

INSTITUTIONAL PROSPECTUS

Governed Document Operations

A practical prospectus for universities, publishers, journals, research organizations, and specialist document teams

CONTROL Defined scope and accountable roles	EVIDENCE Review records and bounded assurance	SCALE Expand only what proves its value
THE PROPOSITION Extend internal capacity without surrendering professional judgment. Uni-edit combines specialist language services, document engineering, controlled automation, and accountable project management in one configurable operating model.		

01 / Executive proposition

Organizations do not merely need better sentences. They need documents that survive complex production, consistent terminology across a set, controlled multilingual work, traceable review, and a dependable path from intake to release. Uni-edit has spent years operating those workflows and is converting that experience into configurable software-supported services.

Customer need	Configured response	Business value
Academic departments	Editing, translation, formatting, RefIntel, thesis and publication support	A governed service layer without building a new internal team
Publishers and journals	Submission preparation, reference integrity, cross-file QA, author communications	Shorter production cycles and fewer language-driven returns
Legal and regulatory teams	Termbases, bilingual alignment, version control, offline-capable workflows	Consistency and evidence for high-stakes document sets
Language-service partners	White-label modules, managed workflows, overflow capacity	New capability under the partner's own brand

02 / Why Uni-edit is positioned to build this

- Eighteen years of specialist academic and multilingual document work.
- Operational knowledge of tracked Word files, handovers, second editing, formatting, references, and delivery.
- Working AI-first and human-reviewed production patterns rather than a generic chatbot concept.
- Software modules developed around real jobs, exceptions, review evidence, and customer-service needs.
- English, Traditional Chinese, and Japanese customer-service capability.

03 / A configurable service stack

Layer	Examples
Customer outcome	Journal submission, institutional publication programme, legal document set, thesis support
Core transformation	Editing, translation, formatting, reference work, document conversion
Assurance	Human review, second editor, specialist verification, QA report, risk register
Add-ons	RefIntel, SlideBridge, terminology, cross-file consistency, document forensics
Lifecycle	Initial work, follow-up, reviewer response, resubmission, proof stage

04 / Security and governance by design

Security requirements differ by institution, jurisdiction, document class, and deployment. The platform is designed to be configurable against the customer’s control profile rather than sold through vague promises.

Control area	Design capability	Possible mapping
Identity	Role-based access, MFA-capable identity, least privilege, separated technical roles	ISO/IEC 27001; NIST CSF; Azure Zero Trust
Data	Tenant separation, encrypted storage and transit, retention/deletion profiles	ISO/IEC 27001/27701; privacy requirements
Application	Secure development requirements, input validation, restricted logs, dependency control	OWASP ASVS and AISVS
AI governance	Approved tasks, model routing, evaluation, human release, incident handling	NIST AI RMF and GenAI Profile
Operations	Job manifests, checkpoints, monitoring, backup, recovery, evidence records	NIST CSF; Azure Well-Architected
Language services	Translator/editor roles, review, terminology, post-editing controls	ISO 17100 and ISO 18587 design references

NO CERTIFICATION CLAIM Uni-edit can develop and configure controls to support a customer’s ISO, NIST, OWASP, contractual, or sector requirements. Certification and formal conformity require separate assessment by an authorized body.

05 / Deployment choices

- Managed Azure environment with customer-specific identity, storage, budgets, monitoring, and policy.
- Customer-owned Azure deployment with agreed operational responsibilities.
- Hybrid processing in which controlled local tools handle selected stages and Azure manages workflow state.
- Offline-first CAT for defined runs that prohibit cloud inference at production runtime.

06 / Start with a paid pilot

A pilot should use difficult live material and measurable acceptance criteria: document fidelity, turnaround, reviewer effort, unresolved findings, terminology consistency, evidence completeness, and user experience. The result is a scoped operating design and commercial proposal, not an overbroad promise.

07 / Sources and assurance note

The standards and frameworks listed below are used as design references and procurement mappings. Uni-edit does not claim certification, accreditation, or independent conformity assessment unless a specific engagement later obtains it.

- [Uni-edit partnerships](#)

- [NIST AI Risk Management Framework](#)
- [NIST Cybersecurity Framework 2.0](#)
- [OWASP Application Security Verification Standard](#)
- [OWASP AI Security Verification Standard](#)
- [Microsoft Azure Zero Trust](#)
- [Azure Well-Architected security principles](#)
- [ISO standards catalogue](#)