

Release Update - FINESTRA v2023.1

January 2023

Release Highlights

- Product File: Inventory Adjust
 - o Quick access to update item on hand quantities from within Product File

• Receiving: Change Vendor & Invoice#

 Ability to change the Vendor and/or Invoice Number in receiving prior to posting

• Customers: Merge Accounts

o Merge together multiple customer accounts for the same person

• WinRx 2-Way Integration

- Automatic charge to 3rd party accounts
- o Sends response back to WinRx workflow when script is sold
- o Known customer lookup when script is scanned

Fixes

- Advanced Search, Multi Edit, Update Flags 'yes' option, apply update has been corrected
- Advanced Search tab & mouse select functions have been corrected
- Customer with -1.00 credit limit cannot be overridden at Cash Register
- No longer allow charge to Demographic, must select Known Customer
- Prevent Void for Interest Charge transactions
- US\$ Rate correctly adjusts when updated in Company Setup
- Float Removal receipt, time has been corrected
- Cash Register, adding Rewards Customer will not remove Subtotal Discount



New Features

CASH REGISTER, LOTTO, ADD ANOTHER

A new feature has been added to the Lotto Entry function in Cash Register, to streamline the process of adding more than one Lotto entry to a transaction.

• Select **[F6] Lotto** and enter the first value, then choose **[F8] Add Another** (instead of [F12] Accept) and enter the next value.



- Repeat as needed for each Lotto entry, then on the last entry choose [F12] Accept
- Each of the entries will be added to the Cash Register screen

🚹 Finestra:	41216585										- 🗆 ×
F1		F3	F4	F5 PRODUCT LOOKUP	F6	F7 OPEN DEPART	F8 - 0 adjust	F9 T	F10	F11 F12	FINESTRA
Invoice N	Number 99	99-000002	268 Cu	ustomer FEN	IALE ADU	LT			voice Date ser	01/20/2023 SETUP S	
О 9ТУ		UPC			D	ESCRIPTIC	DN			0.00 RETAIL PRICE	
QTY I	UPC		Descri	ption			GST	PST R	etail	Extension	
	O-LOTT	0		NE LOTT	0		0	0	10.00		
	O-LOTT			NE LOTT			0	0	3.00	3.00	
	O-LOTT	0	ONLI	NE LOTT	0		0	0	14.99		
0							0	0	0.00	0.00	
											27.99
											SubTotal
											0.00
											GST
											0.00
											PST
											0.00
											REWARDS
# of items	3	1									27.99
		-									Total Sale



CASH REGISTER, CUSTOMER LOOKUP, EDIT PROFILE

An option has been added to Customer Lookup allowing for quick access to update Customer Profile information.

- Cash Register, Customer Lookup, select known customer
- Choose [F9] Edit Profile to view & modify customer info

- - -	F1 # ISTOMER NO	F2	F3	F4		F6 ROA	F7 CC ATTACH LOYALTY	F8 FOR RENT RENTAL	F9 EDIT PROFILE	F11	F12 ACCEPT
					Lookup ted Custor		ef				

• Update customer profile, then choose **[F2] Save** to return to cash register

PRODUCT FILE, [F6] INVENTORY ADJUST

Quick access to Inventory Adjust program from within Product File.

• Select Product File, [F6] Inventory Adjust



• Enter Inventory Adjustment as usual, then [F12] Exit to return to Product File

EXIT
Replenish
BOH
0



RECEIVING - CHANGE VENDOR OR INVOICE NUMBER

An option has been added to allow you to change the Vendor and/or Invoice Number on an active receiving, prior to Posting.

• In Receiving, highlight the document you wish to edit, then choose **[F6] Change Vendor**. The Vendor Lookup window will be displayed



• Select the vendor you wish to apply, update the invoice number if needed, then choose **[F12] Accept** to apply your changes

RECEIVING - DISPLAY VENDOR NAME (REPLACES VENDOR ID)

Vendor ID has been replaced by Vendor Name in Receiving, making it easier to identify which vendor is selected.

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(F1	F2	F3 CD	F4	F5 O	بو الأ	F7	F8	F9	F10	F11	F12	A	FINESTRA
	SET RETAIL	PRODUCT EDIT	CHANGE COST	DELETE ITEM	PRODUCT LOOKUP	VERIFY PO	OPEN DEPT	ACCOUNTING INFO	POST	SCANNER IMPORT	PRINT LABEL	BACK		
R	RECEIV	ING INF	0											
	Receivi	ng ID 99	99-001506	7 Vendor	GANZ			PO #		Invoice N	0 12399	97	Date	01/20/2023

RECEIVING – ADDED UPCHARGE & DISCOUNT

The Freight option in receiving has been adjusted to also include options for Upcharge and Discount.

