

Lopez Swim Center

Online Registration Instructions

1) Go to LSC Community Pass online, **Translate** if needed, Click Create an Account

Translate Help

Home Facilities ▼ 1:00:23 PM PDT

Eat. Sleep. **Swim.** Repeat.

Create an Account

Welcome to the Lopez Swim Center, your place for fun, fitness, and connection.
We can't wait to see you at the pools!

Users must first set up an account to purchase memberships, and to register and pay for programs and classes.

To get started: Click the "Create an Account" button below, complete the online form, and then choose your membership term and type from the Catalog!

Create an Account

Please Note: If you already have a CommunityPass account from another organization or community, please use your existing username and password to log in and register for programs offered through this organization. You do not need to create a new account.

Existing Users

Please Log In

Username*

Username

Password*

Password

Log In

[Forgot username or password](#)

[Need Help?](#)

2) Add your Username (we suggest your name, **NO SPACES**) and make a **7** character password (**one number and one letter**), add the rest of your account information



Create an Account
Please fill in the fields below to create your account.
PLEASE NOTE: If you already have a CommunityPass account from another community, please use your existing username and password to [log in](#).
Having trouble creating an account? [Access support contact information here](#).

Log In Information

Username
Jane Swimmer

Password

Re-Enter Password

(A minimum of 7 characters including at least one number and at least one letter)

Account Information

Address Line 1
1234 Lopez Sound Road

City
Lopez Island

State
WA

Zip
98261

3) Add a Primary Contact (an adult, can be yourself), choose if you would like alerts and then Click Create

Primary Contact

Note: Every CommunityPass account must have an adult as the Primary Contact for the family. Please be sure to enter an individual who is age 18 or older. You may add additional family members after you create the account.

First Name **Last Name**

Jane Swimmer

Phone # **ext.** **Work Phone** **ext.**

360-123-4567

Email **Alternate Email**

janeswimmer@gmail.com

Birthdate **Mobile Phone**

08/07/1975 360-123-4567

Notification Preferences

The organization(s) below would like to email you general information about their programs and offerings. To opt-out please click the **General Info** buttons until they turn red.

As the primary contact for your family, you can not unsubscribe from receiving **receipts** and other important **alerts**. These buttons cannot be unchecked.

Lopez Swim Center [Privacy Policy](#) ☒ Receipts ☒ Alerts ☒ General Info

☒ **Receive Alerts from CommunityPass via text messaging.** By checking this box, you consent to receive messages from organizations where you are subscribed to **Alerts** notifications at the mobile phone number provided. Your consent is not a condition of purchase. Message frequency may vary, and message and data rates may apply. Reply HELP for help or STOP to cancel. View our [Terms of Service](#) and [Privacy Policy](#).

Cancel **Create**

4) Your account is created, now LOG IN with your Username (**NO SPACES**) and your new password, Click LOG IN

The screenshot shows a web page for the Lopez Swim Center. At the top is a decorative header with blue and white wavy lines. Below it is a green success message: "Your account has been created! Please log in with your username and password." Red arrows point to this message from the left and right. Below the message, on the left, is a "Create an Account" section with a dark blue header. It contains a welcome message, instructions for new users, a "To get started" section with a link to the "Create an Account" button, and a "Please Note" section. A red arrow points to the "Create an Account" button. On the right is an "Existing Users" login section with an orange header. It includes a "Please Log In" label, "Username*" and "Password*" input fields (the password field is masked with dots), a "Log In" button, and links for "Forgot username or password" and "Need Help?". A red arrow points to the "Existing Users" section header.

Your account has been created! Please log in with your username and password.

Eat. Sleep. **Swim.** Repeat.

Create an Account

Welcome to the Lopez Swim Center, your place for fun, fitness, and connection. We can't wait to see you at the pools!

Users must first set up an account to purchase memberships, and to register and pay for programs and classes.

To get started: Click the "Create an Account" button below, complete the online form, and then choose your membership term and type from the Catalog!

