



ISMS Scope Document

Version 1 - Approved by Youssef Ouyhya

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1. Objective

This document presents the details of the scope for the Information Security Management System (ISMS) defined for CNTXT FZCO (hereafter CNTXT).

2. Introduction

2.1 About CNTXT

We specialize in meticulously preparing, cleansing, and structuring your data to unlock its full potential, ensuring it meets the highest standards for accuracy and usability. By making your data AI-ready, we empower you to harness cutting-edge technologies, drive insightful analytics, and achieve transformative business outcomes.

2.2 Vision & Goals

In today's rapidly evolving digital landscape, data is the lifeblood of innovation and competitive advantage. At CNTXT, our mission is to transform your raw data into a powerful asset, ready to fuel the most advanced AI solutions. We specialize in meticulously preparing, cleansing, and structuring your data to unlock its full potential, ensuring it meets the highest standards for accuracy and usability. By making your data AI-ready, we empower you to harness cutting-edge technologies, drive insightful analytics, and achieve transformative business outcomes. Join us on a journey to revolutionize how you leverage data, turning complex challenges into seamless, intelligent solutions.

3. CNTXT's Approach to Information Security Management

CNTXT places utmost importance on people, processes, and technology in conducting its activities. By establishing and maintaining an Information Security Management System (ISMS), CNTXT enhances personnel confidence, information security, and regulatory compliance. An ISMS reinforces confidentiality, integrity, and availability of information assets, elevating CNTXT among companies adhering to global Information Security Standards.

3.1 Vision & Mission of Information Security Program

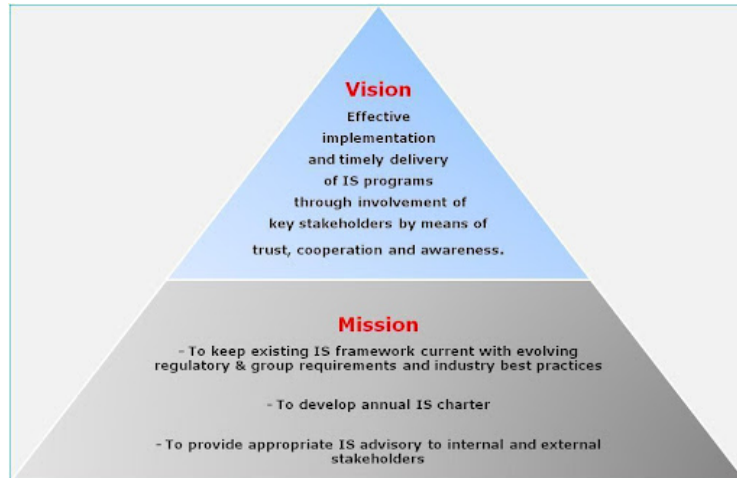


Figure 1: Information Security Vision & Mission

3.2 Approach to Information Security Management

CNTXT has adopted a structured phased approach to Information Security management. The approach can be broadly classified into eight stages:

- Scope definition
- Risk assessment
- Selection of control objectives
- Define Statement of Applicability
- Preparation of ISMS documentation (inclusive of all relevant records) in line with ISMS framework
- Review of ISMS documentation
- Implementation of the ISMS; and
- Post-Implementation Monitoring and Review

The various stages of the preparatory phase and the implementation of the ISMS are depicted below in Figure 2:

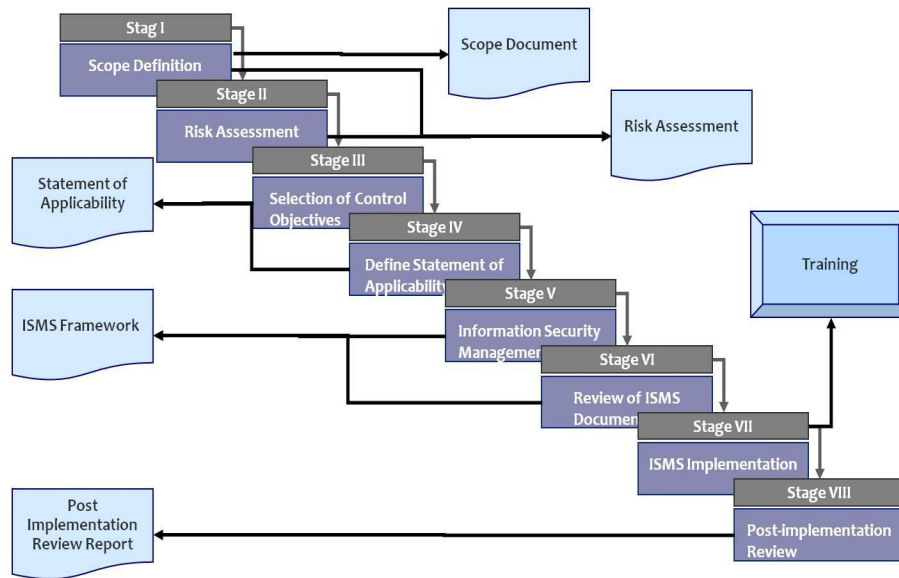


Figure 2: Information Security Management Approach

4. Scope of ISMS

The scope of Information Security Management System at CNTXT applies to infrastructure, applications and systems that ensure delivery of its products and services to its customers. It also includes technical activities which holds, obtain, share or manage customer and business data; and the business functions of HR, Engineering, Product management, Customer Support, Sales & Marketing, and Finance.

The Organization’s ISMS shall be maintained in a Statement of Applicability highlighting all the controls that are implemented and justifying the controls that are not implemented.

4.1 Locations to be Covered

CNTXT manages critical data on cloud-hosted environments; consequently, physical locations are typically not within the scope of the ISMS. This is reviewed on an annual basis. For legal reference, the registered office/offices of CNTXT are provided below:

S. No.	Office Name	Address

4.2 Business Functions

The ISMS scope encompasses the following business functions of CNTXT.

Sr. No.	Business Process/Functions Covered
1	HR & Recruitment
2	Customer Support
3	Engineering & Product
4	Finance
5	Sales & Marketing

4.3 Services, Assets & Personnel

The ISMS scope covers the following services, assets and personnel pertaining to CNTXT:

Services	Design, development, maintenance, technical support, operations, sales and marketing of product owned by CNTXT.
Software	All Software assets, which are in owned by CNTXT.
Information Assets	Key electronic information assets : Production Infrastructure; Software assets; Operational policies and procedures. Contractual documents; Business Sensitive Documents;
Personnel	Permanent and temporary employees of CNTXT.

4.4 Scope Exclusions & Justification

Physical Locations and Infrastructure: Physical offices and associated infrastructure are excluded from the scope of our ISMS as the CNTXT is cloud hosted. All critical information systems, assets and processes are subject to separate security measures and controls.

5. Document Security Classification

Company Internal (please refer to the Data Classification policy for details).

6. Responsibilities

The Information Security Officer is responsible for approving and reviewing the scope document. Supporting functions, departments, and staff members shall be responsible for identifying the relevant entities that are in scope of the Information Security Management System and implementing the relevant sections of the document in their area of operation.

7. Schedule

This document should be reviewed annually and whenever significant changes occur in the organization.

End of ISMS Scope Document. For version history, please see the next page.

Version history

Version	Log	Date
1 Current	Policy version approved by Youssef Ouyhya	26 Oct, 2024
1	New Policy version Created	26 Oct, 2024