- Create receiving document, as usual
- After all items are added, choose [F8] Accounting Info



POS Made Easy with Exceptional Support

			F1	1	F1	2	
			\succ	<	\sim		
			CAN	CEL	ACC	ЕРТ	
GST							0.00
Freight/upcharge							0.00
Discount							0.00
Exclude Below Cost							0.00
Invoice							
Date	•		Ma	ay 20	22		•
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
		25		27	28		30
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	-		27	28
	29	30	31	1	2	3	4
	2) Tod	lay: 2	2023	-01-2	20	

• Add Freight, Upcharge or Discount dollar value to the appropriate entry window, then choose **[F12] Accept**. An adjustment will be made to the cost of each item in the receiving document.

Use the 'Exclude Below Cost' option to exclude low cost items from being adjusted.

PURCHASE ORDERS – PRINT, ADDED EMAIL ADDRESS

Vendor email address has been added to printed Purchase Orders.

CASHOUT, PRINT/POST

The [F9] Print/Post feature in Cashout has been adjusted to ask whether you want to print the Cashout session.



Select [F12] Yes to print, or [F11] No if you do not wish to print this Cashout session.



CASHOUT, DEPOSITS - DISPLAY 'PRINTED'

A column has been added to the Deposits listing to indicate whether a deposit report has been printed previously.

12 Finestra:4	41216585													-	
F1 PRINT DEPOSIT	F2	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12 EXIT	ſ	FI	NES	TRA
	UT INFO														
		Cash	Out ID 000	02202	Session No	. 20220	526-KRL			Date	05/26/20	22			
			onciled	Sessio						enders					
			sion ID		Date			Printed		ender Ty	pe		ted ^		
			20525-00		05/25/			N		ash					
			20525-00	-	05/25/	2022		Y		heque		\checkmark			
		202	20525-00	3	05/25/	2022		Y	U	SFunds		\checkmark			
		202	20524-00	1	05/24/	2022		N							
		202	20524-00	2	05/24/	2022		N							
		202	20524-00	3	05/24/	2022		N							
		202	20521-00	1	05/21/	2022		N							
			20521-00		05/21/			N							

CUSTOMERS, MERGE ACCOUNTS

Use this new feature if you have more than one customer account for the same person.

- Select Customers, [F10] Merge Accounts
- Enter the account info for the two accounts you would like to merge together
 - o Enter the account you would like deleted into the first entry window
 - o Enter the account you would like to keep into the second entry window

	nestra:41216585	F3	F4	F5	F6	F7	F8	F9	F10	F11	F12		
Customer No Customer ID First/Last Name Company Name Address Line 1 Address Line 2 Customer ID First/Last Name Customer No Customer No Customer No Customer No Customer ID First/Last Name JENN SMITH JENN SMITH Li23 ANY STREET Customer No Customer ID First/Last Name Li23 ANY STREET Customer No Customer ID First/Last Name Li23 ANY STREET Customer No Customer ID First/Last Name Li23 ANY STREET Customer No Customer ID First/Last Name Customer ID First/Last Name Customer ID SUITH Customer ID First/Last Name Customer ID SUITH Customer ID SUITH C	\checkmark	X	F4	69	FO	F7	F8	F9	FIU	FIT	\leftarrow	A	FINESTR
Customer ID First/Last Name Address Line 1 Address Line 2 City/Prov Postal Code Customer ID First/Last Name Customer ID Customer ID First/Last Name Customer ID Customer ID Customer ID Customer ID First/Last Name Customer ID Customer ID Cu	elect account	numbe	r you v	vould like t	o delet	e							
First/Last Name JENNIFER SMITH Company Name Address Line 1 BY CUSTNO Address Line 2 Customer No BY CUSTNO Costorer No Io3334 Customer LookUP Customer ID JEN SMITH First/Last Name JEN SMITH Io3334 Customer LookUP BY LASTNAME Address Line 1 JEN SMITH Io3344 Customer LookUP BY LASTNAME Address Line 1 Io3344 BY LASTNAME Io3344 SURREY BC	Customer No	103335					CUSTOMER	LOOK	JP				
Address Line 2 City/Prov Postal Code Customer No Customer No Customer ID First/Last Name Company Name Address Line 2 Customer ID LEN SMITH Company Name Address Line 2 Customer ID LEN SMITH Customer ID Customer ID LEN SMITH Customer ID Customer ID LEN SMITH Customer ID Customer	First/Last Name Company Name	JENNIFEF	2	SMITH			CUSTOMER I	D				0	BY CUSTNO
Customer No Customer ID JEN SMITH Company Name Address Line 2 City/Prov BC	Address Line 2 City/Prov					~							
Customer ID Image: Smith method in the smith m		er you	would	like to keep)		CUSTOMER	100%	10				
JEN SMITH S		103334					CUSTOMER	LOOK	JP				
Address Line 1 123 ANY STREET Address Line 2	First/Last Name	JEN		SMITH			LAST NAME	smit	1				BY LASTNAME
City/Prov SURREY BC		123 ANY 8	TREET										
	CI (D			1									
		SURREY		BC		~							

