



150th Aero Flying Club  
*founded in 1960*

## BYLAWS

January 18, 2024

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## Article XIV - Membership Classification and Privileges

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**Section 1.** Membership shall be classified as Active, Restricted Active, Honorary, Family, Suspended and Expelled.

**Section 2.** An Active member shall be considered as one who has satisfied all requirements for membership in the Club and who is not under suspension. He/she shall be tendered all privileges and benefits of the Club.

**Section 3.** An Honorary member shall be exempt from the initiation fee and monthly fixed expense, but shall be granted the same privileges as Active members except that of voting. Each Honorary member shall share the hourly cost of flying as so determined by the Board. An Honorary membership shall be granted for a period not exceeding twelve 12 calendar months and may be renewed by the Board of Directors. There shall be a maximum of two (2) Honorary members for each 35 Active Members at any time, except that an Honorary member's term shall not be cut short due to a decrease in the number of Active Members.

**Section 4.** A Family member shall include the spouse of the member and all unmarried children of the member living in the household under the age of twenty-one (21) years. A Family member shall be exempt from the initiation fee and regular monthly fixed expense but shall pay the hourly cost of flying and all other assessments as determined by the Board. Family members shall not have voting privileges

**Section 5.** A Suspended member is one who has been temporarily denied all the privileges of membership in the Club by action of the Board. Share of Club expense and assessments shall continue, as well as any other responsibilities required of members of the Club.

**Section 6.** An Expelled member is one who has been permanently denied all the privileges of membership in the Club by the Board of Directors and affirmed by a majority vote of the members of the Club constituting a quorum at a regular meeting of the Club. A member whose membership has been expelled shall be required to pay all expenses, dues, flying time, regular and special assessments which have accrued prior to expulsion.

**Section 7.** A Restricted Active member is one who has satisfied all requirements for active membership in the Club, and as such is considered an Active member, but who is restricted in the use/or scheduling of aircraft. Any such restrictions shall be determined by the Board.

## Article XV - Membership Allocation, Resignation and Expulsion

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**Section 1.** The number of Active members shall be limited at the discretion of the Board based on the amount of equipment and the average time the equipment is in use so as to allow reasonable access by each Active member without undue restriction.

**Section 2.** Application for membership shall be addressed to any Board Member, who shall no later than the following regular Board meeting bring them to the attention of the Board for proper action.

**Section 3.** Resignation shall be addressed to any Board Member, who shall no later than the following regular Board meeting bring them to the attention of the Board for proper action.

## Article XVI - Regulations

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**Section 1.** Flying Regulations beyond FAR requirements and other regulations deemed necessary by the Board shall be adopted and have the same effect and force as if published as part of these by-laws. It is mandatory that all members comply with such regulations.

**Section 2.** Such Club regulations will be referred to and published as "Operating Instructions" (OI's).

## Article XVII - Duties of Officers and Members

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**Section 1.** It shall be the duty of the Board Members to conduct the activities of the Club in an efficient and business-like manner and safeguard the interest of the Club and its assets at all times.

**Section 2.** The President shall preside at the meetings of the Club, acting as an ex-officio member therein. The President may not cast a vote except in cases of a tie. The President, in emergency matters only, may make decisions which are deemed to be in the best interest of the Club. All actions by the President shall be subject to final approval by a majority vote of the Board of Directors. The Board of Directors may affirm, modify or rescind any action taken by the President which, in the opinion of the majority of the Board of Directors, is not in the best interest of the Club.

**Section 3.** The Vice-President shall act as President in the absence of that official. The Vice-President is responsible for maintenance of the reservation policies.

**Section 4.** The Secretary shall record all minutes of membership and Board meetings; keep such records as required by the Club and conduct necessary correspondence at the direction of the Club or its officers. Copies of the minutes are available for review by any member at regular membership meetings.

**Section 5.** The Treasurer shall receive and disburse all Club money and maintain a Club account in an approved depository; maintain accurate record of financial activity of the Club; make quarterly and annual reports of official transactions and submit monthly statements to each member covering the member's share in flying expenses, current dues and other assessments as required. The Treasurer shall track members' currency with regard to Club and FAA check rides, medical certificates and aircraft currency and provide the information to the Club's Safety Officer. The Treasurer shall prepare and submit an annual financial statement. The prior year's financial statement shall be available for presentation at the March meeting. Subject to consensus of the Board, the Treasurer may appoint an Assistant from the Membership and delegate responsibilities to that person. The candidate must be approved by a majority of the Board. This Assistant will not be granted Officer status.

**Section 6.** The Maintenance Officer shall supervise maintenance and care of airplanes; maintain engine and aircraft log books and other aircraft records as necessary. All 100 hour inspections and maintenance of aircraft shall be conducted by such agency as directed by the Board. The Maintenance Officer shall delegate responsibilities to the Assistant Maintenance Officer as appropriate.

**Section 7.** The duties of the Board shall be to act on all matters of governing policy; to determine share of expenditures in flying; to act in judicial capacity on violation of Club Operating Instructions; to protect the Club's interest and safeguard its welfare; audit records and testify thereto; submit findings and recommendations to members for approval on such matters requiring membership vote.

