

Detailed Cleaning Specifications for Residential and Commercial Services

This document provides a clear breakdown of our cleaning packages and what’s included at each level. It’s designed to help you choose the service that best fits your needs, understand exactly what’s covered, and know what to expect from our team.

You’ll find pricing estimates based on property size and the scope of work, as well as detailed descriptions of the tasks performed in each package. Final quotes are confirmed after an on-site assessment, ensuring accuracy and transparency.

Residential Cleaning Specifications

Estimated Residential Pricing by Square Footage

Please note that these are *estimated* prices and can vary based on specific home conditions, such as the initial level of dirt or clutter, the presence of pets, the number of bathrooms, and geographic location. Factors like unique architectural features or specific client requests can also influence the final cost. A precise and final quote will always be provided after an on-site assessment to accurately gauge the scope of work required.

Square Footage	Basic Breeze Package (Estimate)	Standard Shine Package (Estimate)	Premium Sparkle Package (Estimate)
1000 - 1500 sq ft	\$120 - \$180	\$200 - \$280	\$300 - \$400
1501 - 2500 sq ft	\$170 - \$250	\$270 - \$380	\$380 - \$550
2501 - 3500 sq ft	\$240 - \$350	\$370 - \$500	\$500 - \$700
3501 - 5000 sq ft	\$320 - \$450	\$480 - \$650	\$650 - \$900

1. Basic Breeze Package (Budget Option)

- **Focus:** This package is meticulously designed for essential cleaning of high-traffic areas, offering a quick and efficient solution for light touch-ups and maintaining a baseline level of cleanliness between more thorough services. It's an ideal choice for clients seeking a cost-effective way to keep their primary living spaces presentable and tidy without committing to a full deep clean every time.
- **Areas Covered:** The service concentrates primarily on the most frequently used and visible spaces within the home: main living areas (e.g., living room, family room, dining room), primary kitchen surfaces (countertops, sink), and essential bathroom surfaces (vanity, toilet exterior).

Tasks:

- **Living Areas:** This includes quick vacuuming of accessible carpeted areas, focusing on open floor spaces to remove visible dirt and loose debris, or sweeping/light mopping of hard floors to address surface dust and light spills. Light dusting is performed on easily accessible, clear surfaces such as coffee tables, end tables, and visible shelves, aiming to remove surface dust without moving numerous personal items or intricate decor.
- **Kitchen:** A thorough wipe-down of all countertops and the sink area is performed, ensuring they are free of crumbs, spills, and general grime. The exterior of major appliances (refrigerator, oven, dishwasher, microwave) will receive a quick wipe to remove fingerprints and surface marks, maintaining a presentable appearance without detailed cleaning of crevices or handles.
- **Bathrooms:** The vanity, sink, and exterior of the toilet are wiped down and sanitized to remove surface dirt and ensure a fresh feel. A quick mop of the floor is conducted to address visible dirt and spills, focusing on the main walking areas.
- **General:** All visible trash bins throughout the serviced areas will be emptied, and new liners will be inserted if provided by the client, contributing to overall tidiness and hygiene. Used trash bags will be consolidated and placed in the client's designated outdoor receptacle.

2. Standard Shine Package (Best Value)

- **Focus:** The Standard Shine Package offers a comprehensive cleaning solution for regular maintenance, meticulously designed to keep the entire home consistently clean, hygienic, and inviting. This is often the most popular choice for recurring service, providing a significantly deeper and more thorough level of clean than the Basic Breeze.
- **Areas Covered:** This package extends its reach to all living areas, all bedrooms, all bathrooms, and the kitchen, ensuring a consistent and high level of cleanliness throughout the entire home.

Tasks:

- **Living Areas & Bedrooms:** Thorough vacuuming of all carpeted areas, including under accessible furniture (e.g., coffee tables, light chairs) and along baseboards, or comprehensive sweeping/mopping of all hard floors, paying meticulous attention to corners, edges, and high-traffic pathways. All accessible surfaces, including furniture, shelves, and decor items, are meticulously dusted and wiped to remove dust, allergens, and light smudges. All trash bins are emptied, and liners replaced, with waste consolidated and taken to the outdoor receptacle.
- **Kitchen:** Countertops and the sink are thoroughly cleaned, sanitized, and polished, removing all food residues, grease, and germs. The exterior of all major appliances (refrigerator, oven, dishwasher, microwave) are cleaned and polished, with special attention to stainless steel surfaces to ensure a streak-free, gleaming finish. Cabinet exteriors are wiped down to remove fingerprints and general grime, and any visible spot marks on cabinet faces are carefully cleaned.
- **Bathrooms:** The vanity, sink, toilet (both interior and exterior, including behind the bowl and base), and the shower/tub are meticulously cleaned and sanitized to eliminate soap scum, grime, mildew, and bacteria. Mirrors are cleaned to a streak-free shine. Floors are thoroughly mopped

and disinfected, paying attention to grout lines. All trash bins are emptied and liners replaced.

- **General:** Thorough cobweb removal is performed in all accessible areas, including high corners, ceiling lines, and around light fixtures. Light straightening of items such as pillows, throw blankets, magazines, and general clutter is done to enhance the overall organized and welcoming appearance of the home. Light switch plates and doorknobs are also wiped down.

3. Premium Sparkle Package

- **Focus:** This is the ultimate deep clean package, representing the highest tier of residential service. It is ideal for move-in/move-out scenarios, seasonal intensive cleaning, post-renovation clean-ups, or as an initial comprehensive service for new clients. It provides meticulous attention to often-missed areas and hidden grime, ensuring a truly pristine and revitalized environment.
- **Areas Covered:** The Premium Sparkle Package encompasses the entire home, including all rooms, with an enhanced and unparalleled focus on detailed cleaning of every nook, cranny, and surface.

Tasks:

All Standard Shine Package tasks PLUS:

- **Windows:** Interior window cleaning is performed on all reachable windows, including wiping down the glass to a streak-free finish, and meticulously cleaning frames and sills to remove dust, smudges, and accumulated dirt, allowing maximum natural light to enter.
- **Baseboards:** All accessible baseboards throughout the home are meticulously wiped down and detailed to remove accumulated dust, dirt, scuff marks, and grime, significantly improving the overall cleanliness and crisp appearance of each room.
- **Cabinet Exteriors:** A detailed, deep cleaning and polishing of all cabinet exteriors in the kitchen and bathrooms is conducted, specifically targeting and removing grease, grime, fingerprints, and food splatters, restoring their original luster and cleanliness, including hardware.
- **Appliance Exteriors:** This includes a thorough, detailed cleaning and polishing of all major appliance exteriors (refrigerator, oven, dishwasher, microwave, toaster oven, etc.), with particular attention to stainless steel surfaces to achieve a spotless, streak-free finish. This may also include wiping down the top of the refrigerator and cleaning behind easily movable appliances.
- **Light Fixtures:** Accessible light fixtures, ceiling fans, and vent covers are carefully dusted and wiped, removing accumulated dust and grime, which significantly improves illumination and overall air quality.
- **Wall Spot Cleaning:** Visible marks, scuffs, and fingerprints on walls are carefully spot cleaned using gentle yet effective methods, enhancing the overall freshness and cleanliness of the interior surfaces without damaging paint. This often includes high-traffic areas like hallways and around light switches.

- **Complimentary Eco-Friendly Product Upgrade:** Throughout the entire service, only premium, certified eco-friendly, and non-toxic cleaning products are exclusively used. These products are chosen for their superior effectiveness, proven safety for occupants (including children and pets), and minimal environmental impact, providing a healthier and more sustainable living space.

Commercial Cleaning Specifications

Estimated Commercial Pricing by Square Footage

Please note that these are *estimated* monthly prices and can vary based on specific office conditions, cleaning frequency, type of business (e.g., medical offices may have higher rates due to stricter sanitization needs), and geographic location. Factors like the number of restrooms, breakrooms, and specific client requests can also influence the final cost. A precise and final quote will always be provided after an on-site assessment to accurately gauge the scope of work required.

