

Privacy statement

This Privacy Statement explains how and why BV Tuinen Goemaere (Steenweg Deinze 195, 9810 Nazareth, BE 0827.707.829) processes your personal data.

What is personal data?

Personal data is any information relating to identified or identifiable natural persons.

Which type of data do we collect?

The personal data collected may include: name, address, date of birth, gender, email address, phone number, home address, financial information and other similar information.

In principle, we don't process sensitive personal data, nor personal data from natural persons under the age of 13.

The legal bases for processing personal data

BV Tuinen Goemaere will process personal data only on either of the following legal bases:

- Consent: you have given your consent to the processing of your personal data.
- Execution of an agreement: the personal data that is processed is necessary for performing the services contractually agreed between you and BV Tuinen Goemaere.
- Legal obligations: the personal data must be processed so that BV Tuinen Goemaere can meet certain legal obligations.
- Legitimate interests: the personal data may be processed if that is in BV Tuinen Goemaere legitimate interest for adequate and lawful performance of its business activities, provided that your interests do not override our legitimate interests.

Why do we collect your personal data?

We collect personal data to ensure that we can provide the services requested by you to execute the agreement and to improve our services. Your personal data is also used for direct marketing activities if you have given your consent for this or we can contact you based on our legitimate interest. Furthermore, your personal data may be used to meet legal requirements and for administrative purposes (like for example accounting, invoicing).

With whom do we share your personal data?

- Your data will be used only within BV Tuinen Goemaere. Apart from the exceptions listed below, your data will not be shared with third parties.
- Your data may be shared with third parties if you have given us explicit consent to do so.
- Your personal data will be shared with third parties – for instance service providers – if that is necessary for performing our activities and agreement.
- Your data may be shared with third parties if this is legally required to do so, for instance by the Tax Administration.

How do we secure your data?

To secure your personal data, BV Tuinen Goemaere takes all reasonable and appropriate technical and administrative safety measures. This prevents unauthorised access, accidental destruction and modification of data as well as data breach to the largest extent possible. We constantly improve our

systems to ensure that we can guarantee data security. Nevertheless, no system or procedure can offer absolute protection against the aforementioned risks. By providing your personal data to BV Tuinen Goemaere you acknowledge and accept this.

How long do we keep your personal information?

BV Tuinen Goemaere keeps your data no longer than is necessary for performing its services, unless we are required to keep them for an extended period to comply with legal obligations.

What are your rights as a data subject?

- Right of access: You have the right to obtain confirmation that we are processing your personal data and you have the right to access that data.
- Right of rectification: You have the right to rectification, free of charge, of any data concerning yourself that is incorrect or incomplete.
- Right of erasure: You have the right to request the erasure of your personal data. If we erase your personal data, certain services offered can no longer be provided.
- Right of restriction: You have the right to block or restrict the processing of your personal data. If processing is restricted, BV Tuinen Goemaere may store the data, but no longer process it further.
- Right to object: You have the right to object to the processing of your personal data in three specific cases:
 - processing of data based on legitimate interests, the performance of a task carried out in the public interest or in the exercise of official authority;
 - direct marketing;
 - processing of data for scientific or historical research and statistical purposes.
- Data portability: You have the right to receive your personal information in a structured, commonly used and machine-readable format.
- Right to complain: processing of your data will be done in the most transparent and correct way possible. If you nevertheless want to file a complaint or have a question you can contact us at info@goemaere.pro.

In addition, you have the right to file a complaint with the local supervising authority:

Belgian Data Protection Authority (APD-GBA) at

Drukpersstraat 35

1000 Brussels

Phone: +32 2 274 48 00

contact@apd-gba.be

Questions ?

If you have any questions about this Privacy Statement, please don't hesitate to contact us at info@goemaere.pro.