- Choose [F2] Merge to combine the two accounts
 - o Customer history will be combined



• Contact info will remain for the account identified in the second entry window

WINRX 2-WAY INTEGRATION

Contact POSitec Customer Support to configure this integration.

The new WinRx Integration includes the following:

- When a script is filled in WinRx, a file is transferred to Finestra with the following info:
 - o Script Number
 - o Customer Name
 - Script cost, markup, fee, 3rd party payors, co-pay amount owing
- Automatic 3rd party AR postings are made to POS when script is filled
- When a script is sold at the till, a response is sent to update WinRx workflow
- Multi-script selection when first script is scanned for a customer, if others exist a message will be presented to cashier to add to transaction



- Automatic customer lookup customer will be searched by name in Customers.
 - If customer exists, they will be presented for cashier to select. If the same name appears more than one time, a list will be available:



• If customer does not exist, they will be added to customers and Quick Customer form will be presented to complete their information:



				F11	F12
				\times	\checkmark
				CANCEL	ACCEPT
				_	
First/Last Name	DOE	JANE			
Address Line 1					
Address Line 2					
City/Prov				~	
Postal Code					
Home Phone	() -				
Cell Phone	() -				
Email			Email	Statemen	
Customer Type	~				
Credit Limit	C				
Collect Loyalty Points					
Loyalty Number					

- Customer purchase will track in customer profile and may be reviewed/printed at any time
 - In Customers, Customer History, choose **[F4] Export**

指 Finestra:4	41216585											- 🗆 X
F1	F2	F3	F4	F5	F6	F7	F8	г9 Г	F10	F11	F12	
SHOW ALL	SHOW SALES	SHOW PAYMENTS	EXPORT	SHOW INTEREST				REPRINT			BACK	
CUSTO	MER HI	STORY										
Invoic	e	Date	Casl	hier	Subtotal	GST	Total	AR		ROA	Billed To	<u>^</u>

• Enter date range you would like to export to a report. Transaction summary will display for all transactions, or select 'Show Detailed' to include all items

	Export										
Start Date	12/21/2022										
End Date	01/20/2023										
⇒	Show Detailed										
	Cancel OK										

• Customer transaction report will export to Excel for all transactions (regardless of payment method)



1	A	В	С	D	E	F	G	н	1	J	K
1	Invoice Numb	Date	UPC	Description	Subtotal	Tax 1	Tax 2	Total	PayTypes		
2	997-00001224	05/12/2022			30	1.5	0	31.5	REWARD,	TRANSFER	
3			06464202010	JAM VIT A 10000IU 100	30						
4	997-00001241	05/13/2022			15	0.75	0	15.75	REWARD,	TRANSFER	
5			06464202010	JAM VIT A 10000IU 100	15						
6	997-00001336	05/26/2022			2.49	0.12	0	2.61	Cash		
7			0580000194	COLG T/P KIDS GIRLS 75ML	2.49						
8							Total:	49.86			
9											



VENDOR PORTAL UPDATES

MCKESSON CATALOGUE, USE SUGGESTED RETAIL (WHERE AVAILABLE)

The McKesson Catalogue update has been modified to use McKesson Suggested Retails where available, in the following scenarios:

- <u>Add New</u>: when new items are added from the catalogue, Mckesson Suggested Retail will be used
 - If McKesson Catalogue does not contain a suggested retail, \$9999.99 will be applied to new items
- <u>Apply Retail</u>: when a catalogue update is applied and Retail is selected, McKesson Suggested Retail will be used
 - If McKesson Catalogue does not contain a suggested retail, retail price will not be changed

INCOMM FIXED RETAIL ITEMS (NEW CATALOGUE)

A new catalogue option has been added, for Incomm Fixed Retail Gift Cards. Access using the drop-down list in Catalogues.