

# C-66562 Tech-Substation Dept

## Description:

Pay Rate:

Location: Liverpool

Supervisor: Kyle Pierce

Unposting Date: 05-28-2025

## Job Responsibilities:

Under general supervision in the Hydro Generation and Substation Department to assist the District Superintendent in carrying out plans and procedures in connection with the operation of the department, and to perform such duties as:

- Develop and prepare details and estimates for minor improvements and replacements in accordance with engineering standards and practices;
- Field-check project installations and retirements for materials and equipment;
- Field-close major construction and retirement orders;
- Assist in the preparation of Construction and Operating Expense Budgets, and maintain budget control records;
- Prepare Construction, Work and Job Orders;
- Prepare and check Time and Mileage Reports;
- Prepare purchase requisitions and check materials for construction orders;
- Maintain all departmental records and drawings;
- Make special studies and prepare technical reports;
- Direct work of others, when required.

## Job Qualifications:

- Four (4) years' experience in related work;
- Knowledge of Electric Station equipment and materials;
- Knowledge of applicable accounting procedures;
- Ability to perform work requiring analytical ability;
- Ability to handle contacts with other departments in connection with job duties;
- Ability to direct the work of others.

Many of the terms and conditions of employment for this position are defined by the current L97 and/or L97C collective bargaining agreements (CBA's). Employees awarded positions are subject to and bound by the terms of these CBA's as well as other agreements (MOA's, MOU's, ... ) between the Company and Union. If you have any questions please contact a L97, L97C Union Steward.

## L97C bidding procedure:

All employees who are covered by the terms of the L97C CBA (Gold Book) are required, starting May 5, 2024, to submit job bids on or before the above close date **electronically through the Sodales job bidding system**. Employees must submit bids through Sodales for both Gold and Blue Book positions. The Company will not be accepting bids from L97C represented employees via email, fax or paper going forward. Information on accessing and using Sodales can be found on Gridhome, as well as this link sending you directly to Sodales.

Candidates will be considered based on their seniority and the information provided on your application. Candidates who choose to submit incomplete applications may be deemed unqualified or ineligible for the posted position.

**L97 bidding procedure:**

All employees who are covered by the terms of the L97 CBA (Blue Book) are required, to submit bids on or before the above close date electronically through Sodales job bidding system (**highly recommended**), emailing bids to [RecruitingNY@nationalgrid.com](mailto:RecruitingNY@nationalgrid.com) or fax bids to(315)401-7890.

Bidders seeking to be considered have the responsibility to fully set forth your qualifications on the job vacancy bid form. Candidates will be considered based on their seniority and the information provided on, or attached to, the bid form. Candidates who choose to submit incomplete forms may be deemed unqualified or ineligible for the posted position.