**Section 8.** A Club Safety Officer shall be appointed by the Board. The duties of the Safety Officer shall be to monitor members' qualifications, currency with regard to Club and FAA check rides, medical certificates and aircraft currency, and to disseminate safety information to members. In addition, he/she shall, periodically review Club operations and procedures to uncover any potentially unsafe practices, and to recommend corrective action to the Board.

**Section 9.** The duties of the members shall be to attend membership meetings; to conduct themselves in proper and fitting manner; to uphold the dignity of the Club; to be alert and mindful of the Club's interest; to exercise due caution and safety in flying, and to observe all federal, state, local, Club, Aeronautical Regulations and Rules.

## Article XVIII - General Finance

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**Section 1.** In the event of any damage to any aircraft/equipment/property belonging to the Club, except where provided for elsewhere in Club Regulations, the following specific rules shall apply:

- a. Any member who causes damage to club aircraft/equipment/property resulting from the member's own carelessness, negligence, poor judgment or violation of FARs or Club Regulations is subject to a "personal responsibility assessment." The imposition of which, as well as the amount thereof, shall be at the Board's discretion, based on the nature of the incident causing the damage, the repair costs, and other factors, but in no event shall the "personal responsibility assessment" exceed 10% of the repair cost or \$5000, whichever is less.
- b. The Board's imposition of the "personal responsibility assessment" upon a member shall be subject to review pursuant to the Grievance Procedure set forth in Article XIII of the Constitution.
- c. Imposition of a "personal responsibility assessment" does not preclude any further action by the Board, such as grounding, probation, training requirements, suspension, or removal from club.
- d. The balance of the cost to repair the aircraft/equipment/property may be satisfied via:
  - i. claims to insurance if the damaged aircraft/equipment/property is commercially insured for such damage. In such an event all insurance proceeds received are for the Club's benefit and the member paying the "personal responsibility assessment" is not refunded any amount the member paid; and/or
  - ii. from the Club Incident / Damage Fund; and/or, when such funds are insufficient, the treasury; and/or
  - iii. an assessment to the entire membership equally. In addition to the "personal responsibility assessment," if there is such an assessment to the entire membership, the member who is liable for such damage shall **also** be subject to the equal membership assessment if they remain a member of the Club at the time of the assessment.
- e. The Club Incident / Damage Fund is outlined in OI 19 and Appendix B of the Operating Instructions.
- f. The Board has the power to investigate accidents and violations, and to penalize a member as may be deemed appropriate, within the current rules.
- g. The Treasurer shall report any expenditure from the Incident/Damage Fund to the Members within 45 days or at the next regular meeting, whichever is sooner.

**Section 2.** No member of the Club shall be authorized to make purchases in the name of the Club except by order of the Board or except as set forth in Section 3, infra.

**Section 3.** Any member of the Club purchasing gas, oil or parts in an emergency or on a cross-country in his/her own name, upon presentation of a properly receipted bill for such sales and/or service, shall be reimbursed or given credit by the Treasurer.

**Section 4. (a)** Compensation to officers or members of the Club for any services rendered may be made in a reasonable amount commensurate with the duties performed as determined by the Board with final approval of the Club.

**Section 4. (b)** The President, Treasurer, Maintenance Officer and Assistant Maintenance Officer of the Club, in good standing during his/her term of office, may accrue two hours of flying time per month in any aircraft as determined by the Board, without being charged a fee, up to and including a maximum of twelve hours. The Vice-President, Safety Officer, Secretary, and Treasurer's Assistant may accrue one hour per month without being charged a fee, up to and including six hours. Any flying time awarded to the Treasurer's Assistant will be deleted from the Treasurer's allotment. Each month's flying time must be used within six months of it being awarded.

**Section 5.** All bank checks shall be signed by two Board members.

**Section 6.** Audit of books shall be made as deemed necessary by the Board.

**Section 7.** No officer of the Club shall execute any instrument obligating the Club to repay a debt of longer than 60 days duration without consent of the Members.

**Section 8.** No officer of the Club shall execute any agreement to make an expenditure, excluding insurance or repairs, of \$30,000 or more without consent of the members.

## Article XIX - Membership Shares

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**Section 1.** Membership share as recommended by the Board and approved by a quorum of active Club membership shall be in effect.

## Article XX - Elections

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**Section 1.** The Board shall appoint a committee to secure nominations and conduct the election of officers.

**Section 2.** Nominations can be made prior to or at the time of elections by any member permitted to vote.

**Section 3.** The elections shall proceed one office at a time in the following sequence: President, Treasurer, Safety Officer, Maintenance Officer, Vice-President, Secretary, and Assistant Maintenance Officer. The voting shall be by secret ballot. Standard parliamentary procedure may also be used.

**Section 4.** Each member present at the election shall have one vote. Members not present at the election may appoint another member to cast a proxy vote on their behalf. The member appointing a proxy voter must notify the election committee, naming his representative, in writing. This document must arrive no later than the day of the meeting at which the election is held. A member may act as proxy for more than one other member.