

ITF UNION



ENGLAND
TAEKWON-DO

Code of Conduct for Instructors and Volunteers

As an instructor or volunteer of ITF Union England, please:

- Implement our safeguarding policy and procedures.
- Report any concerns about, or allegations of abuse or poor practice to our Designated Safeguarding Lead. ITF Union England's DSL is Ms Jenny Lewis – contact number 07539327888. Email safeguarding.itfuengland@gmail.com
- Listen to any concerns that students or parents may have.
- Consider your behaviour — do not engage in any behaviour that constitutes any form of abuse.
- Respect your position of trust, and maintain appropriate boundaries and relationships with young people.
- Demonstrate and uphold the tenets of Courtesy, Integrity, Perseverance, Self-control and Indomitable Spirit.
- Keep any coaching, safeguarding and First Aid training up to date.
- Ensure the appropriate legal clearance and insurance is in place.
- Ensure understanding of relevant legislation.
- Ensure that licences are renewed on time.
- Keep students in your sessions safe by supervising appropriately, using safe methods and techniques, and by putting students' safety first.
- Be aware of training methods and techniques that are unsuitable for young people, and adapt accordingly.
- Be sensitive to the needs and concerns of students when supervising paired or group exercises.
- Make sure you have appropriate ratios of instructors/assistant instructors to participants before the session begins.
- Ensure equipment is fit for purpose, safe to use and accessible.
- Respect students' trust and rights whilst being honest and open with them.
- Champion everyone's right to take part and celebrate difference in our group by not discriminating against anyone, regardless of gender, race, age, sexual orientation or ability.
- Stop play if an injury happens, administer minor first aid and call for help when necessary - ensure that all injuries are recorded in the accident book.
- Use constructive and positive methods of developing students' skills, without humiliating or harming them.
- Behave appropriately online in accordance with positively representing ITF Union England.
- Challenge and address instances of poor, negative, aggressive or bullying behaviour amongst all students.
- Lead by example when it comes to good sportsmanship, etiquette, positive behaviour and commitment to martial arts.
- Develop positive relationships with parents/carers, and update them regularly about their child's development.
- Make ITF Union England a friendly and welcoming place to be.