Occupational Certificate: Quality Assurer

NOF Level 05

106 Credits

SAOA ID: 118769



ACCREDITED ASSESSMENT CENTRE

9435 Ikinixa Sreet. Pimville Zone 6, Soweto

Integrated Assessment Focus Area 1

Coordinate the implementation of quality assurance processes and activities to enhance organisation's efficiency and profitability.

Associated Assessment Criteria 1

- 1. Quality assurance processes cover planning, implementation, adherence to SOPs, review, and revision.
- 2. Cost-effectiveness is maintained through proper resource allocation.
- 3. Supplier documents (MDS, MSDS, etc.) are evaluated for recommendations.
- 4. Process improvements ensure compliance and product/service conformance.

Integrated Assessment Focus Area 3

Control performance of the quality management system and staff to optimise product conformance and reduce waste.

Associated Assessment Criteria 3

1. Objectives are achieved through strategic resource planning.

Integrated Assessment Focus Area 2

Coordinate quality assurance functions to support operations and implement improvements.

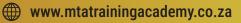
Associated Assessment Criteria 2

- 1. Quality functions are coordinated through meetings, coaching, and resource management.
- Quality activities ensure consistent use of tools and compliance with standards.
- 3. Production approvals (PPAP, APQP, FMEA, etc.) support operational performance analysis.
- 4. Continuous improvement is driven by enhanced quality assurance processes.
- 5. Reviews are initiated based on customer feedback and new developments.
- 6. Business ethics guide decision-making and problem-solving in quality assurance.

Associated Assessment Criteria 3

- 2. Staff performance is managed via structured processes for efficiency.
- 3. Quality assurance is maintained through monitoring, evaluations, and audits.
- 4. Continuous improvements and compliance measures enhance effectiveness.







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Integrated Assessment Focus Area 4

Plan and control the achievement of the quality business unit targets and performance standards.

Associated Assessment Criteria 4

- Tactical planning aligns business objectives with service agreements.
- 2. Team targets are set within operational goals.
- 3. Performance agreements and discussions support interpersonal management.
- 4. Workplace challenges are addressed with practical solutions.
- Leadership models strengthen team-building and business direction.
- 6. Performance appraisals drive continuous improvement.

Integrated Assessment Focus Area 6

Manage the quality management functions of the organisation.

Associated Assessment Criteria 6

- 1. Internal and external auditing processes are managed.
- 2. The quality management review is driven.
- 3. The implementation of the actions derived from the review is directed.

Integrated Assessment Focus Area 5

Plan for, monitor and control funds allocated to the quality business unit

Associated Assessment Criteria 5

- 1. Service costs are estimated using financial management principles.
- 2. Budget inputs follow established concepts.
- 3. Management controls ensure an effective financial system.
- 4. Financial statements are analyzed to identify variances.
- Business risks of budget non-compliance are assessed and applied.
- 6. Financial data is interpreted for cost control.
- 8. Source documents are managed per workplace policies.
- Strategies are developed to promote quality across the organization.

Associated Assessment Criteria 6

- Necessary resources for execution of the quality function are identified, acquired and managed.
- Business risks are identified and mitigated and opportunities for improvement (response to risks) are identified.

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Integrated Assessment Focus Area 7

Improve the quality management function by implementing projects or change processes to optimise quality systems, processes

Associated Assessment Criteria 7

- 1. Quality systems are optimized through medium-term projects and improved equipment.
- 2. Changes from external and internal factors are implemented.
- 3. Resources like technology and cost-effectiveness ensure quality objectives and risk minimization.
- 4. Evolving quality needs are addressed to maintain competitiveness and sustainability.
- 5. System performance outcomes guide improvement strategies.
- 6. Quality trends are evaluated, and non-conformities are eliminated.
- 7. Enhancements to the quality management system are communicated per standards.

Integrated Assessment Focus Area 8

Analyse, evaluate and build a case based on various types of collected data or information, taking into account legal, technological and ethical considerations

Associated Assessment Criteria 8

- 1. Performance and customer satisfaction are assessed using market indexes and statistics.
- 2. Collected data is evaluated to support improvements in products and processes.
- Legal and ethical compliance is analyzed to maintain accountability.
- 4. Data ensures product/process alignment with standards and technological requirements.
- 5. Ethical decision-making addresses deviations and non-conformance.
- Problem-solving skills enhance the efficiency of quality management systems.