Create an Account

Please Note: If you already have a CommunityPass account from another organization or community, please use your existing username and password to log in and register for programs offered through this organization. You do not need to create a new account.

Existing Users

Please Log In

Username*

JaneSwimmer

Password*

Log In

[Forgot username or password](#)

[Need Help?](#)

5) Accept the Privacy Policy, Click Finish

Privacy Policy

Please read the privacy policy below and either choose accept or decline, and click the Finish button. If you decline, you will not be able to continue.

CAPTUREPOINT WEBSITE PRIVACY POLICY

Effective Date: April 29, 2026

Capturepoint, LLC and its affiliates and subsidiaries ("**Company**," "**we**," "**us**" or "**our**") recognizes the importance of protecting the privacy of our online visitors. The following privacy policy ("**Privacy Policy**") describes the way we handle information learned about you from your visits to all of the websites and mobile applications we operate (collectively, the "**Site**").

PLEASE REVIEW THIS PRIVACY POLICY CAREFULLY. By accessing the Site and/or submitting information to or through the Site, you accept the terms of this Privacy Policy and consent to our collection, use, disclosure and retention of your information as described in this Privacy Policy.

We also act as processors or service providers for our customers and maintain, store and/or process the personal information of our customer's constituents and clients on our customers' behalf when our customers use our products. Such information above is not subject to this Privacy Policy and is instead subject to the privacy policies of our customers.

Personal Information
Company collects personally identifiable information from you, which may include:

- Name
- Address
- Telephone number
- Email address
- Organization/company name
- Organization/company website

☒ Accept ☐ Decline

Cancel Finish

6) IMPORTANT, **Before purchasing a membership, add all household members**, Click VIEW ACCOUNT. If you are purchasing a single membership- skip steps 6-10

The screenshot shows the Lopez Swim Center website interface. At the top is a blue header with the text "Lopez Swim Center". Below the header is a "Please Wait..." loading bar. Underneath is a "Useful Links" section with four icons: "VIEW & PAY BALANCES", "VIEW REGISTRATIONS", "MESSAGE CENTER", and "VIEW ACCOUNT". The "VIEW ACCOUNT" link is highlighted with a red arrow. To the right of the "Useful Links" section is a "News & Announcements" sidebar. The sidebar contains a welcome message, an "IMPORTANT" notice, and instructions on how to add household members. The "IMPORTANT" notice is highlighted with red arrows. The instructions state: "Click on the View Account box (to the left, under the Useful Links bar). On the Individual Information bar: Choose 'Add Adult' (ages 21+), and/or 'Add Child' (<21). Memberships can only be applied to individuals already listed in your account. Additional members CANNOT be added during the purchase process. Once you're done adding household members to your account, return to Registration via the Home tab at the top lefthand corner. Select the orange Click Here to Register button to review your Household's information, and then Continue to see the catalog of available membership options. Note: Programs, classes, lessons are planned for the future."

Lopez Swim Center

Please Wait...

Useful Links

VIEW & PAY BALANCES

VIEW REGISTRATIONS

MESSAGE CENTER

VIEW ACCOUNT

News & Announcements

Welcome to the Lopez Swim Center! We can't wait to welcome you to the pool!

IMPORTANT: Before purchasing any memberships, please add all household members **FIRST**.

Click on the **View Account** box (to the left, under the Useful Links bar).

On the **Individual Information** bar:

Choose "**Add Adult**" (ages 21+), and/or "**Add Child**" (<21).

Memberships can only be applied to individuals already listed in your account. Additional members **CANNOT** be added during the purchase process.

Once you're done adding household members to your account, return to Registration via the **Home** tab at the top lefthand corner. Select the orange **Click Here to Register** button to review your Household's information, and then **Continue** to see the catalog of available membership options.

Note: Programs, classes, lessons are planned for the future.

7) Click Add Adult, Click Add Child

My Account

- View/Pay Balances
- Payment Methods & AutoPay
- Account Information** >
- View Registrations
- My Calendar
- Requirements & Documents
- Family Merge

View Account

Below you can view the information related to your account. If you would like to update the profile information for any of the account individuals, including email addresses and phone numbers, please click "Edit" next to the individual in the list below.