Square Footage	Standard Office Refresh (Weekly)	Professional Plus Package (3x/Week)	Executive Elite Package (Daily)
1500 - 3000 sq ft	\$300 - \$600	\$600 - \$1000	\$1000 - \$1800
3001 - 7000 sq ft	\$500 - \$1000	\$900 - \$1600	\$1500 - \$2800
7001 - 12000 sq ft	\$800 - \$1500	\$1400 - \$2500	\$2500 - \$4000
12001 - 20000 sq ft	\$1200 - \$2000	\$2000 - \$3500	\$3500 - \$6000

1. Standard Office Refresh (Budget Option)

- **Focus:** This weekly service provides essential cleaning for common areas, ensuring a basic level of hygiene and tidiness in a commercial setting. It's suitable for small offices with minimal foot traffic or as a supplementary service to maintain a presentable environment without extensive detailing.
- **Areas Covered:** The service focuses on high-visibility and high-traffic common areas such as the reception area, main hallways, all restrooms, and breakrooms.

Tasks:

- **Common Areas:** Floors are vacuumed, swept, or mopped to remove visible dirt and debris, focusing on open pathways. All trash bins in these areas are emptied, and liners replaced. Easily accessible surfaces, including desks, tables, and the reception counter (if clear of personal items), are lightly dusted to maintain a neat and professional appearance without disturbing sensitive documents or equipment.
- **Restrooms:** Toilets, sinks, and mirrors are cleaned and sanitized to ensure basic hygiene and a fresh appearance. Floors are mopped to remove surface dirt. All restroom trash bins are emptied. Basic supplies (e.g., toilet paper, hand soap) will be replenished if provided and easily accessible by the client.

- **Breakrooms:** Countertops and the sink area receive a thorough wipe-down to remove spills and food residues. All breakroom trash bins are emptied.

2. Professional Plus Package (Best Value)

- **Focus:** This package provides a comprehensive cleaning service three times per week, specifically designed to consistently maintain a clean, hygienic, and professional workspace. It's ideal for medium-sized businesses with regular activity, ensuring a high standard of cleanliness that contributes to employee well-being and client impressions.
- **Areas Covered:** This service extends to all office areas, including individual workstations, private offices, all restrooms, breakrooms, and meeting rooms, ensuring a consistent standard of cleanliness throughout the entire facility.

Tasks:

All Standard Office Refresh tasks PLUS:

- **Office Areas:** Thorough vacuuming of all carpeted areas, including under desks and around cubicles, and along walls, or comprehensive sweeping/mopping of all hard floors, with attention to detail in corners and edges. All accessible surfaces, including desks, shelves, filing cabinets (if clear of excessive personal items), and visible electronics (e.g., monitors, keyboards, phones, if requested and safe to wipe) are meticulously dusted and wiped. Glass doors and internal partitions are spot cleaned to remove fingerprints and smudges, maintaining a polished look.
- **Restrooms:** Detailed cleaning and sanitizing of all fixtures (toilets, urinals, sinks), partitions, and floors, ensuring a high level of hygiene and odor control. Basic supplies such as toilet paper, paper towels, and hand soap are restocked, provided these supplies are furnished by the client.
- **Breakrooms:** Full cleaning and sanitizing of all countertops, sinks, and the exterior of appliances (microwave, refrigerator, coffee makers), including wiping down handles and surfaces that are frequently touched.
- **General:** Thorough cobweb removal is performed in all accessible areas, including high corners, ceiling fixtures, and around vents. Fingerprint removal from all glass surfaces, including entrance doors, internal glass partitions, and reception windows, is conducted to maintain a consistently polished and inviting appearance.

3. Executive Elite Package

- **Focus:** This is the most comprehensive and premium offering, providing daily cleaning and full facility management for high-traffic or large commercial spaces. It ensures an exceptionally high standard of cleanliness, proactive maintenance, and a pristine environment that reflects positively on your business.
- **Areas Covered:** The Executive Elite Package covers the entire facility, offering specialized services tailored to the specific needs of a demanding commercial environment, including areas requiring

specialized care.

Tasks:

All Professional Plus Package tasks PLUS:

- **Frequency:** Daily cleaning is performed 5-7 days per week, as mutually agreed upon, ensuring continuous cleanliness, immediate attention to any issues, and a consistently immaculate environment.
- **Floor Polishing:** Regular floor polishing and buffing for all hard floors (e.g., tile, linoleum, concrete, VCT) is conducted to maintain their shine, protect the surface from wear and tear, enhance slip resistance, and extend their overall lifespan.
- **Window Cleaning:** Both interior and exterior window cleaning is performed regularly (frequency determined by assessment), covering ground floor windows and easily accessible upper windows (using appropriate and safe methods), ensuring crystal-clear views and a professional exterior appearance.
- **Restroom Supplies:** Full restocking and proactive management of all restroom supplies (toilet paper, paper towels, hand soap, air fresheners, seat covers, feminine hygiene products) is handled by the cleaning team, including inventory tracking and ordering recommendations, ensuring supplies never run out and restrooms are always fully equipped.
- **Deep Carpet Cleaning:** Quarterly deep carpet extraction and shampooing services are provided to thoroughly remove embedded dirt, allergens, odors, and tough stains, significantly extending carpet life, improving indoor air quality, and maintaining a fresh appearance.
- **High-Touch Surface Sanitization:** Enhanced daily sanitization protocols are rigorously implemented for all high-touch points, including door handles, light switches, elevator buttons, shared equipment, common area surfaces, and reception desks, using hospital-grade disinfectants to minimize germ and virus transmission, adhering to relevant health guidelines.
- **Dedicated Account Manager:** Clients benefit from a dedicated account manager who provides regular communication, conducts frequent site visits for quality control and proactive problem-solving, and is available for immediate issue resolution, ensuring seamless service delivery, tailored solutions, and complete client satisfaction.
- **Emergency Cleaning:** Availability for urgent cleaning needs, such as unexpected spills, accidents, or events that require immediate attention, providing rapid response to maintain a pristine and safe environment with minimal disruption to operations.

Add-On Service Specifications

These are specialized services that can be added to any base package, allowing clients to customize their cleaning plan based on specific needs and extend the scope of work beyond standard offerings.

- **Inside Oven Cleaning:** This involves a thorough and meticulous cleaning of the oven interior, including the racks, removing baked-on grease, food residue, and carbon deposits using specialized, safe cleaning agents to restore its cleanliness, efficiency, and eliminate burnt odors.
- **Inside Refrigerator Cleaning:** The refrigerator interior is completely emptied (contents placed in a cooler if necessary), then thoroughly cleaned and sanitized, including all shelves, drawers, and seals, to remove spills, odors, and expired food, ensuring a hygienic and organized storage environment.
- **Window Cleaning (Interior/Exterior):** A detailed cleaning service for window panes, frames, and sills. For residential, this typically covers interior windows. For commercial, it can include both interior and exterior windows (ground floor and accessible upper levels), ensuring streak-free clarity and enhancing natural light.
- **Carpet Shampooing/Extraction (per room/area):** This deep cleaning service utilizes professional-grade hot water extraction equipment and specialized solutions to effectively lift and remove embedded dirt, allergens, pet dander, and tough stains from carpets, revitalizing their appearance, extending their lifespan, and improving indoor air quality.
- **Floor Waxing/Buffering (Commercial):** An essential service for hard floors in commercial settings, involving the application of high-quality floor wax and subsequent buffing to restore shine, protect the flooring from daily wear and tear, enhance its durability, and significantly improve its aesthetic appeal.
- **Disinfection Fogging Service:** This advanced service involves the application of a broad-spectrum, EPA-approved disinfectant via a fine mist or fogging machine, allowing the disinfectant to reach and sanitize all surfaces (even hard-to-reach areas) and the air, providing comprehensive germ and virus elimination for enhanced public health safety.
- **Restroom Supply Management (Commercial):** This comprehensive service includes the procurement, consistent stocking, and meticulous inventory management of all essential restroom consumables (e.g., toilet paper, paper towels, hand soap, air fresheners, seat covers, sanitizers), ensuring that restrooms are always well-supplied, hygienic, and presentable for employees and visitors.
- **Wall Spot Cleaning:** Targeted cleaning of specific marks, scuffs, or smudges on walls, using appropriate, gentle cleaning agents and techniques to remove blemishes without damaging the paint or surface, maintaining a fresh and clean appearance.
- **Light Fixture Cleaning:** This involves careful dusting and wiping down of all accessible light fixtures, lamps, and ceiling fans to remove accumulated dust, cobwebs, and grime, which not only improves illumination but also contributes to better air quality and a more polished interior.
- **Eco-Friendly Product Upgrade:** This option ensures the exclusive use of certified green cleaning products for the entire service. These products are biodegradable, non-toxic, free from harsh

chemicals, and sourced from sustainable suppliers, promoting a healthier indoor environment for occupants and supporting overall environmental sustainability.