

EVERYTHING YOU NEED FOR A SUCCESSFUL PROJECT

FROM CONCEPT TO COMPLETION, CTEC TAKES
CARE OF EVERY STAGE OF YOUR FIT-OUT OR
REFURBISHMENT PROJECT.



TRUSTED BY:

BADRHINO



**GROUP 1
AUTOMOTIVE**

CYMKITUK

Juniper

M&Co

R3FORM

Salento

YOURS





A COMPLETE END-TO-END SERVICE

AT CTEC SERVICES, WE TAKE FULL RESPONSIBILITY FOR DELIVERING YOUR PROJECT – REMOVING THE STRESS, RISK, AND UNCERTAINTY THAT OFTEN COMES WITH MANAGING MULTIPLE CONTRACTORS.

- ✓ FULL FIT-OUTS (SHELL & CORE TO COMPLETION)
- ✓ ONGOING MAINTENANCE & REACTIVE WORKS
- ✓ COMPLIANCE & BUILDING CONTROL MANAGEMENT
- ✓ COMMERCIAL REFURBISHMENTS
- ✓ HVAC, ELECTRICAL, AND SPECIALIST SYSTEMS
- ✓ END-TO-END PROJECT MANAGEMENT

HOW CTEC RUN A PROJECT

WE MANAGE EVERY STAGE OF YOUR PROJECT THROUGH A STRUCTURED, PROVEN PROCESS:

PLANNING

- ✓ Define clear project objectives and what success looks like from the start.
- ✓ Identify and manage all compliance and regulatory requirements early.
- ✓ Carry out detailed site surveys and technical assessments.
- ✓ Assess how works will impact your day-to-day operations.
- ✓ Develop a realistic, transparent budget with appropriate contingency.
- ✓ Advise on the most efficient delivery approach (phased or full programme).
- ✓ Provide an experienced, fully coordinated delivery team from day one.

EXECUTION

- ✓ Ensure all certifications, qualifications, and approvals are in place before work begins.
- ✓ Build and manage a clear programme with defined milestones.
- ✓ Provide a single point of contact for all communication.
- ✓ Take full responsibility for health & safety management on site.
- ✓ Coordinate works to minimise disruption.

COMPLETION

- ✓ Carry out full testing and commissioning of all systems.
- ✓ Provide complete certification and handover documentation.
- ✓ Manage compliance approvals and final sign-off.
- ✓ Implement a maintenance plan to support long-term performance.

OFFICE SPACE

TRADE MASTERMIND HEADQUARTERS

DATE
JANUARY 2026

SERVICE
REFURBISHMENT

DURATION
12 WEEKS

THE CHALLENGE

Transformation of a 1,000m² head office to support business growth, improve functionality, and create “The world’s first university for trades” – a premium experience.

PROJECT SUMMARY:

- Full internal office refurbishment.
- Creation of bespoke event spaces, including event rooms and ten meeting rooms.
- Installation of AV systems, staging, podiums, wireless microphones, and display systems.
- Open-plan kitchen and meet-and-greet space designed for collaboration and client interaction.

THE SOLUTION

CTEC Services acted as principal contractor, coordinating multiple trades under a single programme delivering a full office transformation.

- Installation of electrical, plumbing, air conditioning, flooring, plastering, drylining, and carpentry works.
- Coordination of multiple trades under a single programme.
- Full external refurbishment, including matt black cladding, illuminated 3D gold lettering, signage, and landscaping works.
- Landscaping works including gravel walkways.

CUSTOMER COMMENTS

“I’VE BEEN IN THE BUILDING INDUSTRY SINCE I WAS 14 YEARS OF AGE AND WE’VE TRAINED THOUSANDS OF BUSINESS OWNERS IN THE SPACE, BUT CTEC SERVICES REALLY ARE A CUT ABOVE THE REST.

THEY KEPT ME UPDATED ABOUT THE PROJECT. I KNEW WHAT WAS GOING ON AT ALL TIMES, AND THEY DELIVERED ON TIME.”

JOSEPH VALENTE
CEO



LEISURE

R3FORM STUDIO

DATE
JULY 2025

SERVICE
FIT-OUT

DURATION
12 WEEKS

THE CHALLENGE

The client required the delivery of a flagship reformer studio – the largest of its kind in the UK at 355m² – within a tight 12-week programme.

PROJECT SUMMARY:

- Full shell and core fit-out.
- Coordination and management of all trades under a single programme.
- Installation of a full HVAC system, including heat recovery and climate-controlled air conditioning.
- Installation of custom lighting, including feature lighting and bespoke backlit mirrors.

