**Prior to a vessel’s arrival, the Port’s Security Plan requires the following information is forwarded to the Port Operation Centre.**

This information is required to ensure the correct personnel have access to and from the ship with a minimum of delay and disruption to any of the ship’s activities and cargo operations. Also to register type of planned activity during stay at Port.

The Port will accept an alternate styled form if the information requested below is provided.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Vessel Name** | | **Int. Ship Security Certificate** | | | | **Vessel IMO No.:** | |
|  | | **ISSC No.:** | |  | |  | |
| **Is the ISSC current: Y / N** | | | |
| **Vessel Telephone (mobile):** | | **VHF Contact Channel (in Port):** | | | | **Vessel Facsimile:** | |
|  | |  | | | |  | |
| **Port Agent:** | | | | | **Agent Contact No. (mob):** | | |
|  | | | | |  | | |
|  | | | | | | | |
| **Previous Port:** |  | | | | **Name of Terminal:** | |  |
| **Ship Security Officer:**  **(if other than Master)** |  | | | | **Security Level:**  **(opr. in previous port)** | |  |
| **Master:** |  | | | | **Passport No.:**  **(or ID carried)** | |  |
| **Vessel’s ETA:** |  | | | | **Vessel’s ETD:** | |  |
|  | | | **Order mooring via email:** [secves@norseagroup.com](mailto:secves@norseagroup.com) | | | | |
|  | | | | | | | |
| **Name of operator:** | | |  | | | | |
| **Billing information** (Quay/ISPS)**:** | | |  | | | | |
| **Type of handling** (waste?)**:** | | |  | | | | |
| **Bunkers:** | | |  | | | | |
| **Maritime Dangerous Goods info**  (type of cargo and datasheet)**:** | | |  | | | | |

**Crew Member List (attach separate list if necessary)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Passport No. (or ID)** | **Name** | **Passport No. (or ID)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Crew Members Leaving at this Port (attach separate list if necessary)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Passport No.**  **(or ID carried)** | **Name** | **Passport No.**  **(or ID carried)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Crew Members Joining at this Port (attach separate list if necessary)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Passport No. (or ID)** | **Name** | **Passport No. (or ID)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Company Officers and Agents expected to visit the ship (attach separate list if necessary)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Passport No. (or ID)** | **Name** | **Passport No. (or ID)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Other Visitors Expected (attach separate list if necessary)**

|  |  |  |
| --- | --- | --- |
| **Name** | **Company** | **Passport No (or ID)** |
|  |  |  |
|  |  |  |
|  |  |  |

**Ships Stores/Provisions/supplies Expected (attach separate list if necessary)**

|  |  |  |
| --- | --- | --- |
| **Company** | **Name of Person delivering** | **ID Carried & Remarks** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact information to Port Operation Centre (POC) and other Vestbase contacts** | | | |
| **POC** | + 47 994 91 800 (Press 1) |  | [vb-ok@norseagroup.com](mailto:vb-ok@norseagroup.com) |
| **Security** | + 47 71 57 22 01 | + 47 464 14 140 | [secves@norsegroup.com](mailto:secves@norsegroup.com) |
| **Switcboard** | + 47 71 57 22 00 |  | [vb-sentralbord@norseagroup.com](mailto:vb-sentralbord@norseagroup.com) |
| **VHF Marine** | Channel 10 (opening hours) |  |  |