Independent Component City and Provincial Chapters**

1. By a written verified petition, in accordance with Article XII, Section 5 (a) (1).



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2. The verified petition must be signed by at least two-thirds (2/3) of the general membership in a meeting called specifically for that purpose. If the required two-thirds (2/3) vote is not attained, the petition is automatically dismissed. If approved, the petition must be forwarded to the Regional Executive Board within ten (10) calendar days from the date of the meeting.
3. The verified petition must be based on the grounds enumerated in Section 4 of this Article. The petition must be accompanied by a filing fee of Three Thousand Pesos (PHP3,000.00), payable to the Regional Executive Board.
4. The Regional Executive Board through the Regional Liga President shall review and verify the petition for compliance with formal and substantial requirements.
5. If found to be sufficient in form and substance, the Regional Executive Board shall order the respondent to file a comment or answer on the petition within fifteen (15) calendar days from receipt of the order and copy of the petition. Failure to file a comment or answer within the given period shall be deemed a waiver of the respondent's right to be heard, and the Regional Executive Board shall have the authority to decide the case solely based on the documents and evidence presented before it.
6. After the expiration of the said period with proof or respondent's receipt of the order and copy of the petition, with or without the comment or answer, the Regional Executive Board shall accordingly render judgment within thirty (30) calendar days from the



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time the petition is deemed submitted for decision. If the Regional Executive Board finds it necessary, it may require the submission of memoranda or clarificatory responses, in which case, judgment shall be rendered within thirty (30) calendar days from the time the memoranda or answers to the clarificatory questions are submitted to the Regional Executive Board.

7. If the judgment of the Regional Executive Board is for removal from office, the Regional Executive Board shall automatically elevate the complete records of the case to the National Executive Board within ten (10) calendar days from the date the judgment is rendered for mandatory review.
8. If the judgment imposes suspension, the respondent may appeal the decision to the National Executive Board within fifteen (15) calendar days from receipt of the judgment.
9. The National Executive Board shall review the case within sixty (60) calendar days from receipt of the records, whether by appeal or mandatory review, in accordance with the provisions of this Constitution and By-Laws.

### **c. Regional Chapters & Island Chapters**

1. By a written verified petition, in accordance with Article XII, Section 5 (a) (1).
2. The verified petition must be signed by at least two-thirds (2/3) of the general membership in a meeting called specifically for that purpose. If the required two-thirds (2/3) vote is not attained, the petition is automatically dismissed. If approved, the petition



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must be forwarded to the National Executive Board within ten (10) calendar days from the date of the meeting.

3. The verified petition must be based on the grounds enumerated in Section 4 of this Article. The petition must be accompanied by a filing fee of Five Thousand Pesos (PHP5,000.00), payable to the National Executive Board.
4. The National Executive Board through the National Liga President shall review and verify the petition for compliance with formal and substantial requirements.
5. If found to be sufficient in form and substance, the National Executive Board shall order the respondent to file a comment or answer on the petition within fifteen (15) calendar days from receipt thereof. Failure to file a comment or answer within the given period shall be deemed a waiver of the respondent's right to be heard, and the National Executive Board shall have the authority to decide the case solely based on the documents and evidence presented before it.
6. After the expiration of the period with proof of respondent's receipt of the complaint or petition, with or without the comment, the National Executive Board shall render judgment within sixty (60) calendar days from the time the petition is deemed submitted for decision, unless the National Executive Board requires the submission of memoranda or clarificatory questions, in which case said board will render judgment within sixty (60) calendar days from the time the memoranda or answers to the clarificatory questions are submitted to the National Executive Board.



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### **d. National Liga**

1. By a written verified petition, in accordance with Article XII, Section 5 (a) (1).
2. The verified petition must be signed by at least two-thirds (2/3) of the National Directorate in a meeting called specifically for that purpose. If the required two-thirds (2/3) vote is not attained, the petition is automatically dismissed. If approved, the petition must be forwarded to the Committee on Law, Rules, and Ethics within ten (10) calendar days from the date of the meeting.
3. The verified petition must be based on the grounds enumerated in Section 4 of this Article. The petition must be accompanied by a filing fee of Five Thousand Pesos (PHP5,000.00), payable to the Committee on Law, Rules, and Ethics.
4. The Committee on Law, Rules, and Ethics, through its Chairman, shall review and verify the petition for compliance with formal and substantial requirements.
5. If found to be sufficient in form and substance, the Committee on Law, Rules, and Ethics shall order the respondent to file a comment or answer on the petition within fifteen (15) calendar days from receipt thereof. Failure to file a comment or answer within the given period shall be deemed a waiver of the respondent's right to be heard, and the Committee on Law, Rules, and Ethics shall have the authority to decide the case solely based on the documents and evidence presented before it.



