

Release Update - FHC v2023.1

January 2023

Release Highlights

- Product File: Inventory Adjust
 - o Quick access to update item on hand quantities from within Product File
- Receiving: Change Vendor & Invoice#
 - Ability to change the Vendor and/or Invoice Number in receiving prior to posting

• Customers: Merge Accounts

o Merge together multiple customer accounts for the same person

Fixes

- Advanced Search, Multi Edit, Update Flags 'yes' option, apply update has been corrected
- Advanced Search tab & mouse select functions have been corrected
- Customer with -1.00 credit limit cannot be overridden at Cash Register
- No longer allow charge to Demographic, must select Known Customer
- Prevent Void for Interest Charge transactions
- US\$ Rate correctly adjusts when updated in Company Setup
- Float Removal receipt, time has been corrected
- Cash Register, adding Rewards Customer will not remove Subtotal Discount
- Script scanning speed at Cash Register has been optimized to improve speed
- Fillware script scanning issue is resolved



New Features

CASH REGISTER, LOTTO, ADD ANOTHER

A new feature has been added to the Lotto Entry function in Cash Register, to streamline the process of adding more than one Lotto entry to a transaction.

• Select **[F6] Lotto** and enter the first value, then choose **[F1] Add Another** (instead of [F12] Accept) and enter the next value.



- Repeat as needed for each Lotto entry, then on the last entry choose [F12] Accept
- Each of the entries will be added to the Cash Register screen

Invoice Nu	mber 999-00000271	I Customer FEMALE A	NDULT		ļ	nvoice Date	01/25/2023	
0							0.00	
QTY	UPC		DESCRIPTION				RETAIL PRICE	
		Description		GST P			Extension	
1 0	-LOTTO	ONLINE LOTTO		0	0	5.00	5.00	
1 0	-LOTTO	ONLINE LOTTO		0	0	10.00	10.00	
1 0	-LOTTO	ONLINE LOTTO		0	0	12.00	12.00	
0				0	0	0.00	0.00	
								27.00
								SubTotal
								0.00
								GST
								0.00
								PST
								0.00
								REWARDS
								27.00
# of items	3							Total Sale



CASH REGISTER, CUSTOMER LOOKUP, EDIT PROFILE

An option has been added to Customer Lookup allowing for quick access to update Customer Profile information.

- Cash Register, Customer Lookup, select known customer
- Choose [F9] Edit Profile to view & modify customer info

# 8	CL 2 F3 D D ONE LASTNAME	F4 F4 E CUSTOMER ID	F6	F7	F8 FOR RENTAL	F9 EDIT PROFILE	F11 X CANCEL	F12 ACCEPT
	Curren JEN	tly Selecter	mer	f			I	

• Update customer profile, then choose **[F2] Save** to return to cash register

PRODUCT FILE, [F6] INVENTORY ADJUST

Quick access to Inventory Adjust program from within Product File.

• Select Product File, [F6] Inventory Adjust



• Enter Inventory Adjustment as usual, then [F12] Exit to return to Product File

F1 C NEW BATCH	F12 EXIT
Reason STORE USAGE	
Scan or type UPC	
Description	Replenish
05849681558	
Qty -1	
Last Scanned Item:	вон
MARS BAR 48.00 GM	0



RECEIVING - CHANGE VENDOR OR INVOICE NUMBER

An option has been added to allow you to change the Vendor and/or Invoice Number on an active receiving, prior to Posting.

• In Receiving, highlight the document you wish to edit, then choose **[F6] Change Vendor**. The Vendor Lookup window will be displayed



• Select the vendor you wish to apply, update the invoice number if needed, then choose **[F12] Accept** to apply your changes

RECEIVING - DISPLAY VENDOR NAME (REPLACES VENDOR ID)

Vendor ID has been replaced by Vendor Name in Receiving, making it easier to identify which vendor is selected.

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F1	F2	E3	F4	F5 O	۳ ۳	F7	F8 J	F9 88	F10	F11	F12	finestra	es Positec
RECEIVI	PRODUCT EDIT NG INFC	CHANGE COST	DELETE ITEM	PRODUCT LOOKUP	VERIFY PO	OPEN DEPT	ACCOUNTING INFO	POST	SCANNER IMPORT	PRINT LABEL	васк	HEALTH CENTRE	Solutions
Receiving	ID 9999-0	015067	Vendor	GANZ			P0#		Invoice No	888789	Date 01	/20/2023	

RECEIVING – ADDED UPCHARGE & DISCOUNT

The Freight option in receiving has been adjusted to also include options for Upcharge and Discount.

