



Document Owner	Sue Hornby	Governor ratification	yes
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Admissions Policy

Bridge School Malvern accepts new pupils for intake in Years 7, 8 and 9. No pupils will be accepted for intake in years 10 or 11 due to the preparation in progressing to Post 16 options. Bridge School Malvern is located on two sites. The school is based near Hanley Swan, and the Bridge Sixth Form (BSF) is based at Barnard's Green, Malvern and accepts pupils from year 12 only.

Applicants must meet the following criteria:

1. Have an Education Health Care Plan (EHCP) with the Bridge as the named school.
2. Have funding agreed by the local authority (LA) SEND Department.

All applicants must have travel arrangements and funding in place.

Catchment Area

There is no formal catchment area; however, parents and carers will want to carefully consider how children will travel in, how the journey will be funded, and how their child will cope with the journey. Local authorities will have their own criteria, covering a suitable travel time or distance.

How to Apply

Parents who wish to name the Bridge as their preferred school on their child's EHCP should contact their local authority caseworker to request that a consultation is made. We accept in-year admissions, provided a place is available in the relevant year group.

There is a formal process for LA SEND pupils. A formal consultation is sent to the Bridge. If the school is at capacity, we are unable to consult for further places; as such, the consultation will be returned to the local authority to this effect, without review. If places are available in the pupil's year group, consultations are reviewed to ensure needs can be met. A response is sent to the LA that states whether the pupil's needs can be met and whether a place is offered. The Bridge retains the right to refuse admission to applications if they feel they are not able to meet the child's social, emotional, learning or medical needs, or who they feel may not fit socially or emotionally with the existing pupil body. The welfare and needs of existing pupils will always take precedence over those of new applicants.

When the consultation has been completed and on the offer of a place parents/ carers and pupils will be invited to visit the school. This visit would need to take place before the place is confirmed by the local authority. If parents have previously visited this is not required.

Sixth Form Admissions

We welcome pupils from YR12 into the Bridge Sixth Form in Barnard's Green, Malvern. They may have attended other schools prior to that. The entry criteria are the same as those for the school.

Transitions

Pupil's needs will be considered on an individual basis and a transition programme agreed, which takes into account their levels of confidence and past experiences, with the parents/carers and the referring authority.