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# Kringle Cause

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## Annual Board Member Memorandum of Understanding

- I will communicate the organization's work and values to the community, and represent the organization when requested.
- I will attend at least 80 percent of board meetings.
- I will be a member of at least one committee, and attend at least 80 percent of its meetings.
- I will make my best effort to attend special events.
- I will give a financial contribution to the Annual Fund, making the organization a priority in my philanthropy.
- I will actively participate in one or more fundraising activities.
- I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
- I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other board matters.
- I will work in good faith with staff and other board members as partners toward achievement of our goals.
- I will regularly review the financial position of the nonprofit and remain engaged when it is time to annually adopt a budget.
- If I don't fulfill these commitments to the organization, I will expect the board president or president-elect to call me and discuss my responsibilities with me.

Signed

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Board Member

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Date