Individual Information [Add Adult](#) [Add Child](#)

Name	Type	Status	Action
Jane Swimmer (Primary Contact)	Adult	Active	View Edit

Log In Information

The following individuals may have access to log into this family account, based on the current Login Access. To change account access, or grant access to an additional family member, open the View Individual page for that person.

User Name	Password	Individual	Login Access	Action
JaneSwimmer	*****	Jane Swimmer	Yes	Edit Password

Account Information [Edit](#)

Account ID	3087176
Account Name	Swimmer
Address	1234 Lopez Sound Road
City	Lopez Island
State	WA

8) Add second adult, as needed, Click Add Adult at bottom of page

My Account

View/Pay Balances

Payment Methods & AutoPay

Account Information >

View Registrations

My Calendar

Requirements & Documents

Family Merge

Add New Adult

To add an adult, please fill in fields below and click the "Add Adult" button. If the person you are editing is not a family member (Nanny, House Guest, Health Care Worker... etc.) but resides with the family, please choose "Non-Family Member" in the "Relation" field. Required fields are in red.

First Name

Joe

Last Name

Swimmer

Relation

Family-Member

Primary Phone

306-234-5678

Ext.

Work Phone

Ext.

Mobile Phone

Primary Email

joeswimmer@gmail.com

Alternate Email 1

Alternate Email 2

Birthdate

08/08/1975

Gender

Male

*Birthdates cannot be changed once entered. To correct an incorrect birthdate, contact your organization. [Click here](#) for customer service information.

*Gender may be used in the system to determine eligibility for programming.

Upload photo

Choose File

No file chosen

Notification Preferences

The organization(s) below would like to email you **Receipts**, important **Alerts**, and **General Information** about their programs and offerings. To opt-out please click the email preference buttons until they turn red.

Lopez Swim Center

[Privacy Policy](#)

Receipts

Alerts

General Info

☐ **Receive Alerts from CommunityPass via text messaging.** By checking this box, you consent to receive messages from organizations where you are subscribed to **Alerts** notifications at the mobile phone number provided. Your consent is not a condition of purchase. Message frequency may vary, and message and data rates may apply. Reply HELP for help or STOP to cancel. View our [Terms of Service](#) and [Privacy Policy](#).

9) Add a child/ren as needed, Click Add Child at bottom of page

The screenshot shows a web interface for adding a new child. On the left is a 'My Account' sidebar with links: View/Pay Balances, Payment Methods & AutoPay, Account Information (highlighted with a red arrow), View Registrations, My Calendar, Requirements & Documents, and Family Merge. The main area is titled 'Add New Child' and contains the following fields and instructions:

- First Name:** Text input with 'Billy' (indicated by a red arrow).
- Last Name:** Text input with 'Swimmer'.
- Relation:** Dropdown menu with 'Family-Member' selected.
- *Birthdate:** Text input with '12/06/2008'.
- *Gender:** Dropdown menu with 'Male' selected.
- *Birthdates cannot be changed once entered.** To correct an incorrect birthdate, contact your organization. [View customer service information here](#) for customer service information.
- *Gender may be used in the system to determine eligibility for programming.**
- *Genders cannot be changed once entered.** To correct an incorrect gender, contact your organization. [View customer service information here](#) for customer service information.
- Current Grade:** Dropdown menu with '11th Grade' selected (indicated by a red arrow).
- for School Year 2025-2026** ⓘ
- Upload photo:** 'Choose File' button and 'No file chosen' text.

At the bottom are two buttons: 'Cancel' and 'Add Child' (indicated by a red arrow).

My Account

View/Pay Balances

Payment Methods & AutoPay

Account Information

View Registrations

My Calendar

Requirements & Documents

Family Merge

View Account

Below you can view the information related to your account. If you would like to update the profile information for any of the account individuals, including email addresses and phone numbers, please click "Edit" next to the individual in the list below.

