

# OPERATIONS TECHNICIAN

Christ Community Church // Omaha NE

The main function of the Operations Technician is to maintain a clean and comfortable worship environment for all members, staff, attendees, and guests. The position exists to maintain a safe, inviting, efficient, and well-functioning facility in order to allow frontline ministries to achieve CCC's mission to make disciples of Jesus for Kingdom impact.

---

## PRIMARY RESPONSIBILITIES

- Perform tasks and activities assigned by Operations leadership (including food services)
- Clean and set up facility spaces as scheduled
- Respond to radio and phone calls for assistance (security, safety, emergencies, deliveries, equipment, etc.)
- Recognize and respond to fire alarms, active shooter, and severe weather alerts and be able to direct staff and congregants accordingly.
- Building property awareness when onsite: sights, sounds, and smells to discern issues and emergencies.
- Perform light maintenance as needed (replacing light bulbs, etc.)
- Participate in innovation and process improvement.
- Perform seasonal or group project tasks (deep cleaning, events set-up, etc.)

## SKILLS & BACKGROUND

- Be a proactive individual with good interpersonal and interdepartmental communication skills.
- Be a team player with a positive attitude and a desire to serve others with joy.
- Have custodial and general maintenance skills.
- Availability for special events (Easter, Christmas Eve, Summer Celebration, Conferences).
- Regular attendee of Christ Community Church.

## TYPE OF POSITION

- Part-time hourly position (28 hours per week).
- Typical days and hours noted below may shift based upon events and availability.
  - Sunday: 7 AM – 4:30 PM with half hour lunch break.
  - Wednesday: 4 - 9 PM.
  - Friday: 4 – 9 PM.
  - Saturday: 9 AM – 6:30 PM with half hour lunch break (flexible depending upon wedding / events)
- Staff Supervised: None
- Volunteer Oversight: None
- The duties of this position are primarily conducted in an indoor environment with typical lighting, heating, and cooling.

## PHYSICAL DEMANDS

To successfully perform the duties of these positions, the individual needs to be able to do the physical requirements noted below. (C = Constant (>50%); F = Frequent (25%-50%); O = Occasional (1-25%); N = Never (0%))

- |  |   |
|--|---|
| • F - Light Lifting (<20 lbs)                            | • C - Walking (moving foot to accomplish tasks)                       |
| • O - Moderate Lifting (20-50 lbs)                       | • F - Repetitive motion (sustained movements of wrists/hands/fingers) |
| • N - Heavy Lifting (>50 lbs)                            | • F - Bending   |
| • C – Standing   | • F - Pushing/pulling   |
| • C - Reaching (extending hands / arms in any direction) | • N - Driving   |
| • O - Sitting (for sustained periods of time)            | • C - Hearing   |

Interested individuals should contact Leslie Feeney [leslief@cccomaha.org](mailto:leslief@cccomaha.org)