

PROPOSAL NARRATIVE

I. Organization Information

A. Brief summary of organization's history, including the date your organization was established

B. Brief summary of organization's mission and goals

C. Number of board members, full---time paid staff, part---time paid staff and volunteers

II. Purpose of Grant – General Operating

1. The opportunities, challenges, issues or needs currently facing your organization

2. Overall goal(s) of the organization for the funding period.

3. Objectives or ways in which you will meet the goal(s).

4. Activities and who will carry out these activities.

5. Time frame in which this will take place.

6. Long---term funding strategies

III. Evaluation

A. Please describe your criteria for success. What do you want to happen as a result of your activities?

B. How will you measure these changes?

C. Who will be involved in evaluating this work (staff, board, constituents, community, consultants)?

D. What will you do with your evaluation results?