Individual Information

Add Adult

Add Child

Name	Type	Status	Action
Jane Swimmer (Primary Contact)	Adult	Active	View Edit
Joe Swimmer	Adult	Active	View Edit
Billy Swimmer	Child	Active	View Edit

Log In Information

The following individuals may have access to log into this family account, based on the current Login Access. To change account access, or grant access to an additional family member, open the View Individual page for that person.

User Name	Password	Individual	Login Access	Action
JaneSwimmer	*****	Jane Swimmer	Yes	Edit Password

Account Information

Edit

Account ID

3087176

Account Name

Swimmer

Address

1234 Lopez Sound Road

City

Lopez Island

State

WA

Zip

98261

Primary Phone

(360) 234-5678

Primary Contact

Edit

First Name

Jane

Last Name

Swimmer

Phone

(360) 234-5678

Primary Email

janeswimmer@gmail.com

My Account

Message Center

Help

Translate

Welcome Janeswimmer

Log Out

Home

Facilities

4:27:21 PM PDT

My Account

View Account

View/Pay Balances

Payment Methods & AutoPay

Account Information

View Registrations

My Calendar

Requirements & Documents

Family Merge

Below you can view the information related to your account. If you would like to update the profile information for any of the account individuals, including email addresses and phone numbers, please click "Edit" next to the individual in the list below.

Individual Information			
Name	Type	Status	Action
Jane Swimmer (Primary Contact)	Adult	Active	View Edit
Joe Swimmer	Adult	Active	View Edit
Billy Swimmer	Child	Active	View Edit

Log In Information

The following individuals may have access to log into this family account, based on the current Login Access. To change account access, or grant access to an additional family member, open the View Individual page for that person.

User Name	Password	Individual	Login Access	Action
JaneSwimmer	*****	Jane Swimmer	Yes	Edit Password

12) Click Here to Join in yellow. With subsequent purchases, you will simply Click the Catalog button on upper left banner, next to the Home button.

The screenshot displays the Lopez Swim Center website. At the top is a decorative banner with blue and white wavy lines. Below this, the page is divided into two main sections. On the left, under the 'Lopez Swim Center' header, there is a yellow button labeled 'Click Here to Join' with a red arrow pointing to it. Below this button is a 'Useful Links' section containing four icons: a hand holding a coin for 'VIEW & PAY BALANCES', a clipboard for 'VIEW REGISTRATIONS', an envelope for 'MESSAGE CENTER', and three people for 'VIEW ACCOUNT'. On the right, under the 'News & Announcements' header, there is a welcome message: 'Welcome to the Lopez Swim Center! We can't wait to welcome you to the pools!'. Below this is an important notice: 'IMPORTANT: Before purchasing any memberships, please add all household members FIRST.' followed by instructions to click on the 'View Account' box and choose 'Add Adult' or 'Add Child'.

Lopez Swim Center

[Click Here to Join](#)

Useful Links

- VIEW & PAY BALANCES
- VIEW REGISTRATIONS
- MESSAGE CENTER
- VIEW ACCOUNT

News & Announcements

Welcome to the Lopez Swim Center! We can't wait to welcome you to the pools!

IMPORTANT: Before purchasing any memberships, please add all household members **FIRST**.

Click on the **View Account** box (to the left, under the Useful Links bar).

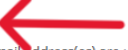
On the **Individual Information** bar:

Choose "Add Adult" (ages 21+), and/or "Add Child" (<21).

Memberships can only be applied to individuals already listed in your account. Additional members

13) Verify your Account, add Emergency Contact if desired, Click Continue



Verify Account 
Please ensure that your email address(es) are up to date. Your email can be updated by clicking the Edit link below.