- Create receiving document, as usual
- After all items are added, choose [F8] Accounting Info



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	Set Accounting Info							
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				\times	(\sim	/	
				<u></u>	<u> </u>			
				CANO	EL	ACCI	PT	
	GST							0.00
	Freight/upcharge							0.00
	Discount							0.00
	Exclude Below Cost							0.00
	Invoice							
	Date	•		Ma	ay 20	22		•
		Sun	Mon	Tue	Wed	Thu	Fri	Sat
		24	25	26	27	28	29	30
		1	2	3	4	5	6	7
		8	9	10	11	12	13	14
		15	16	17	18	19	20	21
		22	23	24	-		27	28
		29	30	31	1	2	3	4
		\sim) Tod	ay: 1	2023	-01-2	25	
1								

• Add Freight, Upcharge or Discount dollar value to the appropriate entry window, then choose **[F12] Accept**. An adjustment will be made to the cost of each item in the receiving document.

Use the 'Exclude Below Cost' option to exclude low cost items from being adjusted.

PURCHASE ORDERS – PRINT, ADDED EMAIL ADDRESS

Vendor email address has been added to printed Purchase Orders.

CASHOUT, PRINT/POST

The [F9] Print/Post feature in Cashout has been adjusted to ask whether you want to print the Cashout session.



Select [F12] Yes to print, or [F11] No if you do not wish to print this Cashout session.



CASHOUT, DEPOSITS - DISPLAY 'PRINTED'

A column has been added to the Deposits listing to indicate whether a deposit report has been printed previously.

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F1 PRINT DEPOSIT CASHOU	F2 UT INFO	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12	ſ	finestra Sposice
	Ca	shOut ID	00000689		Session No.								Date 01/20/2023
		Pero	nciled Se	ssion	c				1	enders			
		Sessio			Date		Selected	Printed	_	ender Typ	be	Selected	<u>^</u>
		20230 20221 20221 20220 20220 20220 20220	120-999 212-999 208-999 525-001 525-002 525-003 524-001 524-002	- D	01/20/20 12/12/20 12/08/20 05/25/20 05/25/20 05/25/20 05/25/20 05/24/20	123 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1 122 1		N N N N Y Y N N		ash Cheque JSFunds		9 9 9	- - -

CUSTOMERS, MERGE ACCOUNTS

Use this new feature if you have more than one customer account for the same person.

- Select Customers, [F10] Merge Accounts
- Enter the account info for the two accounts you would like to merge together
 - Enter the account you would like deleted into the first entry window
 - Enter the account you would like to keep into the second entry window

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F1	F2	F3	F4	F5	F6		F8	F9	F10	F11	F12	
Sele	ect accour	nt numbe	er you v	vould like	to dele	te						
Cu	istomer No	103335					CUSTOME					
	istomer ID						COSTONIER	LOOKO				
Fin	st/Last Name	e JENNIFER	R	SMITH			CUSTOMERI	D	_			O္လ BY CUSTNO
	mpany Name	•					COSTONIER					
Ad	ldress Line 1											
Ad	ldress Line 2											
Cit	ty/Prov					\sim						
Po	stal Code	A1A 2B2										
Cu	OUNT NUM Istomer No Istomer ID	ber you	would I	ike to kee	p		CUSTOME	RLOOKUI	P			
	rst/Last Nam			1		-						
	ompany Name	2		SMITH		-	LAST NAME					O္လ BY LASTNAME
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	ty/Prov	SURREY		BC .								
		SURREY		0.5		~						
	stal Code	A1A 2B2										

- Choose [F2] Merge to combine the two accounts
 - o Customer history will be combined
 - o Contact info will remain for the account identified in the second entry window



VENDOR PORTAL UPDATES

MCKesson Catalogue, Use Suggested Retail (where available)

The McKesson Catalogue update has been modified to use McKesson Suggested Retails where available, in the following scenarios:

- <u>Add New</u>: when new items are added from the catalogue, Mckesson Suggested Retail will be used
 - If McKesson Catalogue does not contain a suggested retail, \$9999.99 will be applied to new items
- <u>Apply Retail</u>: when a catalogue update is applied and Retail is selected, McKesson Suggested Retail will be used
 - If McKesson Catalogue does not contain a suggested retail, retail price will not be changed

INCOMM FIXED RETAIL ITEMS (NEW CATALOGUE)

A new catalogue option has been added, for Incomm Fixed Retail Gift Cards. Access using the drop-down list in Catalogues.