THE SOLUTION

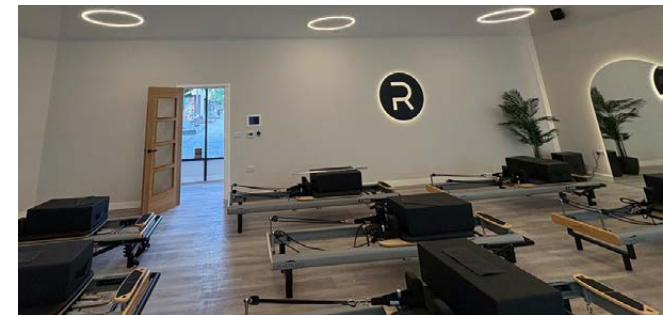
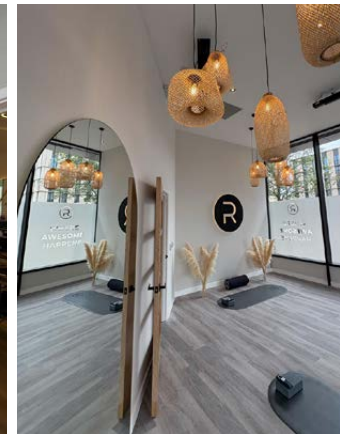
CTEC Services acted as principal contractor, managing the project from start to finish and providing full support throughout design coordination and delivery.

- Integration of a bespoke AV system with live instructor tracking and projection technology.
- Delivery of high-quality finishes to create a modern, premium environment aligned with the brand.
- Building control compliance support and successful project sign-off.

CUSTOMER COMMENTS

“CHARLIE AND HIS TEAM ARE EXCEPTIONAL IN THEIR ATTENTION TO DETAIL, PROFESSIONALISM AND QUALITY OF THEIR WORK. THEY HAVE A GREAT CAN DO ATTITUDE AND HAVE ALWAYS GONE THE EXTRA MILE, OFTEN IN VERY CHALLENGING, PRESSURISED SITUATIONS.

I HAVE ALWAYS FOUND THEM TO BE HONEST AND TRUSTWORTHY. I WOULD NOT USE ANYONE ELSE FOR MY FUTURE PROJECTS.”



HOSPITALITY

O'VESUVIO RESTAURANT

DATE
FEBRUARY 2025

SERVICE
FIT-OUT

DURATION
8 WEEKS

THE CHALLENGE

The client required the full delivery of their first commercial venture – a 150m² pizza restaurant – within a tight 8-week programme and fixed budget.

PROJECT SUMMARY:

- Full project delivery from concept design through to building control approval and final sign-off.
- Coordination of all trades.
- Full design coordination to ensure compliance, functionality, and seamless project execution.
- Design and installation of a specialist recirculation extraction system to overcome restrictions caused by residential flats above.

THE SOLUTION

CTEC Services acted as principal contractor, managing the project end-to-end while providing ongoing support and transparency.

- Daily progress reporting to maintain transparency and client confidence throughout the project.
- Installation of a bespoke 10-metre preparation unit featuring a 300kg marble slab.
- Delivery of HVAC, lighting, and electrical systems fully aligned with the design vision.
- High-quality finishes throughout to achieve the client's desired look and feel.

CUSTOMER COMMENTS

"CHARLIE IS THE BEST CONTRACTOR YOU COULD ASK FOR. HE HELPED ME DEVELOP MY PROJECT AND WAS ALWAYS FLEXIBLE AROUND MY SCHEDULE.

HE AND HIS TEAM DID AN EXCELLENT JOB AND DELIVERED EXACTLY AS PROMISED, STAYING WITHIN BUDGET THROUGHOUT."



RETAIL

YOURS CLOTHING METRO CENTRE

DATE
MAY 2026

SERVICE
REFURBISHMENT

DURATION
3 WEEKS

THE CHALLENGE

A retail refurbishment within a live Cat. A shopping centre, to increase footfall, expand sales space, and upgrade infrastructure while meeting compliance requirements.

PROJECT SUMMARY:

- Removal of existing shop fronts to create a larger, more inviting store entrance.
- Expansion of the retail sales area by 450sqft through the reconfiguration of back-of-house offices and storage space.
- Installation of a manual sliding shutter system with concealed housings.
- Coordination of all trades within a to minimise disruption.

THE SOLUTION

CTEC Services acted as principal contractor, working 24 hours a day across two 12 hour shift patterns, to minimise downtime.

- Installation of a new back-of-house fire wall, alongside sprinkler and fire alarm alterations and commissioning.
- Upgrades to lighting, power, data, and safety systems throughout the store.
- Construction of bespoke media wall and changing rooms.
- Full testing, commissioning, and project handover completed on time and within budget.