Adult Email

Name	Email Address	Action
Jane Swimmer (Primary Contact)	janeswimmer@gmail.com	Edit
Joe Swimmer	joeswimmer@gmail.com	Edit

Emergency Contact Information

Name

Phone 1 (w/ areacode) ext

Phone 2 (w/ areacode) ext

Alternate Address Information

Address Type

Secondary

▼



14) **CHOOSE FILTERS ON LEFT FIRST.** This will make the menu more manageable. This is an example of how to choose filters for a single adult yearly membership.

Opening updates and announcements will be shared at lopezswimcenter.org and through official Lopez Swim Center communications.

FILTERS

Family Members

☒ Jane

☐ Joe

☐ Billy

Clear Selections

Add Adult Add Child

Program Groups

☐ Select All

> 3-Year Sustaining Founder Membership

> Annual Membership

- ☒ Adult (ages 21-64)
- ☐ Senior (ages 65+)
- ☐ Youth (ages 3-20)
- ☐ Household

> Annual Membership (Monthly Autopay)

> Monthly Membership

☐ Daily Memberships

> Summer 2026 Seasonal Membership

> Weekly Summer Memberships

> Donations

RESULTS (Viewing 1-1 of 1) [Clear All Filters](#)

Season: Lopez Swim Center Memberships and Programs

Annual Membership - Adult - Full-Time Resident
Available to full-time Lopez residents only. Government-issued ID (such as a dr...

- 25% discount on all Lopez Swim Center programs
- Two complimentary daily guest vouchers per membership year

Read More

View Details

\$816.00

Registration begins 06/19/26 6:00 AM PST

Registration Closed

15) CHOOSE FILTERS ON THE LEFT FIRST. This is an example of how to choose a Monthly Household membership

The screenshot shows a web interface for selecting a membership. On the left, under the 'FILTERS' section, there are two main categories: 'Family Members' and 'Program Groups'. The 'Family Members' list includes Jane, Joe, and Billy, each with a checkbox and a colored circle (red for Jane, blue for Joe, green for Billy). A red arrow points to the 'Family Members' section. The 'Program Groups' section includes 'Select All', '3-Year Sustaining Founder Membership', 'Annual Membership' (with sub-options: Adult (ages 21-64), Senior (ages 65+), Youth (ages 3-20), Household), 'Annual Membership (Monthly Autopay)', 'Monthly Membership' (with sub-options: Adult (ages 21-64), Senior (ages 65+), Youth (ages 3-20), Household), and 'Daily Membership'. Red arrows point to the 'Monthly Membership' section and the 'Household' option. The main content area shows the selected membership: 'Monthly Membership - Household - Full-Time Resident'. It includes a price of \$163.00, a registration start date of 06/19/26 at 6:00 AM PST, and a 'Registration Closed' button. A red arrow points to the membership title. The top of the interface has a search bar and a 'Clear All Filters' link.

Search a keyword

Clear All Filters

RESULTS (Viewing 1-1 of 1) Season: Lopez Swim Center Memberships and Programs

Monthly Membership - Household - Full-Time Resident

Available to full-time Lopez residents only. Government-issued ID (such as a ...)

Read More

View Details

\$163.00

Registration begins 06/19/26 6:00 AM PST

Registration Closed

Family Members

☒ Jane

☒ Joe

☒ Billy

Clear Selections

Add Adult Add Child

Program Groups

☐ Select All

> 3-Year Sustaining Founder Membership

Annual Membership

☐ Adult (ages 21-64)

☐ Senior (ages 65+)

☐ Youth (ages 3-20)

☐ Household

> Annual Membership (Monthly Autopay)

Monthly Membership

☐ Adult (ages 21-64)

☐ Senior (ages 65+)

☐ Youth (ages 3-20)

☒ Household

Daily Membership

16) **CHOOSE FILTERS ON THE LEFT FIRST.** This is an example of how to choose a youth daily membership.

PLEASE NOTE- DAILY MEMBERSHIPS WILL BE PAID AT THE FRONT DESK. Select the member/s for the daily passes, select the session/date, add them to the cart (\$0.00 charge online). When you arrive, you will pay at the front desk. This procedure prevents a situation where a member would be charged/refunded if the pool were at capacity for the day.