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6. After the expiration of the period with proof of respondent's receipt of the complaint or petition, with or without the comment, the Committee on Law, Rules, and Ethics shall render judgment within sixty (60) calendar days from the time the petition is deemed submitted for decision, unless the Committee on Law, Rules, and Ethics requires the submission of memoranda or clarificatory questions, in which case said board will render judgment within sixty (60) calendar days from the time the memoranda or answers to the clarificatory questions are submitted to the Committee on Law, Rules, and Ethics. The judgment of the Committee on Law, Rules, and Ethics is final and executory.
  7. If the respondent is a member of the Committee on Law, Rules, and Ethics, the National President shall create an Ad Hoc Committee, composed of members selected from the National Liga General Membership, for the specific purpose of deciding on the petition filed. The Ad Hoc Committee shall function in accordance with the rules set forth in this Section.
- e. Authority of the National Executive Board to Initiate Suspension for Non-Payment of Liga Dues.**
1. In the event that a Liga officer or member fails to fulfill or remit the required Liga dues after receiving two (2) formal notices of non-payment, the National Executive Board shall have the authority to file a written verified petition for suspension, signed by at least two-thirds (2/3) of the members of the National Executive Board, and shall specify:
    - a. The amount of unpaid Liga dues;





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- b. The dates when the two (2) formal notices of non-payment were issued;
  - c. The justification for initiating suspension based on the officer's continued failure to comply; and
  - d. Any prior warnings or communications regarding the unpaid dues.
2. The first notice shall be issued thirty (30) calendar days after the due date, and the second notice shall be issued thirty (30) calendar days after the first notice, if payment remains unsettled.
3. The verified petition shall be submitted to the appropriate Liga chapter governing body for immediate action. If the Liga chapter fails to act within ten (10) calendar days, the National Executive Board may directly impose the suspension subject to existing Liga rules and due process.
4. The suspension shall remain in effect until full payment of the outstanding dues is made. The sixty (60) calendar days maximum suspension period shall not apply in this case.
5. The suspended officer may appeal the suspension within ten (10) calendar days from receipt of the suspension order. The appeal shall be resolved by the National Executive Board within fifteen (15) calendar days, and the decision shall be final and executory.



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### **f. Provision applicable to complaint filed at any Liga Executive Board**

1. If the final day of the specified period falls on a Saturday, Sunday, or a legal holiday, the deadline shall be automatically extended to the next working day.
2. In cases involving the filing of a written verified petition, the Provincial Executive Board, Regional Executive Board, or the National Executive Board, as the case may be, may conduct a formal hearing and in all stages of the investigation, the respondent shall have the right to due process.
3. The suspension shall not be less than thirty (30) calendar days nor more than sixty (60) calendar days in a given year.
4. Decisions rendered by the National Executive Board shall be final and executory.
5. Copies of the decision or judgment shall likewise be served on the National Executive Board, *sanggunian barangay* concerned, and the local chief executives concerned. Failure to furnish a copy of the decision shall constitute neglect of duty, subject to appropriate penalties provided herein.

**Section 6. Preventive Suspension.** Preventive suspension shall be automatically imposed if the case filed against a Liga officer is for removal from office. If the case filed is for suspension, preventive suspension shall only apply in cases of grave offenses, such as dishonesty, abuse of authority, or unauthorized or unlawful use of the name of the Liga for personal gains:



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- a. **Duration of Preventive Suspension** – The preventive suspension shall not exceed thirty (30) calendar days from the date of its imposition.
- b. **Effectivity** – The preventive suspension shall take effect immediately upon the formal filing of charges and the issuance of a written order by the appropriate Executive Board confirming that the allegations warrant removal or involve grave offenses. The suspension period shall be reckoned from the date the written order is officially served on the concerned officer.
- c. **Lifting of Preventive Suspension** – If no final decision is rendered within the 30-day period, the preventive suspension shall be automatically lifted, and the officer shall be reinstated without prejudice to the continuation of proceedings.

### **Section 7. Resignation Of Liga Officers.**

- a. A resignation shall take effect upon its receipt and acceptance by the National Liga through the National President.
- b. Resignation from the office of *punong barangay* shall automatically result in the forfeiture of Liga membership and of any Liga position held.
- c. Any irrevocable resignation presented in an open meeting of the Liga and duly entered into the records thereof shall be deemed automatically accepted.

**Section 8. Decisions of the National Executive Board.** Any dispute arising within and among the members of the National Executive Board shall be resolved by the decision of the majority of all its officers and directors in a meeting called for the purpose.

**Section 9. Venue of Actions.** All actions, petitions, or complaints arising from or questioning the judgments or decisions rendered by the national executive board shall be filed exclusively in the courts of Metro Manila.



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### **ARTICLE XIII FUNDING**

**Section 1. Sources of Fund.** The Liga at all levels may derive its funds through the following means:

- a. Regular fees and dues from its members;
- b. Fundraising campaigns or activities;
- c. Registration fees from meetings, assemblies, barangay congress, national trainings & national certification programs, & other relevant activities;
- d. Contributions, donations, grants, and other forms of aid from local government units;
- e. Collect subscriptions and sponsorship from publications;
- f. Other proceeds realized from but not limited to plans, programs, partnerships, and activities.

