RESET

SHP-6D 09/2026

MISSOURI STATE HIGHWAY PATROL

OFFENDER DNA SUBMISSION

BARCODE **(REQUIRED)** *(Affix Barcode Here)*	LABORATORY USE ONLY RECEIVED BY: DATE:

DEMOGRAPHIC INFORMATION

LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

STATE ID NUMBER	MO DEPARTMENT OF CORRECTIONS ID	LEFT INDEX FINGERPRINT **(REQUIRED FOR ACCEPTANCE)**
MO		

SOCIAL SECURITY NUMBER	DATE OF BIRTH	SEX
		☐ M ☐ F ☐ Unk

RACE

☐ Black ☐ Asian

☐ White ☐ Unknown

☐ American Indian



OFFENSE INFORMATION

OFFENDER STATUS

Department of Corrections Use:

☐ Incarceration

☐ Probation / Parole

Law Enforcement Agency Use:

☐ Arrestee (Collection for the current arrest offense during booking/while under supervision.)

OFFENSE CYCLE NUMBER (OCN) _____

☐ Prior (Collection for a prior conviction during booking/while under supervision.)

☐ Sex Offender Registration (SOR) (Collection while registering as a sex offender.)

CATEGORY ☐ N/A for SOR	STATUTE (First six digits of Missouri charge code) ☐ N/A for SOR
☐ Felony ☐ Sexual Misdemeanor ☐ Interstate Compact (DOC supervision for out-of-state felony)	RSMo _____ . _____

COLLECTION INFORMATION

COLLECTING AGENCY	PHONE NUMBER

COLLECTOR NAME **(REQUIRED FOR ACCEPTANCE)**	COLLECTION DATE

Instructions for Offender Sample Collection

Please follow the instructions carefully and completely.
Samples not meeting these requirements will not be accepted by the laboratory.

1. Positively identify the subject using a government issued photo ID, fingerprint-based identification using a LiveScan device, personal recognition by an attending official, or other form of official identification.

2. Completely fill out a MSHP Offender DNA Submission form (SHP-6). Please use blue or black ink. *An Offender DNA Submission form generated online from a SID Message Response or using the STACS Remote Collection website may be printed and used instead of the handwritten form.*

3. Open the DNA Collection Kit and **put on the gloves**.

4. Apply the offender's left index fingerprint to the Submission Form. *If a left index finger is not available, please indicate which finger was used*.

5. Apply one of the adhesive barcode labels to the completed submission form and the remaining label to the sample card.

6. Remove the green sponge swab from the packaging. ***Do not*** *touch the tip*.

7. Swab the inside of the subject's cheeks for one minute. ***Do not*** *wet the swab with water first.*

8. Careful **not** to touch the pink area with gloved hands, firmly press (without rubbing) all sides of the sponge swab onto one circle of the sample card until the circle becomes white. ***Do not*** *place the swab back in subject's mouth*. If more saliva is needed to fill one circle, use a new green sponge swab.

9. Fold the Submission Form and place it in the self-addressed mailing envelope, along with the sample card.

10. Carefully seal the envelope and promptly mail it to the Missouri State Highway Patrol Crime Laboratory.

11. The swab and any other used kit components can be discarded when complete.

Contact the CODIS Unit at (573) 526-6134 with any questions.