

REQUEST FOR QUALIFICATIONS

Notice to Bidders
DEVELOPMENT CORPORATION OF MERCEDES
MERCEDES, TEXAS
Downtown Façade Program- Architectural Services

PUBLIC NOTICE

Notice is hereby given that the Development Corporation of Mercedes is soliciting bids for architects.

Specifications and instructions to Bidders may be obtained via Mercedesedc.com beginning **January 14, 2026**. A bid package set will also be available for viewing at Development Corporation of Mercedes at 320 S. Ohio, Mercedes, TX.

Sealed bids will be received by the **Development Corporation of Mercedes**, via **email** until **10AM on Friday, February 13, 2026**, and then opened, read, and taken under advisement. Bids will be for an Architectural Firm to provide pre and post award services which will include but are not limited to preparing a preliminary architectural report, planning, design, cost estimating, bidding, contracting, construction oversight, quality control and project closeout as well as all other documents included in said bid call. No bids may be withdrawn after the scheduled opening time. Any bids received after scheduled bid opening time will be returned unopened. Said bid shall be marked:

“Downtown Façade Program- Architectural Services”

Should this solicitation fail to contain sufficient information in order for interested firms to obtain a clear understanding of the services required by the DCM, or should it appear that the instructions outlined in the solicitation are not clear or are contradictory, any interested firm may in writing request clarification no later than 1 p.m. on **Tuesday, Wednesday, February 11, 2026** via email (zmascorro@mercedesedc.com). Written requests from interested firms and written responses by the Development Corporation of Mercedes will be provided to all Applicants.

Development Corporation of Mercedes RFQ

The Development Corporation of Mercedes will be launching a downtown façade program early 2026. Architectural services are requested to enhance the exterior of commercial business space within downtown. Downtown is defined as the district South of Business 83 to 5th Street on Texas Street. The architect must work within the grantee's budget while meeting all City codes and ordinances.

The architect will recommend a budget for each building remodel to the Board of Directors as well as manage construction. Each building must be within the eligible district and the property owner must be willing to participate in the program.

Architect Statement of Qualifications

Selections will be based on qualifications, timeframes, and monies, as they relate to the following.

However, your firm is encouraged to request the Statement of Qualifications form and the RFP scoring criterion. Scoring of RFP's will be as follows: Poor (1 point), Fair (2 points), Good (3 points), and Excellent (4 points).

QUALIFICATIONS AND TIME FRAMES:

1. Years in Business in Present Form.
2. Firm's History and Resource Capability to Perform Required Services.
3. Firm's knowledge of the community.
4. Titles, Names, and Addresses of all Officers.
5. List of categories in which firm is legally qualified to do business. Include Licenses and Registrations where applicable.
6. Does your firm carry errors and omissions insurance?
7. Has your firm been involved in improving facades within historic districts?
8. List key personnel (with qualifications) likely to be involved on these projects and explain their specific role in revitalizing downtowns.

9. List three (3) references for the Firm.
10. Explain the timeframe for all processes (study, design, bid phase, construction management and inspection).
11. Does the Firm have experience with the Secretary of the Interior's Standards for the Treatment of Historic Properties? Firm must use these standards for all work undertaken for this project.

TIMING:

1. If you are awarded the study, design, bid phase, construction management and inspection for this project, when will you be available to start?