**Section 2. Fees and Dues.** Annual membership dues in the amount of FOUR THOUSAND PESOS (P4,000.00) or such amount as may be determined by the National Executive Board shall be collected from each barangay throughout the country every first quarter of the year, or until March 31, and the proceeds shall be distributed as follows:

- a. In case of component city or municipal, & provincial chapters:

Municipal and component city chapters	50%
Provincial, highly urbanized and independent component city chapters	25%
Regional chapter	12.5%
National Liga	12.5%



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- b. In case of Highly Urbanized and Independent Component City Chapters:

City chapters	75%
Regional chapter	12.5%
National Liga	12.5%

### **ARTICLE XIV**

#### **LIGA NATIONAL OFFICIAL PUBLICATION AND PROGRAMS**

**Section 1. Liga National Official Publication and Programs.** The National Liga shall publish an official publication that shall serve as the official artery for dissemination of information on barangay affairs as well as the plans, programs, and activities of the Liga and other aligned agencies.

An annual subscription in the amount of ONE THOUSAND PESOS (P1,000.00) shall be collected from each barangay throughout the country every first quarter of the year, or until March 31. The collected funds shall be utilized not only for the production and distribution of the publication but also to support various Liga-initiated programs and activities.

### **ARTICLE XV**

#### **DUTIES AND OBLIGATIONS**

**Section 1. Duties and Obligations of Member Barangays.** Member barangays, through their respective *punong barangays*, shall perform the following duties and obligations:

- a. Remit all dues and fees so levied by the Liga including but not limited to Liga dues, registration fees of meetings, congresses, assemblies, and national training/certification programs;



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- b. Comply with the rules and regulations, guidelines and policies promulgated by the National Executive Board or the Local Executive Boards concerned;
- c. Religiously attend all the activities, including but not limited to meetings, congresses, assemblies, national training, and national certification programs organized by the Liga chapters.

Failure to comply with the duties and obligations set herein by any Liga member would result in the imposition of penalties and sanctions as provided in this Constitution and By-Laws, and the rules and regulations as set forth by the National Executive Board.

### **ARTICLE XVI SEAL OF THE NATIONAL LIGA**

**Section 1.** The National Liga and its local chapters, through the Secretary in the case of local chapters and the Secretary-General in the case of the National Liga, shall keep the Liga's official seal. Such official seal shall be affixed on all papers or documents requiring official action by the said bodies.

### **ARTICLE XVII LIGA SECRETARIAT**

**Section 1. National Liga Secretariat.** The Liga shall have a National Secretariat that shall provide administrative and technical services on a regular basis to the National Liga and its local chapters nationwide. It shall be headed by an Executive Director and shall be under the direct supervision of the National President.

All personnel of the National Liga Secretariat are appointed by and is under the jurisdiction of the National President.

**Section 2. Local Liga Secretariat.** The Local Liga shall have a Liga Secretariat that shall provide administrative and technical services on a regular basis to the Local Liga chapter and its members. It shall be headed by a Chief of Staff and shall be under the direct supervision of the Liga President.



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All personnel of the Local Liga Secretariat are appointed by and is under the jurisdiction of the Liga President.

The chapter shall appoint an authorized representative of the chapter, other than the Liga president, who shall act as the chief of staff and will then be the designated person to transact business with the National Liga.

**Section 3. Compensation.** The compensation and other benefits of the personnel of the Liga Secretariat shall automatically be included in the annual budget of the Liga Chapter concerned to be taken from available funds of the Liga.

In the case of the National Liga, compensation and other benefits of the National Liga Secretariat shall be determined by the National President and shall automatically be included in the annual budget of the National Liga.

### **ARTICLE XVIII AMENDMENTS**

#### **Section 1. Amendments to the Constitution and By-Laws.**

- a. This Constitution and By-laws may be amended only at a National Liga General Membership meeting called for that purpose.
- b. The amendments must be adopted and ratified by at least two-thirds (2/3) vote of the National Liga General Membership.
- c. No proposed amendment shall be submitted to a meeting for adoption unless the same shall:
  1. Have been recommended by the National Executive Board; or
  2. Have been published in the official organ of the National Liga or copy thereof shall have been furnished to all the members of the National Liga at





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least fifteen (15) calendar days prior to the date of the convention called for the purpose.

### **ARTICLE XIX FINAL PROVISIONS**

**Section 1. Repealing Clause.** All other Liga Constitution and By-Laws, Liga Election Code, resolutions, and implementing rules and regulations inconsistent with this Constitution and By-Laws are hereby repealed.

**Section 2. Effectivity.** This Constitution and By-Laws, as amended, shall take effect immediately upon its adoption or ratification.

**ADOPTED and RATIFIED** by the **NATIONAL LIGA GENERAL MEMBERSHIP** this 1<sup>st</sup> day of April 2025 in Metro Manila, Philippines.