CUSTOMER COMMENTS

“WORKING WITH CTEC GROUP ON THE REFURBISHMENT OF OUR HEAD OFFICE WAS A SEAMLESS EXPERIENCE FROM START TO FINISH. THE TEAM WERE PROFESSIONAL, EFFICIENT, AND CLEARLY COMMITTED TO DELIVERING A HIGH-QUALITY RESULT.

COMMUNICATION THROUGHOUT THE PROJECT WAS CLEAR AND CONSISTENT, AND THE END RESULT EXCEEDED OUR EXPECTATIONS.”



A SUCCESSFUL RETAIL FIT-OUT DOESN'T JUST REFRESH A STORE – IT IMPROVES CUSTOMER FLOW, MAXIMISES TRADING SPACE, AND CREATES AN ENVIRONMENT BUILT FOR LONG-TERM PERFORMANCE.



WHY PROJECTS GO WRONG – AND HOW WE PREVENT IT

MOST PROJECT ISSUES DON'T COME FROM POOR WORKMANSHIP – THEY COME FROM LACK OF PLANNING, COORDINATION, AND CONTROL.

THAT'S WHERE CTEC ARE DIFFERENT:

- ✓ SINGLE POINT OF ACCOUNTABILITY
- ✓ FULLY COORDINATED TRADES (NO CLASHES OR DELAYS)
- ✓ BUILT-IN COMPLIANCE FROM DAY ONE
- ✓ CLEAR SCOPES – NO HIDDEN EXTRAS
- ✓ STRUCTURED PROGRAMMES WITH MILESTONES
- ✓ PROPER TESTING, COMMISSIONING & HANDOVER

COMPLIANCE BUILT INTO EVERY STAGE

COMPLIANCE ISN'T A BOX-TICKING EXERCISE – IT'S A CRITICAL PART OF HOW WE DELIVER SAFE, RELIABLE, AND FULLY ACCOUNTABLE PROJECTS.

IT DIRECTLY IMPACTS:

■ LEGAL LIABILITY

We ensure your project meets all statutory requirements.

■ INSURANCE VALIDITY

All works are delivered and documented to required standards.

■ STAFF AND OCCUPANT SAFETY

Safety is embedded into every stage of delivery.

■ LONG-TERM PERFORMANCE

Systems are installed, tested, and verified to perform properly.

HOW CTEC ENSURE FULL COMPLIANCE:

■ FULL CERTIFICATION & DOCUMENTATION

Provided on completion for complete transparency and peace of mind.

■ REGULATION-LED DELIVERY

All works carried out in line with current standards and industry requirements.

■ TESTING & COMMISSIONING

Thoroughly completed to ensure systems perform safely and as intended.



HOW WE PROTECT YOUR BUDGET

WE DON'T AIM TO BE THE CHEAPEST. WE AIM TO DELIVER THE MOST COST-EFFECTIVE OUTCOME.

WHERE PROJECTS TYPICALLY COST MORE – AND HOW WE PREVENT IT:

■ UNCLEAR SCOPE

We define every detail upfront to eliminate variations and unexpected costs.

■ POOR COORDINATION

Our fully managed delivery ensures trades are aligned, avoiding delays and rework.

■ DISRUPTION TO OPERATIONS

We plan works around your business to minimise downtime and protect revenue.

■ LATE COMPLIANCE ISSUES

Compliance is built in from day one, preventing costly fixes and programme delay.

■ RUSHED COMPLETION

We allow for proper testing and commissioning to avoid hidden faults and remedial work.

HOW CTEC PROTECT YOUR BUDGET:

■ CLEAR DEFINITION FROM THE OUTSET

A structured, detailed scope reduces risk and keeps costs under control.

■ DELIVERY PLANNED AROUND YOUR OPERATIONS

Minimising disruption often saves more than cutting initial project costs.

■ RIGHT-FIRST-TIME SOLUTIONS

We design and install systems that perform long-term – not just the cheapest option.

■ COMPLIANCE DONE PROPERLY, FIRST TIME

Avoiding rework and delays is one of the biggest cost-saving factors.

■ END-TO-END PROJECT MANAGEMENT

Our coordinated approach eliminates wasted time, duplication, and inefficiencies.

ONE PARTNER. TOTAL PROJECT CONFIDENCE.



WITH CTEC SERVICES, YOU'RE NOT JUST HIRING A CONTRACTOR – YOU'RE GAINING A PARTNER WHO TAKES FULL RESPONSIBILITY FOR DELIVERING YOUR PROJECT SAFELY, EFFICIENTLY, AND COMPLIANTLY.

FROM INITIAL CONCEPT TO FINAL SIGN-OFF AND ONGOING MAINTENANCE, WE MANAGE EVERY DETAIL, SO YOU DON'T HAVE TO.



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